

Overview

- What is it?
- Benefits of the ePER
- Built in features
- How will ePER affect USDA staff?
- How does it work?
- What's next?

What is it?

- Web-based application for engineers to use to write PERs
- Interactive system steps engineers through the PER development process
- Secure portal protects engineer's work
- Generates PERs that can be uploaded to RD Apply
- Latest innovation in the application process

Benefits of the ePER

- **SECURE:** Only the consulting engineers or their designees can access the reports
- **INTERACTIVE:** ePER prompts users for information, minimizing the time and effort involved in completing reports
- **FLEXIBLE:** Reports are generated in PDF and XML for easy submission to USDA and other Federal/state funding agencies
- COMPATIBLE: The ePER system is compatible with the RD Apply online application system

Built In Features

- Follows PER outline of RUS Bulletin 1780-2
- Service area mapping tool
- Population projection
- Life cycle cost analysis
- Automatic completion of costs once alternative is selected

How will it affect USDA staff?

- Save time on repeated inquiries over PERs
- All RD staff are part of the Outreach effort
- There will be a help line
- PDFs and XML data upload to RD Apply

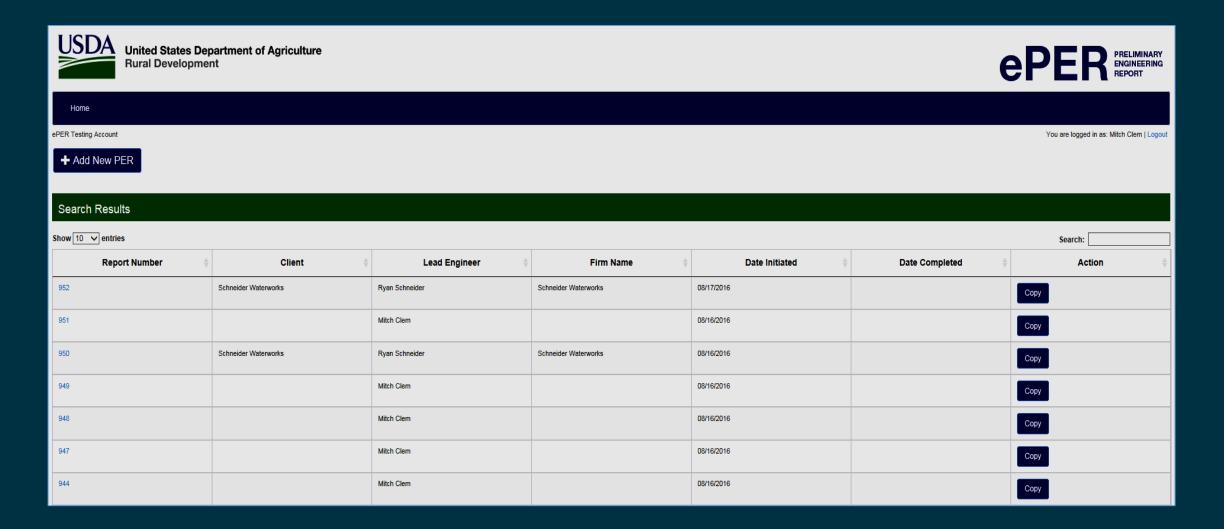
How does it work?



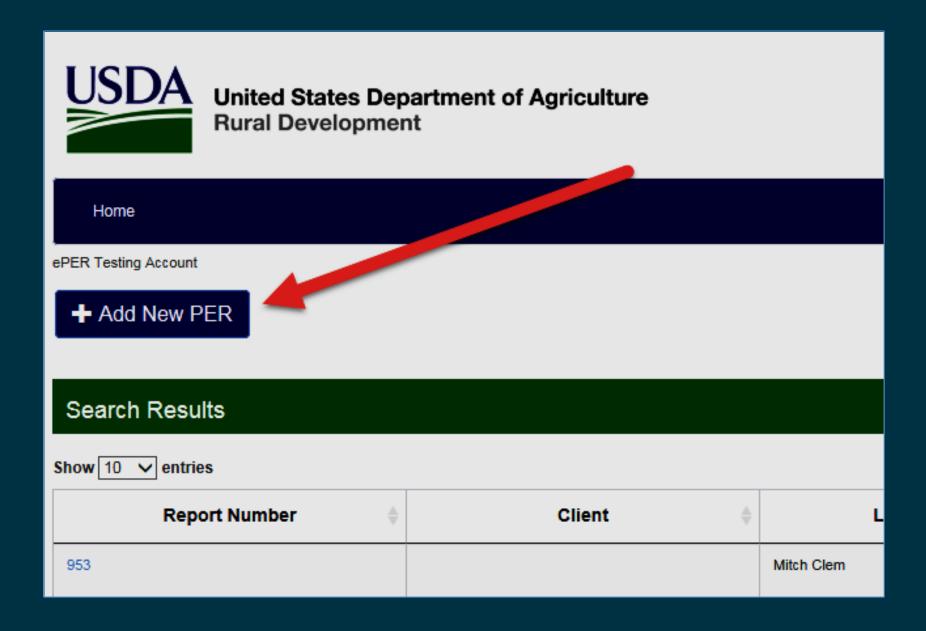
How to Access

- Go to ePER informational page (Coming Soon -<u>http://www.rd.usda.gov/programs-services/services/water-environmental-engineers</u>)
- Create eAuth Level 2 Account (https://www.eauth.usda.gov)
- Login into ePER Application (Coming Soon https://eper.usda.gov)
- See presentation on eAuth for detailed instructions

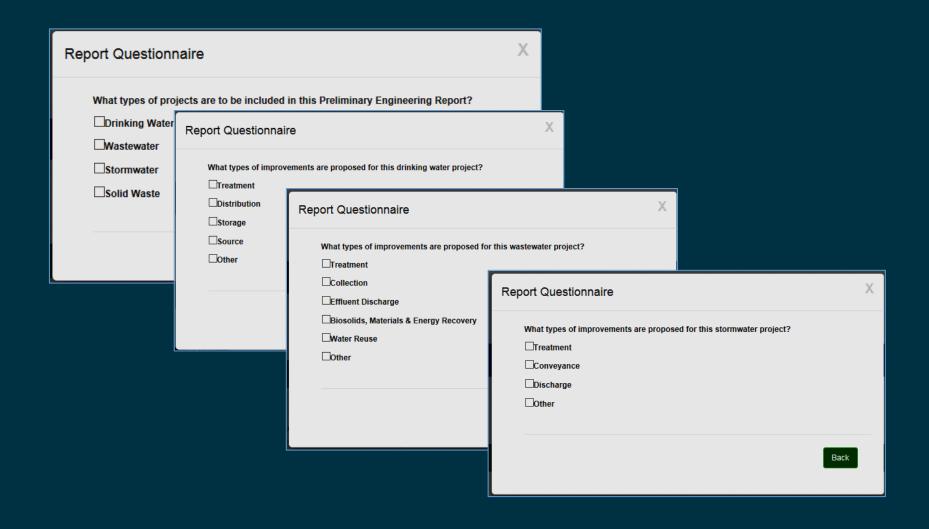
Below is the "Home" page for ePER. The Engineer will see all the PERs that have been created. They can use the Search Filter to Search by Report Number, Client, Lead Engineer, Firm Name, Date Initiated, and Date Completed. There is also a Copy feature that allows the Engineer to copy their PER to a new Report.



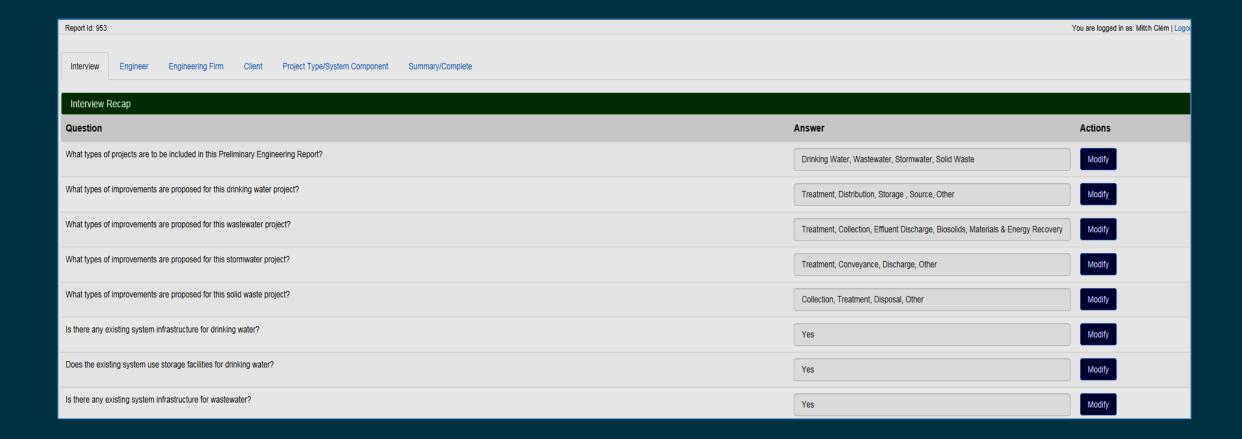
To Create a New Report, click on the Add New PER button.



