



**Present:** Michelle Hepler, Micah Henderson, Scott Conant, Brian Lisson, Gary Cwidak, Niels Damman, Todd Domeck, Matt Marcus, Ryan Olson, James Borishade

**Absent:**

MB Buckner, Charlie Williams

**Proceedings:**

Meeting called to order at: 3:06pm Central

**I. Review and Approve Agenda**

Motion #1: To approve the agenda as revised

Moved by: Matt Marcus

Seconded by: Gary Cwidak

Motion Carried: Unanimous

**II. Review and Approve Past Minutes**

Motion #2: to approve the minutes of the March 27-28, 2013 meeting of the BOD

Moved by: Todd Domeck

Seconded by: Micah Henderson

Motion Carried: Unanimous

**III. Old Business**

a. Selection of Strategic Planning Consultant

- Gary Cwidak and Matt Marcus presented on behalf of the Selection Task Group
- Task Group narrowed the candidates down to three.
- Task Group has recommended Forrest Consulting
- Discussion about the specific deliverables that will be achieved by engaging Forrest Consulting

Motion: #3: To accept the proposal from Forrest Consulting to act as the Board of Director's strategic planning consultant, with travel fees to be negotiated by the Executive Director.

Moved by: Matt Marcus

Seconded by: Niels Damman

**Motion Carried: Affirmed: 8 Abstentions: Scott Conant**

- Gary Cwidak to send letters of rejection to other proponents
  - Executive Director to contact Forrest Consulting
- b. PVM Summer Symposium Dates (proposed amendment)
- Executive Director discussed issues with existing schedule and proposed minor changes in order to accommodate the various events at the symposium including BOD meeting, strategic planning, and Instructor Certification Examination.
  - Revised dates:
    - a) Summer Board Meeting- July 29-30, 2013
    - b) PVM Summer Symposium – July 31, August 1, 2013
    - c) Inspector Certification Examination- TBS
- c. Inspector Certification Examination (ICE) – Summer Symposium
- Executive Director confirmed that ICE testing will occur at summer symposium
  - Executive Director communicated that he would like see testing processed at the time of testing onsite.
- d. ACCT Staffing
- Motion #4: To go into closed session**  
**Moved by: Todd Domeck**  
**Seconded by: Scott Conant**  
**Motion Carried: Unanimous**
- Motion #5: To come out of closed session**  
**Moved by: Scott Conant**  
**Seconded by: Todd Domeck**  
**Motion Carried: Unanimous**
- e. Inspector Certification Examination (ICE) Update
- Executive Director provided an update on Winter ICE
  - All tests have been received by the office
  - Office will be processing paperwork from candidates and issuing certification cards
  - Some states require photo ID cards. We will accommodate this. Office will be asking for photos in order to process cards
  - Discussion of overall Pass/Fail ratio on this pilot project

f. Standards Harmonization

- Update from Executive Director about Standards Harmonization and the recent correspondence with other standards developers.

Motion #6: To move into closed session

Moved by: Gary Cwidak

Seconded by: Todd Domeck

Carried: Unanimous

Motion #7: To come out of closed session

Moved By: Gary Cwidak

Seconded By: Ryan Olson

Motion Carried: Unanimous

IV. **Adjournment**

Motion #8: To adjourn the meeting

Moved by: Todd Domeck

Seconded by: Ryan Olson

Motion Carried: Unanimous

V. **Next Meeting**

May 9, 2013 - 3:00pm CST

VI. **Future Business**

- a. PVM Benefits Taskforce
- b. Committee Structure Review
- c. Policy Revisions
  - Board Email Policy
  - Review ACCT Inspector Certification Policy
- b. ACCT Awards
- c. Association Law- tabled to Summer Meeting
- d. Potential Fees for Filing Ethical Grievances
- e. Feasibility and Potential Implementation Plans for ACCT Certifications
- f. Summer Symposium Content Planning
- g. Review ICE Policy
- h. Research Committee Mandate
- i. Experiential/Adventure Summit