

Geoffrey L. Hunt, CVR-CM-M
12 Crain Highway, N.
Glen Burnie, Md. 21061

410-766-4868

Education

Fairleigh Dickinson University, 1977, Bachelor of Science Small Business Management

Work History

1977 to Present:

Co-founder, owner and president of Hunt Reporting Company
Manage the day-to-day operation of a full-service court reporting and transcription agency.
Administer policy for court reporting and transcription staff
Determine pricing for staff and clientele
Respond to Requests for Proposal and Invitations for Bid
Keep abreast of industry technology and issues affecting the court reporting business.
Human Resources - hiring and release of personnel
Financial - oversee accounting functions including, bookkeeping, taxes and other financial policy
Project management

Professional Associations:

National Verbatim Reporters Association (Formerly the National Stenomask Verbatim Reporters Association)
National Court Reporters Association, NCRA
American Association of Electronic Reporters and Transcribers, AAERT

Trade Association Offices Held:

Tri-State Verbatim Reporters Association, Co-founder and President, 1990
National Stenomask Verbatim Reporters Association, President, 1992-1993
NSVRA Advanced Seminars Chairman
NSVRA Research and Development Chairman
NSVRA State Associations Chairman
NSVRA Long-Range Planning Chairman
Stenomask School Committee Chairman
AAERT Board of Directors, 2013-2015
AAERT Secretary to the Board of Directors 2014-2015
AAERT Communications Committee Chairman, 2013-2015
AAERT Nominations Committee Chairman, 2015
AAERT Government Relations Committee member, 2013-2015

Professional Articles Published in Trade Journals

The Stenomask Reporter, *IBM Enters the Voice Recognition Arena, 1991*
The Stenomask Reporter, *Federal Rule Amendments Threaten Reporting Profession, 1992*
The Stenomask Reporter, *Improving Cash Flow: Techniques fo Collecting*
The Stenomask Reporter, *NSVRA Federal Rules Position Paper is Submitted to the Rules Committee*
The Stenomask Reporter, *Court Reporters of the Future*
The Stenomask Reporter, *To Compress or Not to Compress*
The Stenomask Reporter, *CVR & CVR-CM Recognized in Texas*
The Stenomask Reporter, *Reaching Out for Stenomask Reporters*
The Stenomask Reporter, *NSVRA Attends NACM Regional Conference*
The Stenomask Reporter, *“Voice Reporters? I though you were called Stenomask Reporters.”*
The Stenomask Reporter, *The Stenotypists Are Coming*

Professional Certifications and Awards:

NSVRA Horace Webb Award Recipient 1991
NSVRA Certified Verbatim Reporter, 1989
NSVRA Certified Verbatim Reporter - Certificate of Merit, 1996