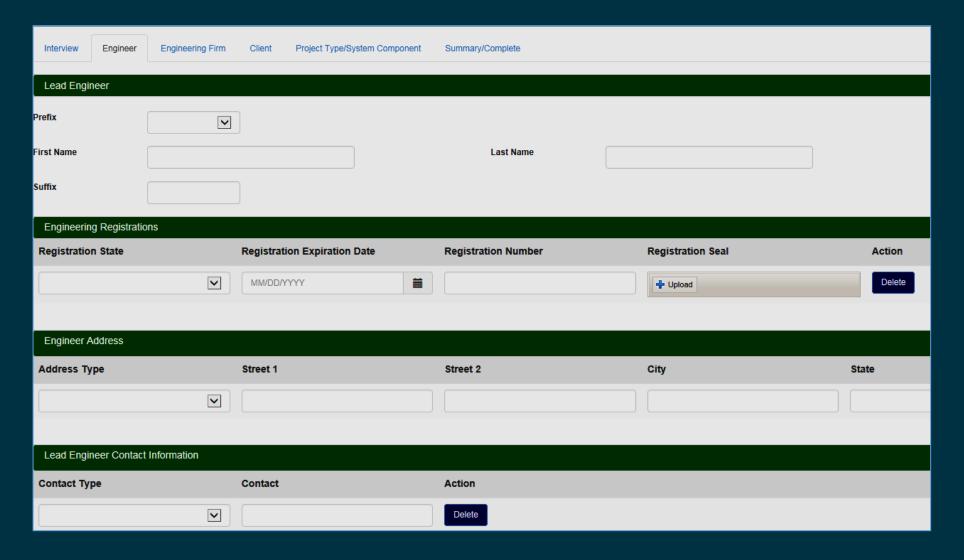
A Report Questionnaire will appear. Answers to this Questionnaire affect what is needed to complete a Report.



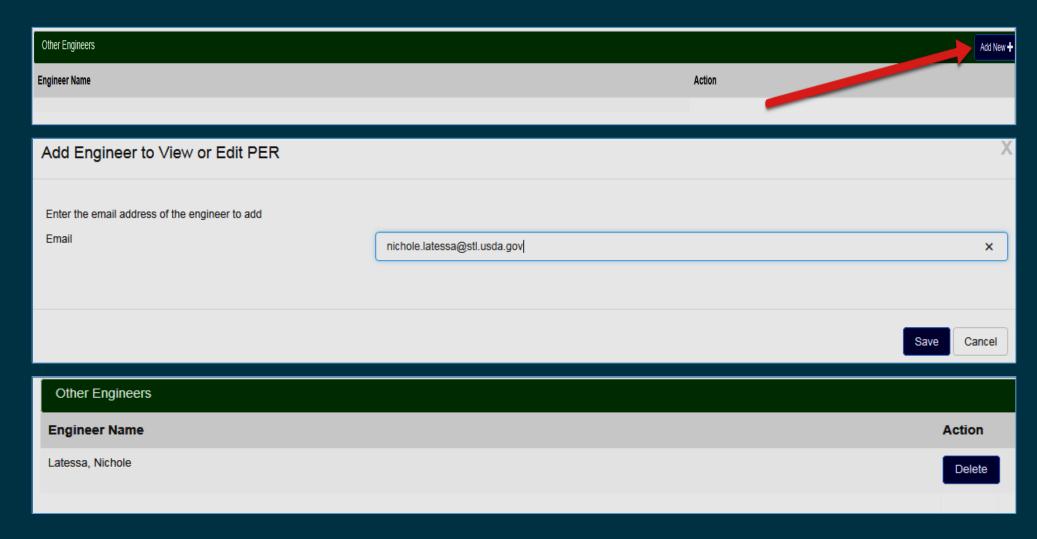
After finishing the Report Questionnaire, you can click on the Interview Tab to see, and change any answers as needed.



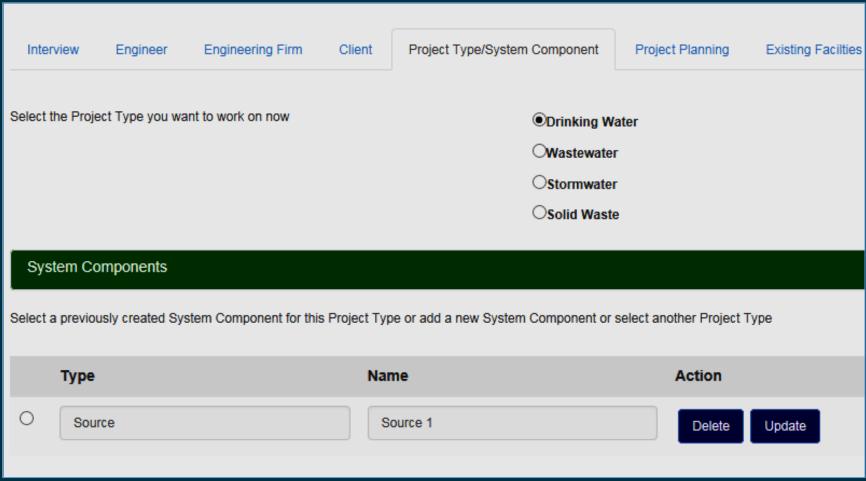
The Engineer, Engineering Firm, and Client Tabs collect all the necessary contact information for the PER.



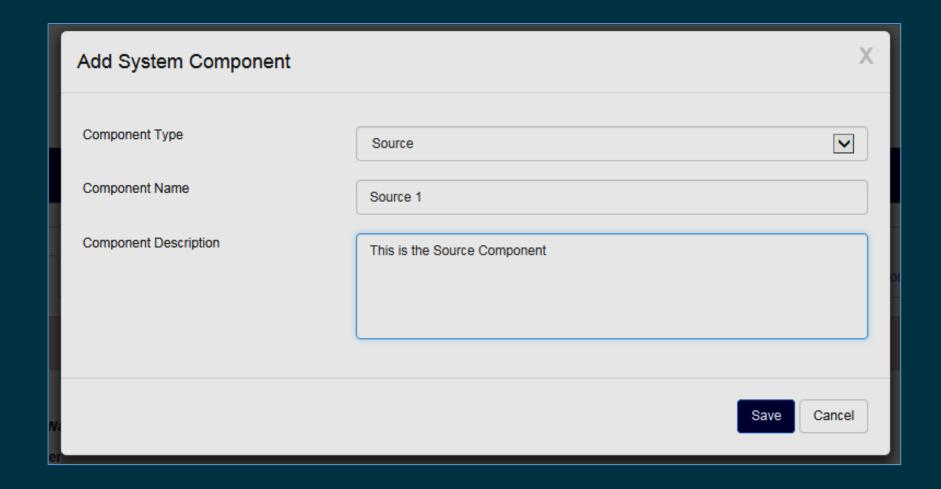
To allow other Engineers to access your PER simply enter their email after they have registered with eAuth.



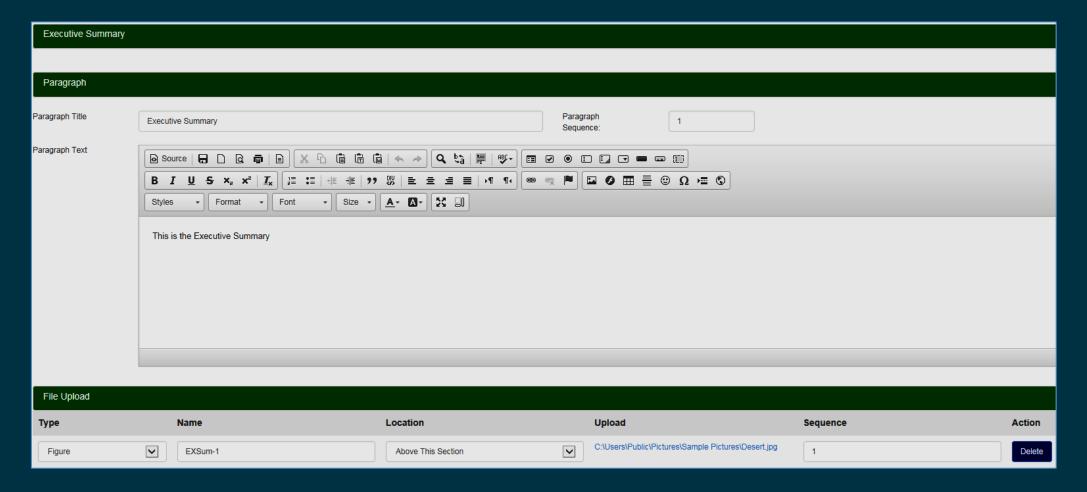
- The Project Type/System Component Tab allows you to select the Project Type you wish to work on, and allows you to create as many System Components as necessary.
- A System Component is a part of the project that will need analysis, such as a treatment plant or a distribution system.



The Project Type/System Component Tab allows you to select the Project Type you wish to work on, and allows you to create as many System Components as necessary.



- The Project Planning Tab consist of the following Sub-Tabs: Executive Summary, Location, Environmental Resources Present, Population Trends, and Community Engagement.
- The ePER as seen in the Executive Summary, and all subsequent Tabs and Subtabs allows for Paragraphs to be entered, and organized. The PER also allows for Images/Word/Excel files to be entered before, in-between, and after each paragraph.



Every page has a Preview option to verify the Output is as expected.

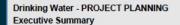




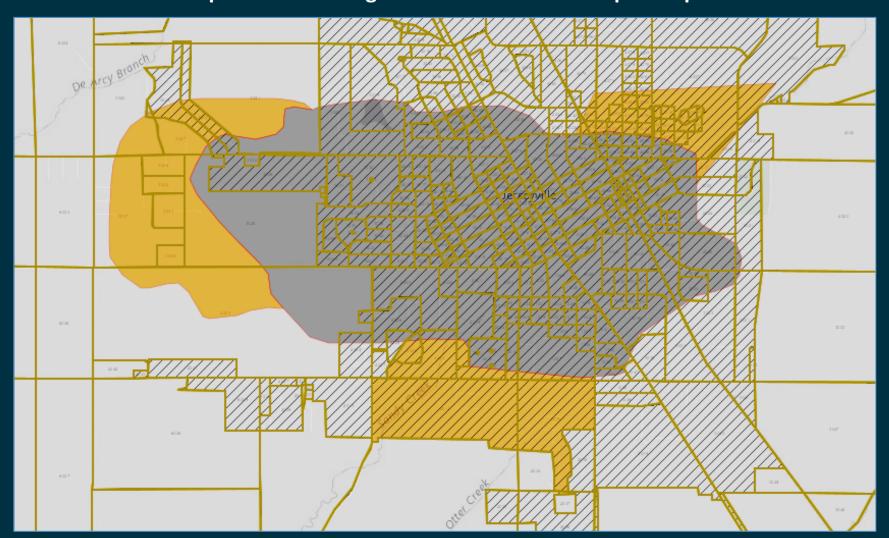
FIGURE 1-

This is the Executive Summary

Executive Summary

The Location subtab has the Service Area information where Engineers can Draw/Upload/Edit their Existing and Proposed Service Areas.

