American College of Medical Quality MQ 2020 Abstract Submission Guidelines

ACMQ MQ 2020 Submission Guidelines

All accepted abstracts will be scheduled either in an oral or poster presentation. All presentations including question-and-answers will be conducted in English. Presenters may request assistance from the moderator who will repeat or rephrase questions from the audience or may ask a colleague in the audience to assist with translation.

Special emphasis and consideration will be given to moderated panel presentations that include 2-4 panelists with the expectation that there will be adequate time (20-30 minutes in most cases) for audience participation.

Abstracts successfully submitted by the April 6, 2020, 6:00 pm CDT/UTC -5 deadline are posted to ACMQ’s secured web site for blinded review. Our intent is to be most inclusive of received submissions highlighting the following:

1. Evidence-based strategies demonstrating the greatest measurable Impact on Quality ("IoQ") of digital health applications and devices
2. Robust quantitative and qualitative evaluation methods and measures to address item #1 above, including traditional and new data science-driven approaches
3. Innovative Machine Learning and other Artificial Intelligence Algorithms showing the greatest breakthrough impact on major quality and patient safety problems
4. Cutting edge, innovative Quality Improvement initiatives showing the greatest breakthrough impact on major quality and patient safety problems
5. Forward-looking approaches to engaging and developing early career health professionals for future Quality Leadership opportunities

As such, a team of 8 to 10 experts, selected by the Planning Committee for MQ 2020, independently reviews abstracts in their category that best fits their expertise. Abstracts submitted for consideration must be an original idea, concept, or an improvement or revision of a previous idea.

Abstracts are selected on the basis for the following:

- Scientific Merit - direction toward the development and/or implementation of a new or improved quality improvement strategy or idea.
- Organization - well organized, easy to follow and understand.
- Practicality - should be available, logical, and feasible.
- Presentation - should be clear, brief, show understanding of the subject matter.
- Technical quality - the idea must stand up to scrutiny. Facts and data should have scientific backing.
- Engaging – ensuring robust discussion between session panelists and the audience.
- Meaningful – focused on solving key quality and patient safety problems, not giving sales pitches or recruiting new investors (Financial Disclosures will be required).

Rules for Submitting an Abstract Online to ACMQ
American College of Medical Quality MQ 2020 Abstract Submission Guidelines

- All abstracts must be submitted in English with accurate grammar and spelling suitable for publication.
- If dual presentation of identical abstracts is discovered after presentation, the acceptance of future abstracts may be jeopardized, and any award associated with the abstract will be withdrawn.
- Submission of an abstract constitutes a commitment by the author(s) to present it if accepted. Failure to present, if not justified, will jeopardize future acceptance of abstracts for the ACMQ meetings/conferences.
- If the accepted abstract is submitted as a paper for publication, note that rapid publication has become the norm. Investigators are responsible for coordinating simultaneous publication with the journals involved. If publication occurs online or in print before the time of presentation, then the abstract must be withdrawn. Please notify ACMQ staff by sending an email to emma.day@mci-group.com.

There is no limit to the number of abstracts an investigator may submit. If selected, the presenter must be one of the co-authors listed. If multiple submissions are accepted, if there are schedule conflicts, the presenting author must arrange for a co-author to present. Due to the number of abstracts being presented, abstracts cannot be moved to a different timeslot.

Abstract Text

Abstracts may have the following identifiable sections: Introduction, Hypothesis, Methods, Results and Conclusions. These fields can be edited or deleted as appropriate for your abstract.

Describe briefly the objectives of the study unless they are contained in the title. Include a brief statement of methods if pertinent. State findings in detail enough to support conclusions.

Do not begin sentences with numerals. Standard abbreviations may be used without definition. Nonstandard abbreviations (kept to a minimum) must be placed in parentheses after the first use of the word or phrase abbreviated. Do not include references, credits, or grant support.

Do not include the names or personal information of any patient participating in the study or trial. Abstracts are limited to 1,950 characters (about 300-350 words). This includes the text plus any graphics, but not the title or authors. All graphics (figures) and text-based graphics (tables) should be provided as 72-300 dpi, pre-sized .gif, .jpg or .tif images only, with a maximum width of 440 pixels (no limit on length). Black-and-white digital images should be in grayscale mode. Color images should be saved in RGB color mode. Addition of an image whether a figure or a table deducts 250 characters. Spaces do not count as characters.

If an abstract is accepted for publication, any images submitted with the abstract are placed after the abstract that will appear in the online-only supplement to AJMQ, an ACMQ journal.

Abstract Acceptance

Guidelines for abstract presentation will be provided to the presenting author of accepted abstracts via email.

All oral presentations must be in electronic slide form and submitted to the ACMQ Staff at least 1 week in advance of session start time, we encourage use of the MQ 2020 Slide Template, the template will be sent to you upon presentation acceptance. If your abstract is accepted for oral presentation, instructions to prepare and upload your presentation(s) will be emailed at the end of April.

Recording
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No person may record any portion of the ACMQ MQ 2020 Conferences, whether by video, still, or digital photography; audio; or any other recording or reproduction mechanism. This includes recording of presentations and supporting A/V materials and of poster presentations and supporting poster materials. Additionally, science information shared by presenters at the time of a meeting is confidential and often unpublished data. Taking photos of or recording the content of meeting room slides is also prohibited and is considered intellectual piracy and unethical. Attendees who ignore this policy will be asked to leave the educational session and are at risk of losing their badge credentials. ACMQ reserves the rights to all recordings or reproductions of presentations at MQ 2020. ACMQ also reserves the right to all video or audio recordings of presentations at MQ 2020.

Link to submission form - https://app.oxfordabstracts.com/stages/1641/submissions/new