



2011 May Phone Meeting

Meeting Logistics:

Friday, May 27, 2011 at 1:00 pm Central Time Zone

Preparation / To Dos:

- Board Agenda and Minutes
- Review Action Items from previous meeting
- Review Policies and Procedures for ACCT Committees
- Review Pre-Conference Presenter Policy
- Review ACCT MoU

Board Members:

Keith Jacobs, Michelle Hepler, Jamie Barrow, Gary Cwidak, Todd Domeck, , Jim Wall, James Borishade

Absent: Josh Tod, Charlie Williams, Michael Stillman, Sarah Oosterhuis, Niels Damman
Quorum present? Yes,

Others Present: Bill weaver.

Proceedings:

Meeting called to order at: 1:05 PM ended 2:09

I. **Review and Approve Agenda** (5 minutes)

- a. James Borishade requested the addition of PVM suspension and tax preparation to the agenda.
- b. **Jim Wall made a motion to approve the agenda with the additions of PVM suspension and tax preparation from James Borishade.**
 - **seconded- Todd Domeck**
 - **Discussion- None**
 - **Opposed - none**
 - **Abstained - none**
 - **Carried**

II. **Review Minutes from Prior Meeting minutes** (10 minutes)

- a. **Jim Wall made a motion to accept the prior minutes as presented.**
 - **Seconded – Todd Domeck**
 - **Discussion – None**
 - **Opposed – None**
 - **Abstained – None**
 - **Carried**

III. **Old Business**

- a. Reviewed Action Items from previous meeting
- b. Conflicting Committee membership information for BOD to review. - see Attached document "Policies and Procedures for ACCT Committees"
 - Discussion on the fact that you have three motions two that say the BOD will vote on all committee members and one that states that you will vote only on chairs of the committees.
 - Discussion on proposing a new motion to change back to the first policy of only voting on chairs of committees and not individual members that was passed on November 2000.
 - No motion was seconded.

- BOD will follow the most recently voted on policy for voting on committee members passed by ACCT BOD on June 2009.

IV. **New Business**

a. Closed session started 1:17 PM and ended at 1:30 pm

b. PVM suspension

- Discussion around PVM suspension was about policy and **at no time was a specific name of any company used.**
- **Jim Wall made a motion to suspend the PVM based on ACCT PVM obligations document dated July 1, 2009.**
 - a) **Seconded – Gary Cwidak**
 - b) **Discussion: Michelle Hepler requested to amend the motion from ACCT PVM protocol to PVM Obligations document dated July 1, 2009. Both Jim Wall and Gary Cwidak supported the amendment.**
 - c) **Opposed- Todd Domeck**
 - d) **Abstentions - None**
 - e) **Moved.**

c. Standards Coordinator Position:

- **Jamie Barrow made a motion to create a volunteer standards coordinator position.**
 - a) **Seconded -by Jim Wall**
 - b) **Discussion James Borishade requested to amend the motion to state volunteer not just standards coordinator. Both Jamie Barrow and Jim Wall supported the amendment.**
 - c) **Opposed – None**
 - d) **Abstained – None**
 - e) **Carried**
- BOD requested that staff look for interested candidates for this position.

d. Closed session started 1:48 PM and ended at 2:08 pm

e. Update from James on ANSI meeting James and Bill attended.

- James will distribute proposed strategies for educating the industry on the ANSI process.

f. Tax preparation - **Tabled**

g. Pre-Conference presenter policy: - **Tabled**

h. International issues committee proposal. - **Tabled**

i. ACCT Staffing update – **Tabled as no action was needed at this time**

j. Australia update – **Tabled as no action was needed at this time.**

k. ERCA update – **Tabled as no action was needed at this time.**

V. **Housekeeping/Action Items –**

a. Next Meeting Date: 6/24/2011 at 1:00 PM Central Time Zone.

b. **Special Notes:**

- New Business for Next Meeting