Here is an example of an Existing Service Area with multiple Proposed Areas.



The Census Data will generate Population Trends utilizing 1990-2010 data to display Annual Growth and extrapolate 2020-2050 Populations.

Executive Summary Location	Environmental Reso	ources Present Popul	ation Trends	Community Engagement	
Service Area		1990		2000	2010
Service Area #1		8,707		8,773	8,823
Total		8,707		8,773	8,823

Annual Growth	2020	2030	2040	2050
0.058%	8,884	8,942	9,000	9,058
	8,884	8,942	9,000	9,058

The System has a Robust design for Alternative entries. Alternative consists of Lists of Alternatives, Description, Design Criteria, Map, Environmental Impacts, Land Requirements, Potential Construction Programs, Water and Energy Efficiency, Green Infrastructure, Sustainability, Annual O&M, Project Costs.

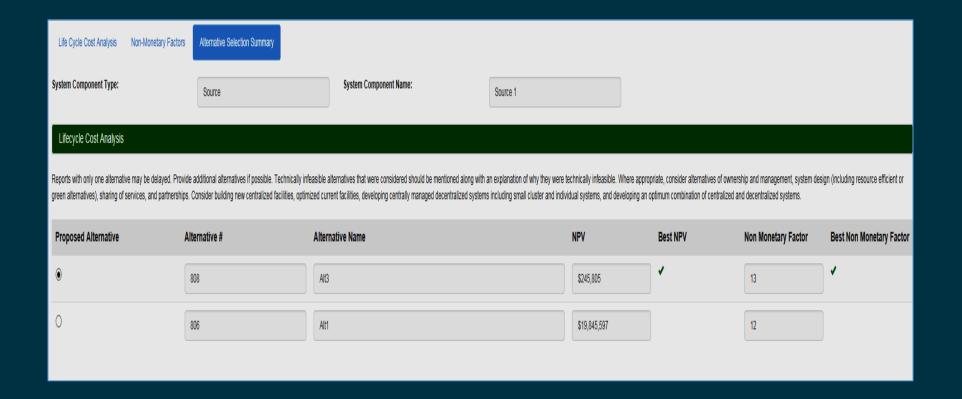
Alternatives List Description	Design Criteria Map Environmental Imp	pacts Land Requirements Potentia	l Construction Problems	Water and Energy Efficiency	Green Infrastructure	Sustainability - Other Annual O&M	Project Costs		
System Component Type:		Source		System Compo	onent Name:		Source 1		
Alternative List									Add New Alternative+
Alternative #	Alternative Name	Construction Cost	Non-Construction Cost	Annual O&M	Total Project Cost	Created By		Lack of Technical Feasibility	Action
808	Alt3	\$333,333.00	\$0.00	\$0.00	\$333,333.00	M Clem			Delete
807	Alt2	\$222,222.00	\$222,222.00	\$222,222.00	\$444,444.00	M Clem		✓	Delete
806	Alt1	\$111,111.00	\$111,111.00	\$1,111,111.00	\$222,222.00	M Clem			
									Preview

After Alternatives are entered, feasible alternatives are scored via Net Present Value, and Non Monetary Factors.

Alternative #	Alternative Name	NPV	Best NPV	Non Monetary Factor	Best Non Monetary Factor
808	Alt3	\$245,805	•	13	•
806	Alt1	\$19,845,597		12	



After all Alternatives have been scored, the Engineer then can select the Alternative they propose to move forward with.



Conveniently planned screens for each Proposed Project

	Engineer	Engineering Firm	n Client	Project 1	Type/System Cor	nponent	Project Planning	Existing Facilties	Need for Project	Alternatives Considered	Selection of Alternative	Proposed	Project - Drinking	Water
Summary/Comp	lete													
Preliminary Desi	gn Summary	Source	Treatment	Storage	Distribution	Other	Project Schedule	Land Rights	Permit Requirements	Sustainability Consideration	ns Total Project Cost	Income	O&M Costs	Debt R
Land Rights														
			Nun	nber of Acres	s To Be Acquire	d - Fee Sim	ple							
			Nun	nber of Acres	s To Be Acquire	d - Lease								
			Acr	es To Be Acc	quired - Purchas	e Price								
			Acre	es To Be Acc	quired - Value									
			Nun	nber of Acres	s Now Owned -	Fee Simple								
			Nun	nber of Acres	s Now Owned - I	Lease								
			Acr	es Now Own	ed - Purchase P	rice								
			Acr	es Now Own	ed - Value									

All Required, Suggested, and Additional Attachments are easily uploaded.

Standard Attachments

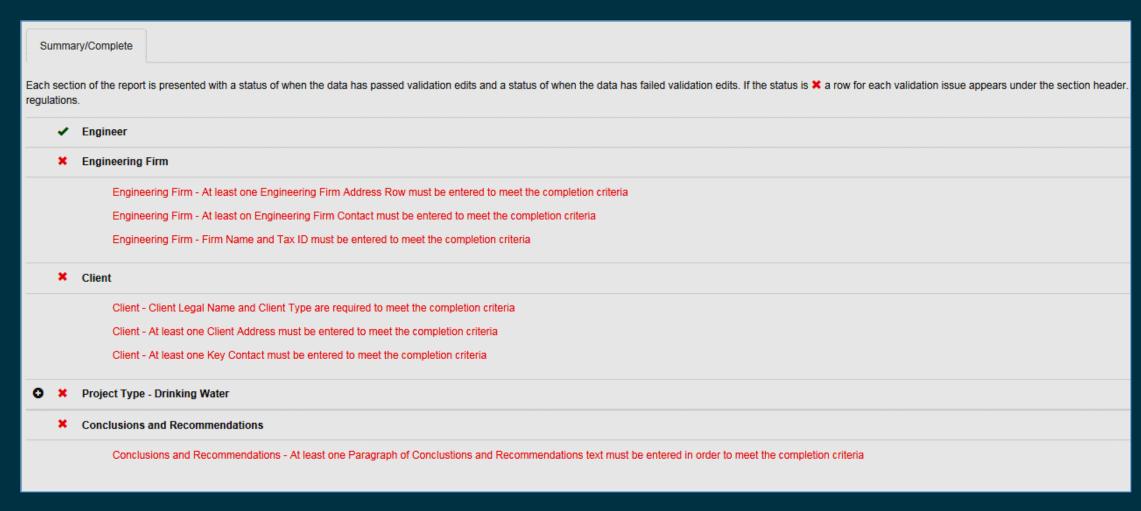
Uploading an attachment only saves the description for that specific attachment.

Below is a list of Attachments required to complete this Report. Please upload the Attachment requested for each row marked with an X. Upon successful completion of the upload, the row is marked with a V. If more than one upload is required by a Category/DocumentType, please select the Blue "Upload" Button on the right of the "Additional Attachments" Section at the bottom of this screen.

Required Attachments

Upload Status	Subsection	Standard Attachment Name	Description	Suggested Format	File Name	Alternative	Updated	Action
•	Water/Energy/Waste Audits	Water/Energy/Waste Audits	Water/Energy/Waste Audits Document	No Format	Wavy Hair Image.jpg	-	M. Clem - 08/18/2016	Delete Add
•	Aging Infrastructure	Water Loss	Water Loss Document	No Format	Penguins.jpg	-	M. Clem - 08/18/2016	Delete Add
*	Existing Conditions	Stormwater Basin Table	Stormwater Basin Table Document	View Format	Lighthouse.jpg	-	M. Clem - 08/18/2016	Delete Add
×	Location	Site Map of Existing Facilities		No Format		-		+ Upload
×	Location	Schematic Process Layout of Existing System		No Format		-		+ Upload

The Summary/Complete Tab is your one stop shop for your Report Status. From this page you are able to see what is still needed to complete your PER. This screen shows Green Checks for Completed Items, and Red X's for incomplete items. It will also display any informational messages that inform you what is still required to complete your PER.



The Summary/Complete Tab also contains the Preview for your entire PER. At anytime click the Preview button to see your PER. The PER contains a Table of Contents with Bookmarks to each Section of the PER, and Page Numbers

TABLE OF CONTENTS	
1) Project Planning - Drinking Water	
a) Executive Summary	4
b) Location	5
c) Environmental Resources Present	7
d) Population Trends	8
e) Community Engagement	9
2) Existing Facilties - Drinking Water	
a) Location Map	10
b) History	11
c) Existing Conditions	12
d) Financial Status	13
e) Water/Energy/Waste Audits	14
3) Need for Project - Drinking Water	
a) Health & Sanitation	15
4) Alternatives Considered - Drinking Water	
1a) Description - 786	16
1b) Design Criteria - 786	17
1c) Map - 786	18
1d) Environmental Impacts - 786	19
1e) Land Requirements - 786	20

What's Next?

- Direct Integration with the RD Apply
 - Import PER information directly into the Application
 - Service Areas and Annual Operating Budget information seamlessly transition to the Application.





RD APPLY

Ten Things to Love about ePER (first five)

- 1. Secure protects engineer's data
- 2. Service Area Mapping tool
- 3. Population Projection tool
- 4. Life Cycle Cost Analysis tool
- 5. Engineers choose which alternative to recommend

Ten Things to Love about ePER (five more)

- 6. Enables upload of figures, tables, exhibits, and equations
- 7. Costs carry through the system
- 8. Generates reports and data
- 9. Enables engineer to send files to leveraging agencies
- 10. Compatible with RD Apply



Marc L. Mason, P.E. Community Programs Staff Indiana RD State Office 317-295-5793 marc.mason@in.usda.gov

USDA is an equal opportunity provider, employer and lender.





