

The logo for ACEC New York features the acronym "ACEC" in a bold, gold-colored serif font, followed by "New York" in a black, italicized serif font. A thin, dark, curved line arches over the "ACEC" text.

ACEC *New York*

New Principal of the Year

2026 Nomination Form

The ACEC New York New Principal of the Year Award honors a **principal/leader** within a member firm who is relatively new to the position and has exhibited invigorating ideas and has made significant contributions to the consulting engineering profession and his or her community. The nominee must have been in their principal role for five (5) years or fewer and have been promoted from within the firm due to demonstrated management and leadership skills, as well as engineering aptitude.

Nominees will be judged on the following weighted grading scale (see following pages for details):

- Record of Firm Leadership – 30%
- Record of Professional Leadership and Contributions to Professional Organizations – 25%
- Record of Technical and/or Professional Achievements– 35%
- Civic and Humanitarian Contributions – 10%

Nomination Criteria

Record of Firm Leadership - 30%

(Please include a write-up of 400 words or fewer addressing the following criteria)

The nomination should include details of team leadership, as well as positive contributions made to a project, group or the overall firm. Top candidates will reference personal contributions that went beyond the normal and included outstanding customer service and team building that ultimately lead to additional opportunities for the firm.

Contributions to Professional Organizations - 25%

(Please include a write-up of 400 words or fewer addressing the following criteria)

The nomination should include details on the nominee's involvement in and contribution to professional organizations, including committee participation, leadership roles, and clear and specific examples of active participation in the organization. Professional organizations include ACEC New York, as well as other organizations that support professionals in the a/e/c industry (AIA, ASCE, NYSSPE, etc.)

Record of Technical and/or Professional Achievements – 35%

(Please include a write-up of 400 words or fewer addressing the following criteria)

The candidate's nomination should include specific examples of technical and project delivery innovation. Top candidates will reference significant solutions, as well as modifications of existing ideas for planning, designing, or constructing a project resulting in efficiency, cost savings, decreased maintenance, new sales opportunities or client acclaim. A letter of recommendation from a client or official noting the individual's contribution to the project and industry is not required but is **strongly** recommended.

Civic and Humanitarian Activities – 10%

(Please include a write-up of 400 words or fewer addressing the following criteria)

The candidate's nomination should give specific examples of participation in activities outside his/her work role that positively impact his/her community. Top candidates will reference leadership roles held, as well as efforts to encourage and foster diversity, equity, inclusion and belonging.


2026 New Principal of the Year
Nomination Form

Name of
Nominee

Title

Firm

Address

City

State

Zip

Phone

E-Mail

Number of Years in
Current Position
of the Firm (*Must be 5
or less*)

Total Years of
Experience in the
Industry

Responsibilities of
Current Position

Professional
Certifications (PE,
LEED AP, etc.)

Name/Title
Submitting
Nomination

Phone

E-Mail

ACEC *New York*

2026 New Principal of the Year Nomination Checklist

- 1. Completed nomination form
- 2. Nomination write-up (1600 words or fewer) that addresses all four nomination criteria (Record of Firm Leadership, Contributions to Professional Organizations, Record of Technical and/or Professional Achievements, and Civic and Humanitarian Activities). *Nomination write-up should be submitted as a single-spaced document separated into sections based on the criteria.*
- 3. Letter of recommendation from client/other official (strongly recommended)
- 4. Abbreviated bio (for use in the winner announcement press release)
- 5. Headshot photo (jpeg or png, high resolution)

Application materials #1-4 should be combined into one PDF. The application PDF will be provided to the awards committee. Please name this file using the format “Last Name - NP.” Please include the photo as a separate file.

Upload nominations to the DropBox link below or email to jennifer@acecny.org no later than **March 24, 2026**.

<https://www.dropbox.com/request/w0c36Z6UzQXc232a9nEM>