To:       Associate Degree Commission
From:    Jeffrey Alderman, President/CEO
Date:    May 22, 2017
Re:       Notice of ACBSP Annual Business Meeting
Nomination Slate for Officers and Directors
Notice of Annual Meeting of Associate Degree Members
Nomination Slate for Commissioners and Accreditation Governance Board
Voting Procedures at Annual Meetings

We are contacting you as the CHAMPION or CO-CHAMPION from your institution to provide official notice of the Annual Business Meeting of the Council to take place as follows:

Annual Business Meeting
Accreditation Council for Business Schools and Programs
Monday, June 26, 2017 — 3:00 PM-PDT
Anaheim Marriott
700 Convention Way, Anaheim, CA, USA

Report of Nominating Committee — Directors and Officers
In a previous notice and in the spring issue of ACBSP Update, we provided a report of the Nominating Committee with the opportunity for submittal of write-in candidates. The deadline for write-in candidates has passed and no petitions were received. Accordingly, only the following names shall be considered for officer and director positions and presented for approval or election:

Chair-Elect (Term Ending 2018)
Alejandro Cheyne, Universidad del Rosario (Bogotá, Columbia), Region 9

Treasurer (Term Ending 2019)
Earl Godfrey, Gardner-Webb University (NC), Region 3

Member At-Large — Baccalaureate-Graduate Degree Institution (Term Ending 2019)
Tilokie Depoo, Metropolitan College of New York (NY), Region 1

Member At-Large — Associate Degree Institution (Term Ending 2019)
Lakshmy Sivaratnam, Kansas City Kansas Community College (KS), Region 5

Member At Large — Associate Degree Institution (Term Ending 2019)
Kim Wong, Central New Mexico Community College (NM), Region 6
Official Notice — Associate Degree All Member Meeting

In addition to the Annual Business Meeting of the Council, all Associate Degree institutions will meet to conduct accreditation-related business as follows:

Annual Meeting of Associate Degree Members
Accreditation Council for Business Schools and Programs
**Sunday, June 25, 2017 — 4:30 PM-PDT**
Anaheim Marriott
700 Convention Way, Anaheim, CA, USA

Report of Nominating Committee — Board of Commissioners

In a previous notice and in the spring issue of *ACBSP Update*, we provided a report of the Nominating Committee with opportunity for submittal of write-in candidates for the office of Commissioner. The deadline for write-in candidates has passed and no petitions were received. Accordingly, only the following names shall be considered for approval or election (all are three-year terms ending 2020):

- **Cara Beth Johnson**, Northern Oklahoma College (OK), Region 6 (1st Term)
- **Gary Mrozinski**, Luzerne County Community College (PA), Region 2 (2nd Term)

Report of Nominating Committee — Accreditation Governance Board

In a previous notice and in the spring issue of *ACBSP Update*, we provided a report of the Nominating Committee with opportunity for submittal of write-in candidates for office of the Accreditation Governance Board. The deadline for write-in candidates has passed and no petitions were received. Accordingly, only the following names shall be considered for approval or election (all are three-year terms ending 2020):

- **Betsy Davis**, Florida State College at Jacksonville (FL), Region 3 (2nd Term)
- **Samuel Dunn**, Northwest Nazarene University (ID), Region 7 (1st Term)

Voting Procedures at Annual Meetings

As provided in the Bylaws, each full dues-paying educational institution member will have a right to vote at any annual meeting. This vote will normally be cast by the CHAMPION. If a CO-CHAMPION has been designated, this person may cast a vote on behalf of the institution. At any time, the CHAMPION may designate an individual other than the CO-CHAMPION to vote on behalf of the institution by providing written notice to Jeffrey Alderman (jalderman@acbsp.org) in advance of the meeting or by the designated individual presenting such authorization at the meeting. In the absence of a designation and attendance by the CHAMPION and CO-CHAMPION, another individual affiliated with the institution may be designated to cast votes on behalf of the institution only if approved by the qualified body so assembled.

Report of Bylaws Committee

The ACBSP Bylaws Committee is proposing changes in the Bylaws. This is the official notice of these proposed changes as required by the Bylaws. The proposed changes are available for download. We will not provide copies during the meeting. You will be able to view the content on a projector screen. If you require a full copy, however, please print and bring with you to the Annual Conference.
Bylaws changes must be ratified by a two-thirds vote of the Council members during its Annual Business Meeting to be held at 3:00 PM-PDT on Monday, June 26. Amendments concerning accreditation issues and/or powers of the Boards of Commissioners or the Accreditation Governance Board may be amended only by a two-thirds vote of the membership of the Commission affected. Since these amendments concern accreditation issues they must also be approved by a two-thirds vote of the members of each Commission. This will occur during the Commission meetings as noted above.

If you have any questions regarding the foregoing including the proposed bylaws amendments, please contact Jeffrey Alderman at jalderman@acbsp.org or by calling (913) 339-9356.