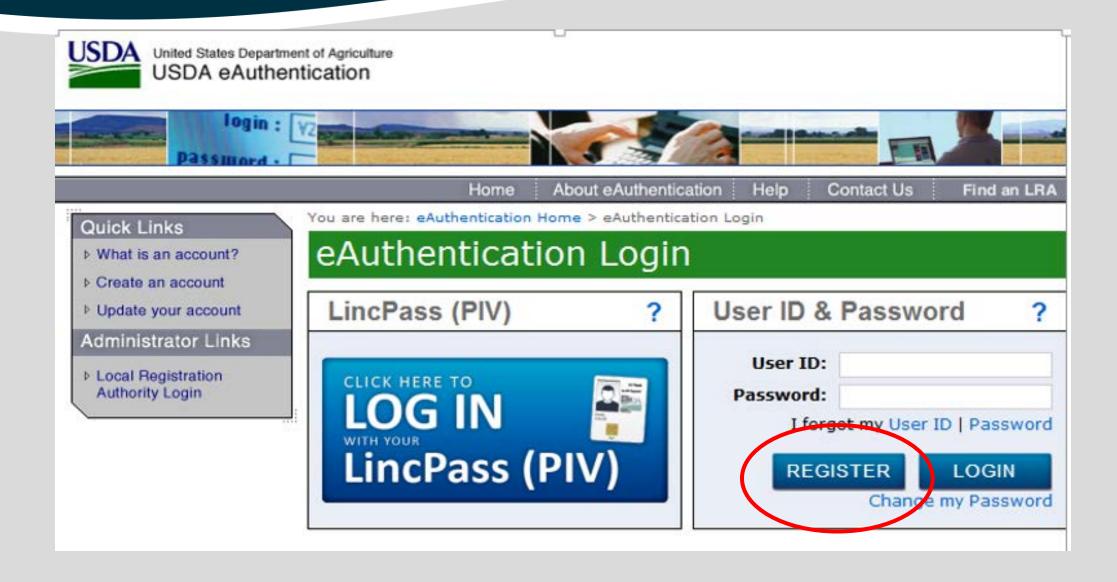
USDA, Rural Development RD Apply

Water and Environmental Programs
Vince Sommers, Commonwealth Engineers and
Craig McGowan, USDA Rural Development

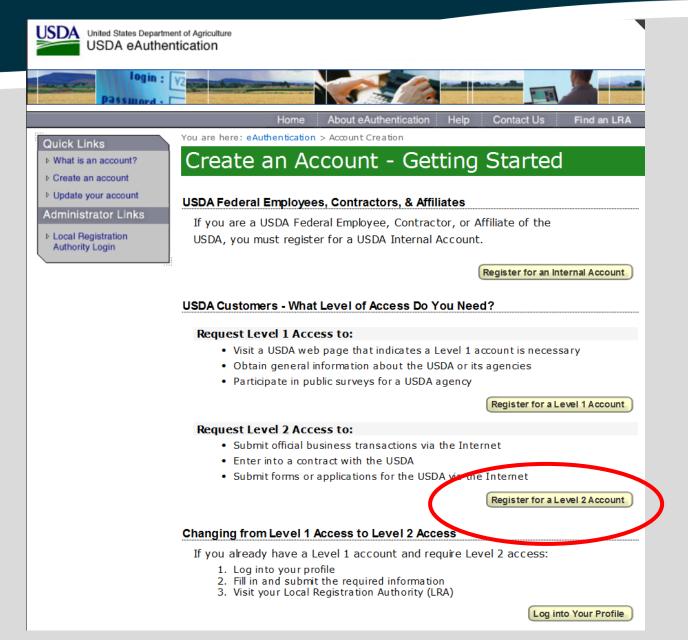
Where do I access RD Apply?

https://rdapply.usda.gov

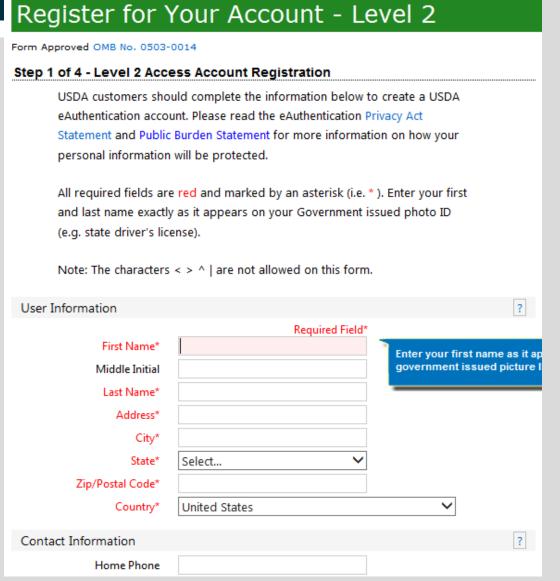
Step 1: Navigate to RD Apply



Step 2: Select "Register for Level 2 Account"



Step 3: Complete All Required Information



Complete your information and submit. You will receive an email telling you that you have received your eAuthentication Level 1.

Step 4: Click "Activate My Account"

Subject: eAuthentication: Action Required - Instructions to Activate Your USDA Account with Level 2 Access

*** Please do not reply to this email. For assistance see below ***

Step 4 of 4 - Instructions to Activate Your USDA Account with Level 2 Access

Congratulations XXXXXXX, you have successfully created a USDA eAuthentication account.

Before you can use your account with Level 2 access you must do the following:

 Please wait approximately 10 minutes from the receipt of this email before you activate your account with Level 2 access.

2. Click ACTIVATE MY ACCOUNT

NOTE: Once you click the activation link, you will have an account with limited access that allows you to review and manage your account information online.

Log in to review the account information you provided and ensure your first name, last name, and date of birth are correct by clicking on the MODIFY MY CUSTOMER PROFILE link.

NOTE: If your first name, last name, or date of birth do not match your government-issued photo ID, you will need to create another eAuthentication Level 2 account with a different User ID by clicking on the REGISTER FOR YOUR LEVEL 2 ACCOUNT link.

4. Take your government-issued picture ID (e.g. state-issued drivers license) and present it in person to a Local Registration Authority (LRA) who can activate your account with Level 2 access. Most LRAs are located at a USDA Service Center office. To find the nearest USDA Service Center office, go to http://offices.sc.egov.usda.gov/locator/app?type=lra.

We recommend that you call ahead to ensure that an employee trained as a USDA LRA will be available when you plan to visit the Service Center.

NOTE: Until a USDA LRA activates your account with Level 2 access, you will NOT be able to conduct official electronic business transactions with the USDA

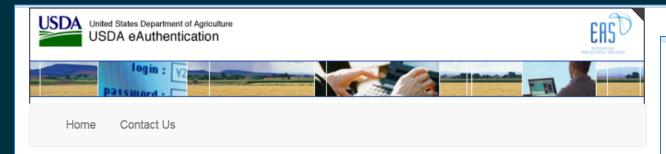
Activate your account.

Once you have enabled the Account via Email, they can ignore #4 and go log into RD Apply.

This will give them the opportunity to verify their identity online instead of presenting it physically at an LRA office.

Online Identity Proofing or Local Office Registration Options.

- Two options for obtaining a Level 2 E-auth ID.
- Below is screen shot of online option



Prior to your account access being enabled, you are required to verify your identity. Please choose one of the options below to proceed.

Online Identity Proofing (recommended)

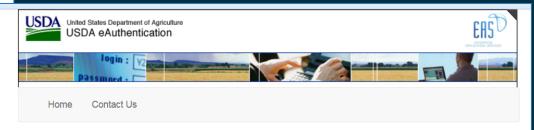
Online Identity Proofing allows you to verify your identity entirely online. After you provide some information, a list of questions will be generated and presented to you. Answering these questions correctly will result in successful identity verification.

Verify Online

Local Registration Authority

If you prefer to verify your identity in-person, you will be able to search for a Local Registration Authority (LRA) in your area. Once you've found an LRA that is convenient for you to visit, please schedule an appointment. You will need to bring an approved form of government-issued photo identification.

Find an LRA



Identity Verification

Which of the following PROPERTIES have you PREVIOUSLY or CURRENTLY owned?

- 9954 VASSAR RD
- 6252 W LA MADRE LN
- 36 FRANKLIN WAY
- 7704 MARTHA CURTIS RD
- NONE OF THE ABOVE

Which of the following STREETS have you NEVER lived or used as your address?

- W BERKELEY PKWY W
- HEINZE WAY
- BANANZA RD
- CITY CREEK TER
- ALL OF THE ABOVE

Which of the following PROPERTIES have you NEVER owned?

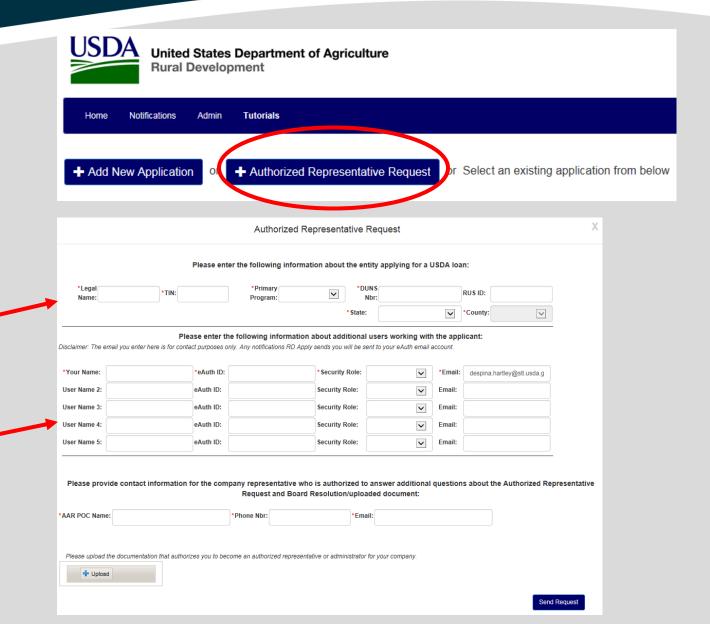
- 8864 MITCHELL TER
- 2669 RUSSELL PKWY
- 9091 55TH CIR
- 517 WHITE CEDAR CIR W
- ALL OF THE ABOVE

Authorized Representative Request

The first time you login to start your application, you will need to select the Authorized Representative Request to identify your role in the application process.

