



## 2013 Post-Conference Board Meeting Minutes

### **Board Members:**

Michelle Hepler, Charlie Williams, Micah Henderson, MB Buckner, Gary Cwidak, Scott Conant, Niels Damman, Todd Domeck, Brian Lisson, Ryan Olson, Matt Marcus, James Borishade

*Absent: none*

*Quorum present*

*Others Present: Tim Kempfe, Dick Prouty, Andrew Hubert, Wayne Berger*

### **Proceedings:**

Meeting called to order at:

I. Meeting Called to Order 8:01 AM Pacific

Approval of the Agenda

I. Review and Approve Agenda

- Agenda Additions:

- BOD Emeritus Introductions
- Board Development
- Standards Clarification
- ACCT Certifying Body
- General Election Update
- Motion made by Todd Domeck to approve revised agenda for board meeting 2-10-2013.
- Seconded by Charlie Williams
- Discussion: none
- Abstentions: none
- Opposed: none
- Motion carries unanimously

IV. Welcome New Board Members

V. Board Development and Board Emeritus Introductions

- BOD Development process will start with new fiscal year
- Book The Ultimate Board Member' Book purchased for board use

**Discussed Role, function and collaboration process with BOD Emeritus**

- BOD Emeritus invited to PVM Symposium
- BOD Emeritus shared historical process of ACCT as a trade association

V. Election of Officers

- o Motion made by Scott Conant to move to closed session.
- o Seconded by Todd Domeck
- o Discussion: none
- o Abstentions: none
- o Opposed: Brian Lisson
- o Motion carries
  
- o Motion made by Todd Domeck to end closed session.
- o Seconded by Micah Henderson
- o Discussion: none
- o Abstentions: none
- o Opposed: none
- o Motion carries
  
- o Motion made by MB Buckner to accept Executive Committee slate for 2013: Michelle Hepler as Chair, Micah Henderson as Vice-chair, Scott Conant as Treasurer, Brian Lisson as Secretary.
- o Seconded by Todd Domeck
- o Discussion: none

- o Abstentions: none
- o Opposed: none
- o Motion carries

## VI. Board Responsibilities

- Reviewed BOD expectations
- Discussed obligations while at conference
- Set Meeting dates and locations:
  - Spring: March 26 travel, March 27, 8-5, March 28, 8-noon
  - Summer: Baltimore; Date TBA to be determined by conference site availability
  - Fall: October 21 Travel, October 22, 1-5, October 23, 8-5, October 24 8-5
  - 2<sup>nd</sup> Thursday of the month conference call
    - MB will formulate a document on attendance expectations

## VII. Board Liaisons to Committees

### ***Committee Liaisons***

- b. Canopy/Zip Line Tour Committee: Todd Domeck
- c. Conference Committee: ACCT Staff
- d. Consensus Group: Micah Henderson
- e. Design, Inspection and Performance Standards Committee: Brian Lisson
- f. Employee Work Place Safety Standards Committee: Charlie Williams
- g. Ethics Committee: Charlie Williams
- h. Finance Committee: Scott Conant
- i. Government Relations Committee (GRC): ACCT Staff
- j. Inspector Certification Committee: Niels Damman
- k. Insurance Advisory Group: Todd Domeck
- l. International Relations Committee: Gary Cwidak

- m. Membership Committee: ACCT Staff
- n. Operations/Certification Standards Committee: Ryan Olson
- o. PR & Marketing Committee: Matt Marcus
- p. Practitioner Certification Test Committee: Ryan Olson
- q. PVM Symposium Planning Committee: ACCT Staff
- r. Research Committee: Matt Marcus
- s. Review Committee: MB Buckner
- t. PVM Benefits Task Force: Micah Henderson

## VIII. Old Business

### A. Draft 9<sup>th</sup> edition

- Discussed section released in 8<sup>th</sup> edition and effect on 9<sup>th</sup> edition
  - Motion made by Brian Lisson: BOD directs the executive Director to provide a revised timeline and costing for the implementation of the Public Comment process for the draft 9<sup>th</sup> edition by February 28, 2013
  - Seconded by Todd Domeck
  - Discussion: none
  - Abstentions: none
  - Opposed: none
  - Motion carries

### B. Certification

#### 1.

- Motion made by Todd Domeck: The Association for Challenge Course Technology shall become the certifying body for practitioners no later than September 1, 2014
- Seconded by Niels Damman
- Discussion:
- Abstentions: Brian Lisson, Matt Marcus, Ryan Olson

- o Opposed: 3
  - o Motion carries
- 2.
- o Motion made by Micah Henderson: Task the Op/ Cert committee to present their proposed plan to the 2013 PVM symposium.
  - o Seconded Todd Domeck
  - o Discussion:
  - o Abstentions: none
  - o Opposed: 1
  - o Motion carries
- 3.
- o Motion made by Micah Henderson: Op/Cert committee to present this program to all affected parties at the Orlando Conference.
  - o Seconded by Niels Damman
  - o Discussion:
  - o Abstentions:
  - o Opposed: none
  - o Motion carries

IX. New Business

A. Conference Updates

- Executive presented preliminary figures on silent auction results, live auction results, store sales, conference attendance.
- Executive presented preliminary recap of PVM Symposium
- Discussion on appropriate feedback mechanism for BOD to inform conference committee
- BOD requested a feedback mechanism for PVM Symposium attendees to respond to.

B.

- o Motion made by Charlie Williams to move to closed session.
- o Seconded by Todd Domeck
- o Discussion: none

- Abstentions: none
- Opposed: Brian Lisson
- Motion carries
  
- Motion made by Todd Domeck to end closed session.
- Seconded by Charlie Williams
- Discussion: none
- Abstentions: none
- Opposed: none
- Motion carries

#### C. Reviewed Action Items

- Motion made by Todd Domeck to adjourn
- Seconded by Niels Damman
- Discussion: none
- Abstentions: none
- Opposed: none
- Motion carries