



MINUTES for Board Conference Call on 6/13/2013

Meeting Logistics:

Thursday 6/13/2013 from 3pm to 4:30pm central time zone.

Preparation / To Dos:

- Review Past Minutes
- Review Draft Policies
- Read Strategic Plan Process

Board Members:

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Michelle Hepler - Chair | <input type="checkbox"/> MB Buckner | <input type="checkbox"/> Charlie Williams |
| <input checked="" type="checkbox"/> Micah Henderson – Vice Chair | <input checked="" type="checkbox"/> Gary Cwidak | <input checked="" type="checkbox"/> Matt Marcus |
| <input type="checkbox"/> Scott Conant - Treasurer | <input type="checkbox"/> Niels Damman | <input checked="" type="checkbox"/> Ryan Olson |
| <input checked="" type="checkbox"/> Brian Lisson - Secretary | <input checked="" type="checkbox"/> Todd Domeck – left early | <input checked="" type="checkbox"/> James Borishade |

Present:

Michelle Hepler, Micah Henderson, Brian Lisson, Gary Cwidak, Todd Domeck, Matt Marcus, Ryan Olson, James Borishade

Proceedings:

Meeting called to order at: 3:05 CST 13-06-2013

I. Review and Approve Agenda

Motion: To approve the agenda

Moved By: Gary Cwidak

Seconded: Micah Henderson

Approved: Unanimous

II. Review and Approve Minutes of 5/9/2013

Motion: To approve the minutes of the 09-05-2013 Board of Directors meeting

Moved by: Micah Henderson

Seconded by: Gary Cwidak

Motion Carried: 6 in favor Abstentions: Brian Lisson

III. Old Business

a. Budget Review

- Budget Discussion led by Executive Director

Motion: To approve the 2014 Budget as presented

Moved By: Gary Cwidak

Seconded by: Matt Marcus

Carried: Unanimous

b. Committee Structure

- Micah Henderson lead discussion about committee structure revision
 - a) Discussion and feedback on committee structure
 - b) Micah to present draft at July Meeting

c. Update on Strategic Planning

- Executive Director provided an update on Strategic Planning process
- Consultant has been hired (Forest Consulting)
- Consultant will be in town for Summer Board Meeting
- Board Chair and Executive Director will be meeting with consultant next Thursday to set out expectations
- Scope of Consultants work will include facilitating dialogue about Practitioner Certification
- Consultant wants to get on a challenge course/zip line to better understand what we do.
- Executive Director would like some input from BOD members about questions/issues to be raised regarding Practitioner Certification in preparation for next Thursday's meeting with consultant.

d. Consensus Group Update- Micah

- Micah Henderson provided update on status of Consensus Group
- Comments have been received
- 171 comments currently in database system (many are repeated)
- Micah met with Consultant, Consensus Chair, and staff to discuss plan for moving forward and dealing with other irrelevant comments
- Database is running well. Remote access is available for committees and consensus group.

e. Practitioner Certification

- To be dealt with as part of Strategic Planning

f. Summer Symposium

- Discussion about Summer Symposium

- 3 discussion topics selected based on feedback from PVM Survey will take place
- Each discussion block to be approximately 90 minutes in length

- Discussion #1: PVM Accreditation and PVM Obligations – facilitated by the Review Committee
 - a) Ryan & MB to discuss with Review Committee status of current work and organization for presentation

- Discussion #2: Program Accreditation
 - a) Gary to speak with Todd to figure out how to shape this conversation.

- Discussion: #3: Qualified and Competent
 - a) Brian to contact standards committees to discuss how to shape of this discussion.

- g. ICE Prep Course
 - Executive Director provided update about organization of summer ICE certification and prep course
 - ACCT Staff to lead the preparation course and proctor the exam. This will include Professional Reviewers (Jeff Boeke and Dan Pervorse with Charles Peterson as an observer)
 - The ICE committee will help with the presentation.
 - Need to find a Design, Performance, and Inspection Standards Committee member to be available for prep course.
 - Intention is for tests to be marked and cards processed the same day as the examination.
 - Brian will contact DPI committee to identify someone to participate in prep course.

- h. Policy Updates
 - Board Email Policy
 - Motion: To Approve Board Email Policy pending legal review
 - Moved By: Micah Henderson
 - Seconded By: Gary Cwidak

Motion Carried: Unanimous

- Will discuss policy implementation at July meeting.

- Review ICE Policy
 - a) Tabled to next meeting

- Anti-Nepotism Policy
 - a) Tabled to next meeting

- Reimbursement Policy
 - a) Tabled to next meeting

Motion: To adjourn the meeting

Moved by: Micah Henderson

Seconded by: Ryan Olson

Carried: Unanimous