When completing the authorized representative request, the requestor provides information about the applicant.

This is followed by information about the individuals that will have a role in the application process.

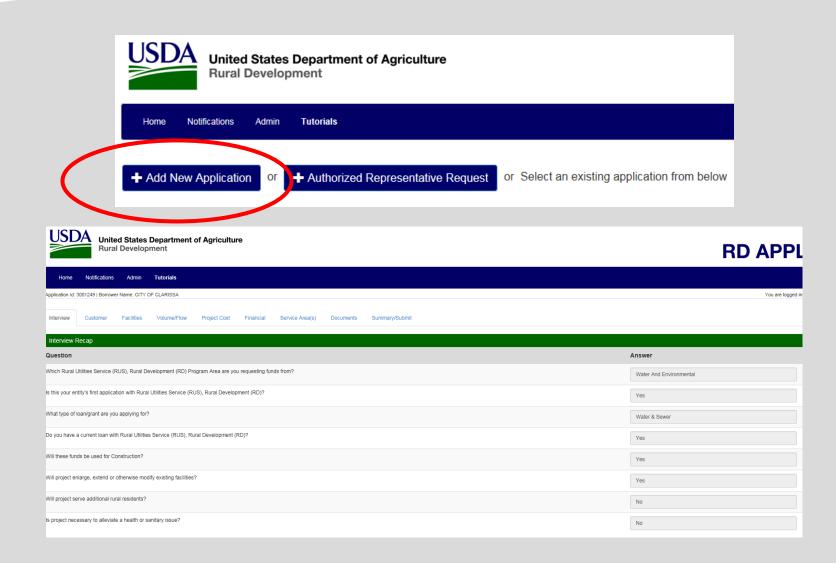


What "Security Roles" are available?

- Administrator: Allows the user to grant representative roles to other users assigned to the same Tax ID and allows the user to enter / update an application.
- Representative-Signature-Certify: Allows the user to enter / update an application and submit applications to the USDA. Allows the user to grant representative roles to other users assigned to the same Tax ID. Also allows the user to provide signatures and authorize certifications for the application. Users can only receive this role by submitting an Authorized Representative Request, and having RUS Staff assign them the role.
- Representative-Update Data: Allows the user to enter / update an application.
- Engineering Consultant: Allows the user to enter / update engineering sections of the application only.
- Construction Consultant: Allows the user to enter / update construction sections of the application only.
- Financial Consultant: Allows the user to enter / update financial sections of the application only.
- Legal Consultant: Ability to view the entire application, and only upload and delete attachments.
- Viewer: Allows the user to view the application with no update access.

Add Application

The applicant will login to
 RD apply and will now be
 able to add an application.
 (ARR roles Administrator,
 Rep-Sign-Cert, and Rep Update-Data).



Landing Page Features





DAITE

ome Notifications Admin Electric CWP **Tutorials**

You are logged in as: MCGOWAN, CRAIG | Logout

elect an existing application from below

Search Filters

stomer



Search Results

now 10 ∨ entries

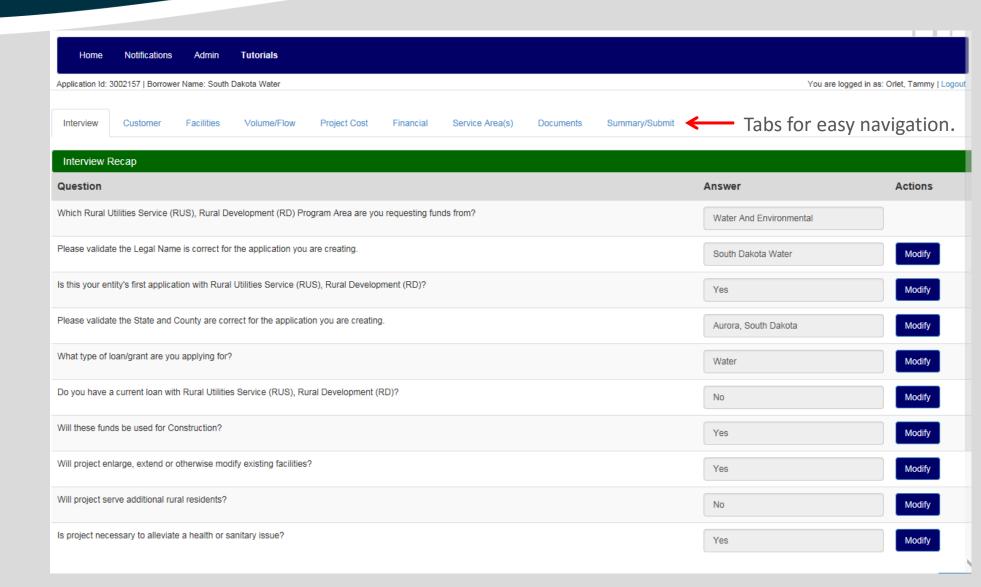
Application _ Nbr	Customer	RUS ID	Borrower	TIN ♦	Program •	Sub- Program	Date Initiated	Date Submitted	Date Last Changed	Confirmation Nbr	Amount	Status	State \$	County	ECF ♦	Event History
3001489	Town of Lynnville		100512573		Water And Environmental	Sewer	02/11/2016	08/12/2016	08/12/2016	115800893472	\$1,705,980	Submitted	Indiana	Warrick	ECF	View Log

nowing 1 to 1 of 1 entries (filtered from 321 total entries)

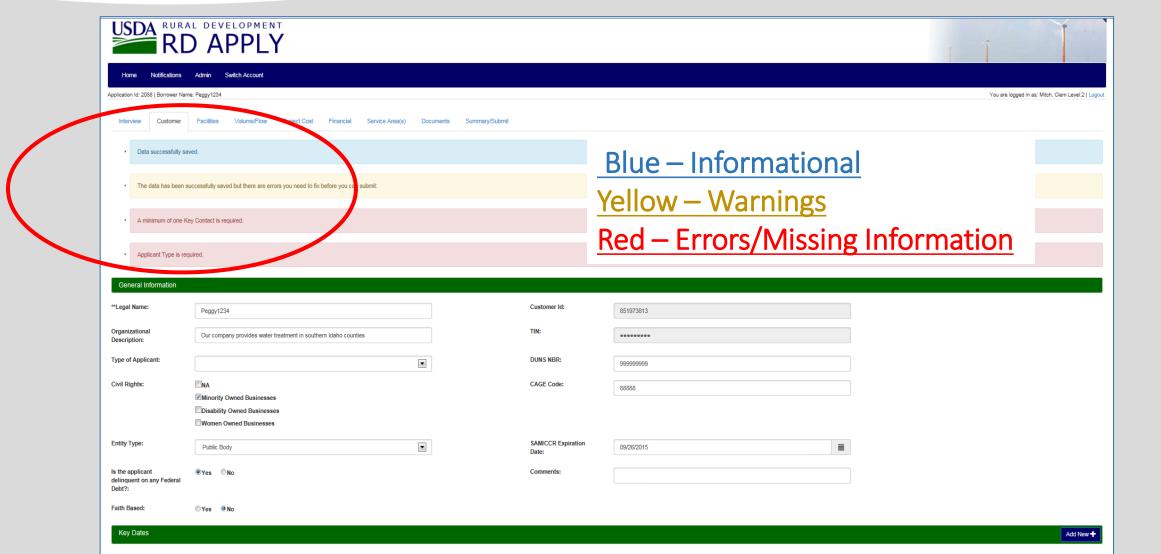
Previous r Next
Export to Excel

Application – Interview Tab

The application starts with an interview. The interview questions will allow the system to create the screens needed for each specific application.



Helpful Messages



Application – Customer Tab





Home Notifications Ad	dmin	Tutorials												
Application Id: 3001489 Borrower Name:	You are logged in as: MCGOWAN, CRAIG Logout													
Interview Customer Facil	ilities	Volume/Flow F	Project Cost Financial Service Area(s) Docum	vents Summary/Submit										
General Information														
*Legal Name:	Town	of Lynnville			Primary Borrower ID:	831184437								
*Organizational Description:	Civil T	own			Tax ID Nbr:									
*Type of Applicant:	Munic	ipal		V	*DUNS NBR:									
*Civil Rights:	⊠NA				CAGE Code:									
	Minor	ity Owned Business	es											
		ility Owned Busines												
	Wome	en Owned Businesse	25											
Fiscal Year End Date:	12/31		(enter MM/DD, e.g. 06/14 for June 14)		Regular Board Meeting (Held On):	1st Tuesday	of each month.							
*Entity Type:	Public	Body		V	*SAM/CCR Expiration Date:	02/11/2017								
*Is the applicant delinquent on any Federal Debt?:	○Yes €	No			*Faith Based:	○Yes ®No								
					Comments:									
Address														
*Address Type	*	Street 1		Street 2	*City		*State		*Zip Code		*County	*Congres	sional District	Action
Mailing/Correspondence	<u>~</u>	PO Box 99		207 North Main St.	Lynnville		Indiana	V	47619		Warrick	▼ 8th	[~
Key Contacts	Key Contacte													
*Type	ı	Prefix	*First Name	*Last Name	Org.		* Phone #	Cell#		Fax#		* Email Address		Action
Customer Contact	<u>~</u>	Ms 🔻	Sherry	Jones	Town of Lynnville		812-922-5111			812-922-326	4	sjones85@frontier.com		
														Print

Application – Facilities Tab





Home Notifications Admin Tutorials

Application Id: 3001489 | Borrower Name: Town of Lynnville

You are logged in as: MCGOWAN, CRAIG | Logout

Interview Custor

Oustomer Fac

Facilities

Volume/Flow

Project Cost

Financial

Service Area(s) Documents

Summary/Submit

Facility Details

Sewer

Facility Site

Land Rights

Facility Details

Describe the Current Facility before Improvement

The Surge, Sequential Batch Reactor (SBR), and Sludge Holding Tanks are metal and originally installed in 1980 – 35 years ago. All of the tanks were rehabilitated in 1998 when the Wastewater Treatment Plant (WWTP) was upgraded to a SBR facility. The SBR tanks were rehabilitated again in 2004. The Surge and Sludge Holding Tanks were not rehabilitated with this work. With the current and projected population of Lynnville, the plant is approaching 90% of its design capacity. This will be made worse if Spurgeon is pumped to Lynnville for treatment.

