

Association for Challenge Course Technology  
Board of Directors Meeting  
January 13, 2010  
Conference Call  
Minutes

Present: Erik Marter, Keith Jacobs, Josh Tod, Jennifer Stanchfield, Michelle Hepler, Jim Wall, Gary Cwidak, Tom Leahy, Jeff Boeke, Sylvia Dresser.

**1. The meeting convened** at 2:07 central time

**2. Review minutes** from prior meetings – tabled until next meeting.

**3. ED hire update**

- Process reviewed
- A motion was made and seconded that the Board present a contract to James Borishade to be the ED of ACCT, which outlines the salary and benefits package as well as other terms of employment. Motion tabled for more discussion.
- James was asked to join the call, and did so. He clarified that he will be closing his consulting business if he becomes the ACCT ED.
- The motion was reopened, and carried.
- A conversation with James after hiring will center around his public image as the ED of ACCT.
- Calls will be made now to other candidates to say that an offer has been made, and the contract is being negotiated.
- Reb Gregg will draw up the contract.
- James will be expected to have dinner with the Board Monday, February 1, and will work with Sylvia on all logistics issues after hiring.
- The office set up will remain the same as it is now for the time being.

**4. Summer Symposium dates/place**

- Final decision will be made after the discussion with PVMs as to whether or not there will be a summer symposium
- If there is a symposium, it will be held in Salt Lake City, The Board will meet August 1 & 2, Symposium will be August 3 & 4. If there is another pre-symposium, the dates may need to be revisited.

Spring meeting date

- The meeting will be held in Chicago.
- Set up calendar for the year at Sunday board meeting at conference.

**5. Policy for background checks for new hires**

- A motion was made, seconded and carried that ACCT conducts standard background checks on all new employees.

- We need to create policies and procedures for this. Sylvia will start on this for the conference board meeting.

#### **6. Special Board election**

- Proposed timeline:
  - Nominations period – Feb. 15 – March 15
  - Electronic voting period – March 22 – April 30
  - Announcement of New Board Member – May 7
- A motion was made, seconded and carried that the timeline for the special election be accepted as outlined on this agenda.
- Nominees will all be told the schedule for summer and fall board meetings upon nomination.
- This slightly shorter term will count as a full term of service.

#### **7. Consensus Group resignation**

- The Consensus Group will be asked to take on this task from here on out. They may move forward with their work while replacing this position.

#### **8. Conference update given.**

#### **9. Requests for Reproduction of ACCT documents**

This discussion was tabled until the Board meeting in Atlanta.

#### **10. A closed session** was held to discuss board process.

#### **11. Next Meeting** Monday, February 1, 1 pm, Atlanta, Georgia

#### **12. Meeting adjourned** at 4:40 pm central time.