



# Minutes for Board Conference Call on 3/15/2012

## Meeting Logistics:

Friday 3/15/2012 from 12 pm to 1 pm central time zone.

## Preparation / To Dos:

- Board review past minutes
- Review Membership Committee Proposal
- Board Review letters to the Board

## **Board Members:**

Michelle Hepler, Charlie Williams, Jamie Barrow, Micah Henderson, MB Buckner, Gary Cwidak, Scott Conant, Niels Damman, Todd Domeck, Josh Tod, James Borishade

*Absent:* Sarah Oosterhuis

*Quorum present*

*Others Present:* William Weaver,

## **Proceedings:**

*Meeting called to order at:*

### **I. Review and Approve Agenda**

- a. **Motion made by Jamie Barrow to amend the agenda to move new Business after old business and approve the agenda as is.**
  - **Seconded by – Charlie Williams**
  - **Discussion – none**
  - **Abstentions -**
  - **Opposed - None**
  - **Carried**

### **II. Review All Outstanding Minutes**

- a. **Motion made by Niels Damman to accept the 2-6-2012 Board minutes as presented**
  - **Seconded by – Gary Cwidak**
  - **Discussion – Discussion about typos and other format changes.**
  - **Abstentions – Micah, MB, Scott**
  - **Opposed - None**
  - **Carried**
- b. **Motion made by Niels Damman to accept the 2-12-2012 Board minutes as presented**
  - **Seconded by – Gary Cwidak**
  - **Discussion – Discussion about typos and other format changes.**
  - **Abstentions – None**
  - **Opposed - None**
  - **Carried**

### **III. Review Action Items**

### **IV. Old Business**

- a. Membership Committee proposal
  - Todd Domeck will work with the committee in regards to the Board concerns and

Todd's idea about a level for commercial operators.

- b. Response to harmonization efforts
  - Josh Tod will draft a response letter.
- c. **A motion was made by Charlie Williams to go into to closed session at 12:48 pm.**
  - **Seconded by – Jamie Barrow**
  - **Discussion – None**
  - **Abstentions – None**
  - **Opposed - None**
  - **Carried**
- d. **A motion was made by Charlie Williams to end closed session at 1:03 pm.**
  - **Seconded by – Micah Henderson**
  - **Discussion – None**
  - **Abstentions – None**
  - **Opposed - None**
  - **Carried**
- e. Summer Symposium planning
  - Dates have been confirmed, but the site is still to be selected. The committee will be meeting on 3/16/2012 to move forward with the planning.
- f. SAM reception or shared meeting space
  - The Board determined that the feedback from the PVM's was that the majority would like to keep the events separate and encourage PVM's who are interested to attend on their own time.
- g. Strategic Plan update
  - The Strategic Plan as presented with no changes will be posted on base camp for PVM continued review.
  - Board will spend time at the April Board meeting considering the feedback and making changes to the current plan.
- h. ASTM MOU update
  - James Borishade provided an update on his meeting with ASTM president about clarifying the intent of our working relationship.

## V. **New Business**

- a. GRC Update
  - **A motion was made by Niels Damman to accept the recommendation of the GRC to appoint Erik Marter as Chair of the GRC**
    - a) **Seconded by – Gary Cwidak**
    - b) **Discussion – None**
    - c) **Abstentions – None**
    - d) **Opposed - None**
    - e) **Carried**
- b. Staffing update:
  - Update on the application process for the Membership Manager Position. The Application pool was strong and the committee is moving forward with first round interviews of a subset of the applicants.

- c. Review letters to Board of Directors: - **Tabled Due to Time**
  - Letter from Universal Ropes Course Builders, Inc
  - Letter from Hawaii Forest & Trail / Kohala Zipline
  - Letter from Piiholo Ranch Zipline
- d. PDF Version of the Standards for Legislators - **Tabled Due to Time**
- e. Hotel and Union update in Las Vegas. - **Tabled Due to Time**

VI. **A motion was made by Gary Cwidak to adjourn the meeting at 1:44 pm.**

- **Seconded by – Niels Damman**
- **Discussion – None**
- **Abstentions – None**
- **Opposed - None**
- **Carried**