Portions of the Surge Tank have visible metal loss. These currently appear to be limited to the stiffening gland around the top of the tank. There may be additional locations at the wet/dry interface zone not visible from the surface. Both the Surge and Sludge Holding Tanks have significant corrosion and loss of coating.

The existing chlorine contact tank is a prefabricated metal structure and was installed with the 1998 WWTP upgrade. The tank top and interior supports show rusting and loss of coating. There is also rusting of the tank walls at the water line. According to the Ten State's Standards, there is a required minimum of 15 minutes contact time. With the current and projected flows, the existing chlorine contact tank is not meeting these standards.

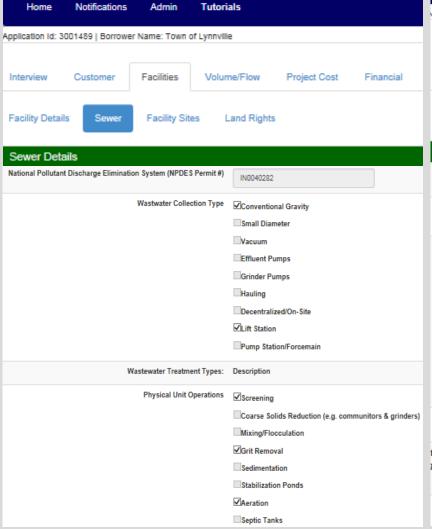
Three lift stations within the collection system are currently experiencing issues. Meade Valley Lift Station is below the local ponding level and is experience inflow when the area is flooded. The 4th Street and Raiders Round Oak Lift Stations are both simplex stations that experience pump failures.

*Describe the Proposed Facility after Improvement

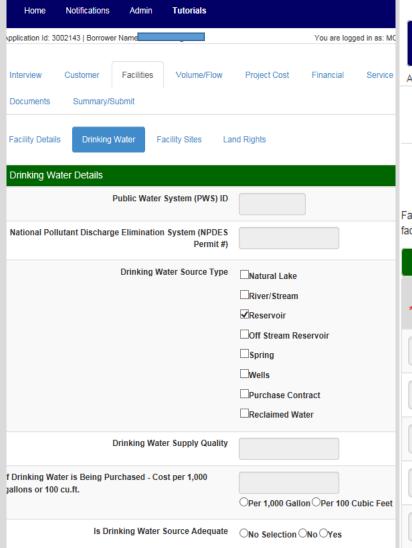
The recommended project generally includes upgrading the facility to an average daily flow of 0.15 mgd and a peak daily flow of 0.15 mgd by rehabilitating the current facilities, modifying the equalization tank to operate as a sequential batch reactor (SBR), constructing a new chlorine system, and updating current pumping systems. Other upgrades include the installation of a new screen and grit removal systems, and miscellaneous site work. The Town also desires to upgrade three (3) lift stations throughout the collection system.

Application – Facilities Tab

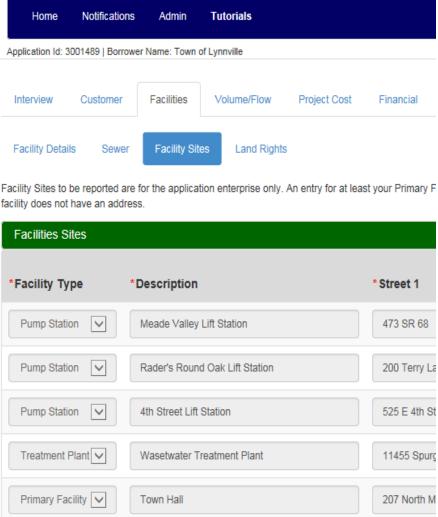
United States Department of Agriculture Rural Development



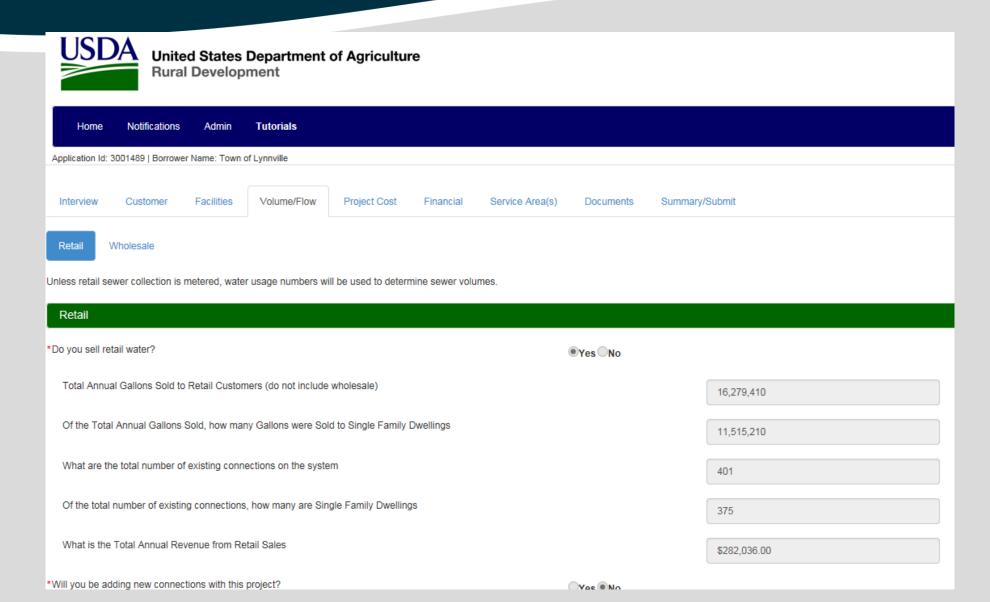








Application – Volume/Flow



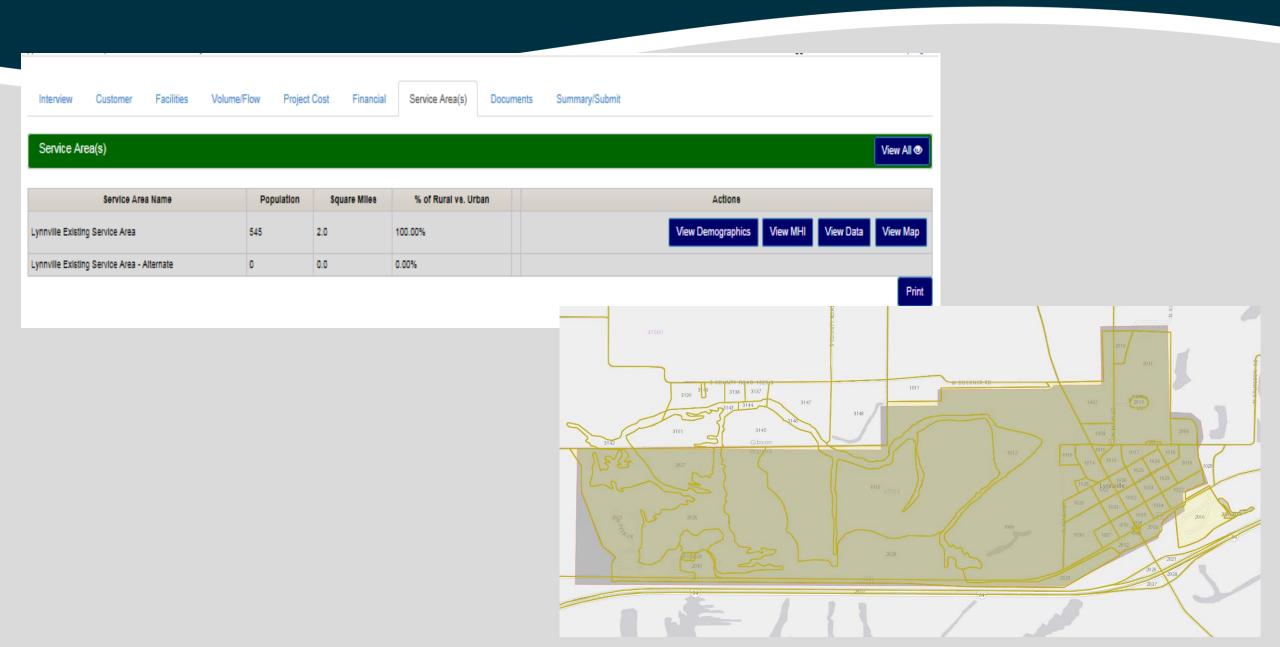
Application – Project Cost



RD AI

Home	Notifications	Admin	Tutorials							
Application Id:	3001489 Borrowe	er Name: Tow	n of Lynnville						You are	
Interview	Customer	Facilities	Volume/Flow	Project Cost	Financial Sen	vice Area(s) Doo	cuments Summary/Submit			
Request Ir	Request Info									
*Proposed Star	rt Dato:						*Proposed End Date:			
Froposed Stat	it Date.		10/04/2016				Proposed End Date.	01/31/2018		
	Date Application made available to the Inter-governmental Review Process (if						State Clearinghouse ID Number (if applicable):			
applicable):										
Project Co	Project Cost									
*Cost Clas	sification					Description		Cost		
Developme	ent				V	Construction		\$1,566,200.00		
Contingend	cies				V	10%		\$156,600.00		
Engineering - PreDevelopment				V	Preliminary Engin	eering Report	\$30,000.00			
Environmental			V	Environmental Re	eport	\$7,500.00				
Engineering - Design			V	Plans and Specifi	cations	\$164,500.00				
Engineering - Construction Administration				V	Bidding & Negotia	ation	\$15,700.00			
Engineering - Construction Administration					V	Construction Eng	ineering	\$47,000.00		

Application – Service Area



Application - Documents

Interview

Customer

Facilities Volume/Flow Project Cost Financial

Service Area(s)

Documents

Summary/Submit

Attachments

Certifications

Required Attachments

Uploading an attachment only saves the description for that specific attachment.

For WEP applicants only - If you need an example of what a 'Notice of Intent to File Application' is, click on the Help link in the top right hand corner of your screen.

Below is a list of Attachments required to complete this Application. Please upload the Attachment requested for each row marked with a 🗶. Upon successful completion of the upload, the row is marked with a 🗸.

If more than one upload is required by a Category/DocumentType, please select the Blue "Upload" Button on the right of the "Additional Attachments" Section at the bottom of this screen.

Upload Status	Category	Document Type	Description	File Name	Date	Uploaded By	Action
*	Application	Notice of Intent to File Application	Public Notice	img-425141938.pdf	07/18/2018	V. Sommers	
*	Application	Notice of Intent to File Application	Sign in Sheet Public Meeting 5/3,201	img-505105928.pdf	07/18/2018	V. Sommers	
*	Application	Notice of Intent to File Application	Public M- May 3,2016.	img-810114408.pdf	07/18/2016	V. Sommers	
*	Engineering	Documentation of Health and Sanitary Issue	H&S Issue	Health and Sanitary Issue Documentation.pdf	07/18/2016	V. Sommers	
*	Engineering	Preliminary Engineering Report	IN Guide5	img-812102536.pdf	08/12/2016	V. Sommers	
*	Engineering	Preliminary Engineering Report	PER-Final	01 Lynnville WW Impr Final RD PER 180524.pdf	07/18/2018	V. Sommers	
*	Environmental	Environmental Report	ER-Final	01 Lynnville WW Impr Final ER 160524.pdf	07/18/2018	V. Sommers	
*	Financial	Audits (most recent copy) or Financial Statement (annual	Preliminary Rate Study	img-802104234.pdf	08/02/2016	V. Sommers	
		report). Per SI 1780-2, three years of financial statements and/or audits are required.					
*	Financial	Audits (most recent copy) or Financial Statement (annual	SBA Audit	img-807091304.pdf	07/18/2016	V. Sommers	
		report). Per SI 1780-2, three years of financial statements and/or audits are required.					

Additional Attachments

Please attach additional documentation not included above to assist review of the loan application.

Upload	
Status	

Category

Document Type

Description

File Name

Date

Uploaded By

Action

Application - Documents

Interview Customer Facilities Volume/Flow Project Cost Financial Service Area(s) Documents Summary/Submit

Attachments

Certifications

Required Certifications

Below is a list of required certifications for this application. Please sign certifications for any rows marked with an "X."

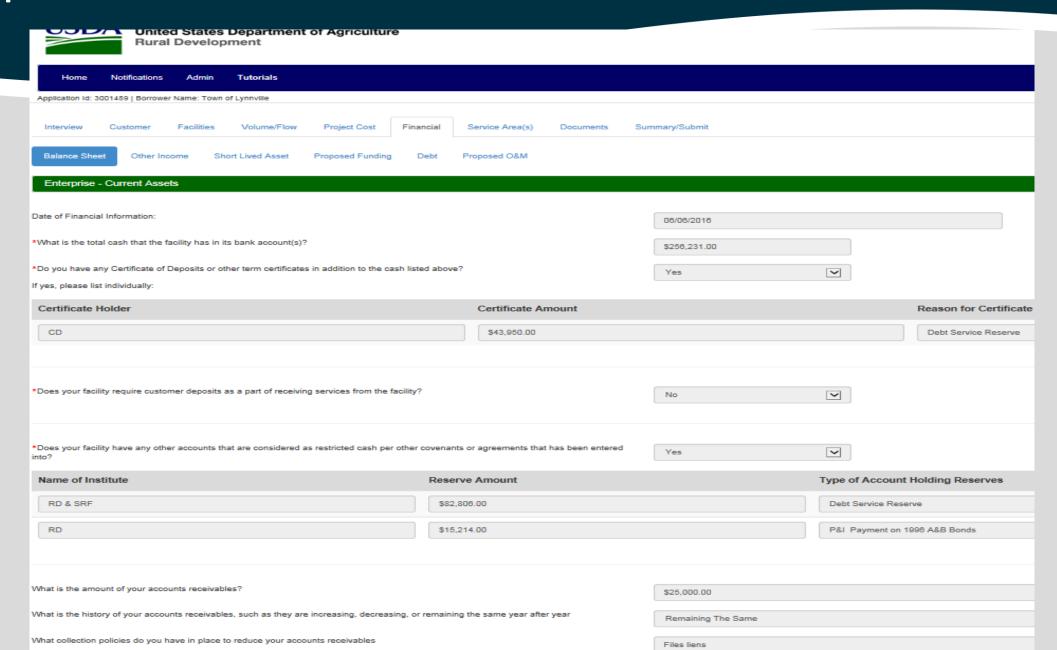
Status	Document Type	Date	Signed By
•	Assurance Agreement	04/22/2016	
•	Assurances Regarding Felony Conviction (3031)	04/22/2016	
•	Assurances - Construction Programs	04/22/2016	
•	Certifications for Contracts, Grants and Loans (lobbying)	04/22/2016	
•	Certification Regarding Debarment	04/22/2016	
•	Equal Opportunity Agreement	04/22/2016	
•	Application Certification, Federal Collection Policies for Consumer or Commercial Debt	04/22/2016	
•	Relatives Employed by USDA	04/22/2016	
•	Representations Regarding Felony Conviction (3030)	04/22/2016	
•	Certification Regarding Prohibited Tying Arrangements	04/22/2016	
✓	Certification Regarding Credit Elsewhere	04/22/2018	

Optional Certifications

Please add any additional certifications that may be applicable to this application.

Status	Document Type	Date	Signed By	Action
•	Assurances - Non-Construction Programs	04/22/2018		
✓	Certification of Compliance	04/22/2018		

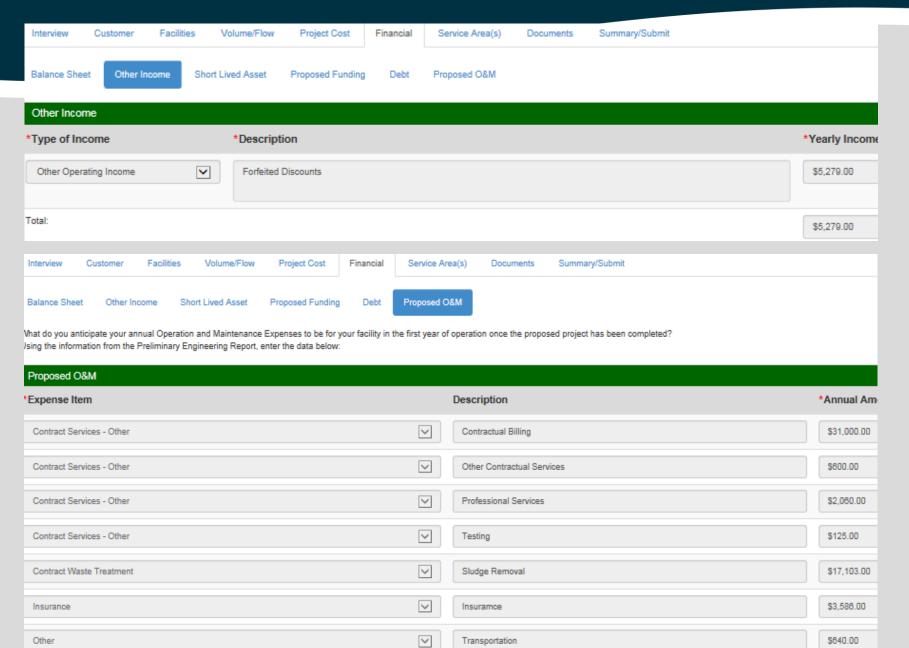
Application – Financial – Balance Sheet: Assets



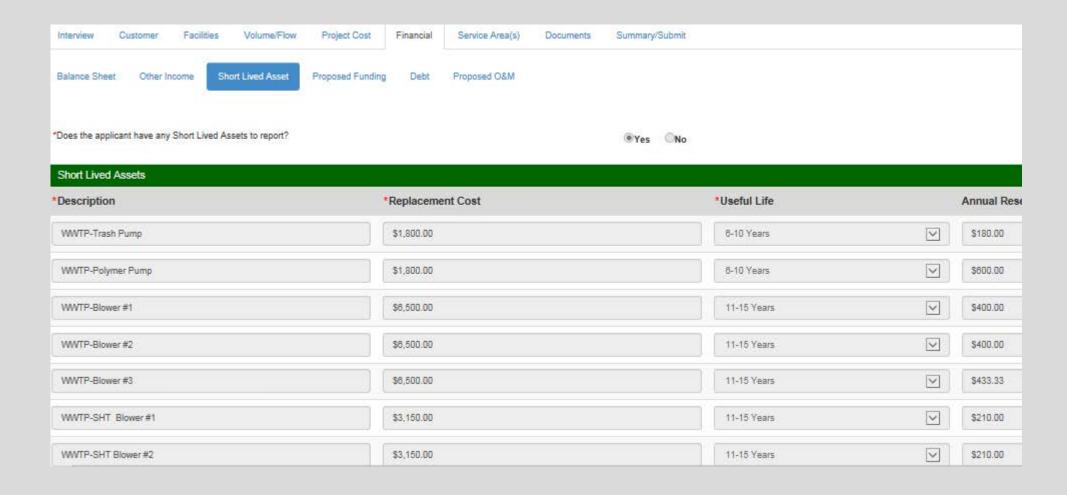
Application – Financial – Balance Sheet: Liabilities

United States Department of Agriculture Rural Development		
Home Notifications Admin Tutorials		
Application Id: 3001489 Borrower Name: Town of Lynnville		
Interview Customer Facilities Volume/Flow Project Cost Fi	inancial Service Area(s) Documents Summary/Submit	
Balance Sheet Other Income Short Lived Asset Proposed Funding	Debt Proposed O&M	
Enterprise - Current Liabilities		
What current bills do you have as of the date you are completing this information. This would include	accounts payables, current portion of long term debt.	
Current Bill	Payment Amount	Payment Due Date
RD	\$22,000.00	01/01/2017
RD	\$2,000.00	01/01/2017
SRF	\$28,000.00	01/01/2017
RD	\$4,000.00	01/01/2017

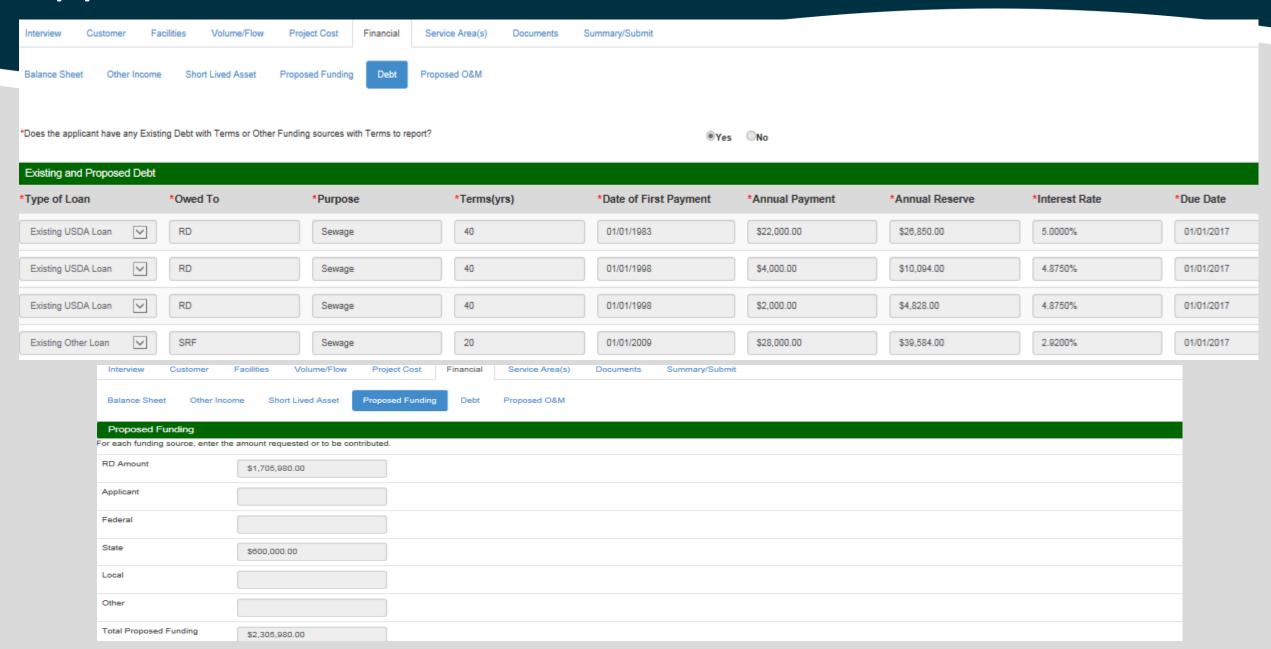
Application - Financial



Application - Financial



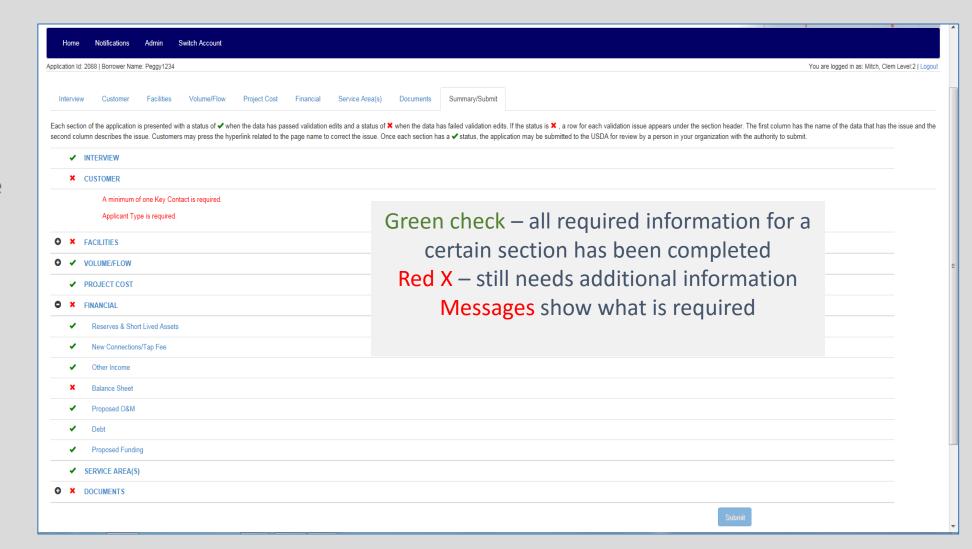
Application - Financial



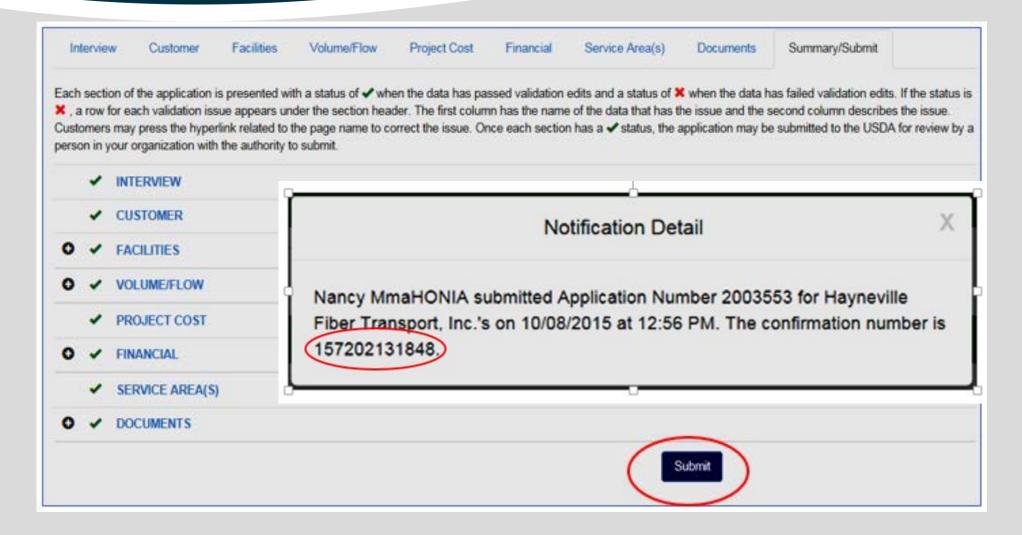
Application Submission/Review

Summary/Submit Tab — One of the most useful screens in RD Apply

- Access at any time to see progress
- Submit application when all sections have a green check



Application Submission/Review

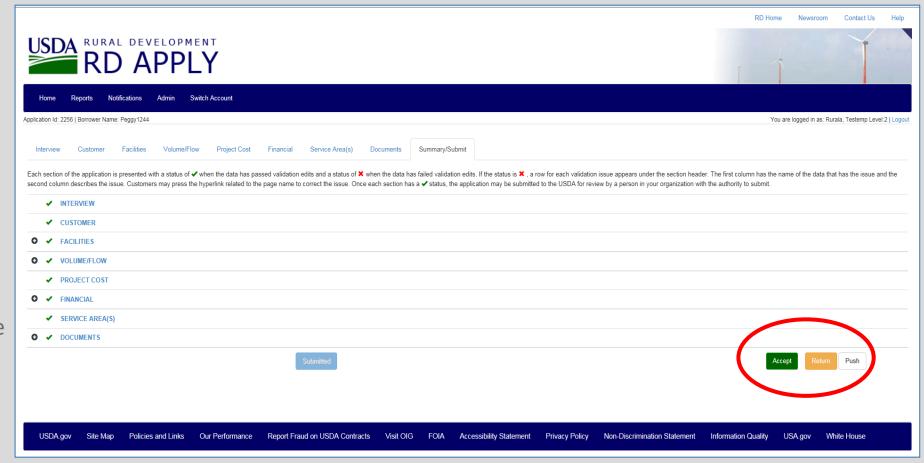


Once the Applicant receives all green check marks, the Submit button will be enabled. After submission the Applicant will be sent a Confirmation Number.

Application Submission/Review

RD Employee Review:

- Employees with appropriate role will be able to accept or return application.
- Employees will enter reason for return in email notification sent to customer.
- When application is accepted,
 RD Employee with appropriate role will push the application to underwriting.



Questions?





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