

*FORM RESUME for ACREL NOMINEES*

*NOTE TO NOMINATORS: This is the required format for Resumes.*

*There is no expectation that a nominee will have information in every category.*

*Skip categories of information that do not apply.*

**CANDIDATE NAME**

WORK ADDRESS

(including name of firm/employer)

HOME ADDRESS

DESCRIPTION OF CURRENT  
PRACTICE

(including significant engagements and [where applicable] approximate allocation of practice time among practice areas such as finance, acquisitions, development, leasing, securitization, etc.)

EDUCATIONAL BACKGROUND

(in reverse chronological order including dates, type of degrees, honors, and significant extra-curricular activities)

BAR MEMBERSHIPS AND DATES

EMPLOYMENT HISTORY

(in reverse chronological order covering entire legal career, including dates and positions held)

**THE FOLLOWING CATEGORIES MUST BE ADDRESSED IN DETAIL INCLUDING DATES, NAMES OF ORGANIZATIONS AND SUBMISSION OF REPRESENTATIVE MATERIALS:**

SPEAKING ENGAGEMENTS

(in reverse chronological order including dates, description of forum, name of sponsoring organization, name and type of program, topic covered, the role of the candidate as planner, moderator or presenter, and approximate hours spent. If written materials are available online, please supply links *here*. Otherwise, written materials should be submitted as a *separate* supplemental document) \*

LEGAL PUBLICATIONS	(in reverse chronological order including dates, titles and name of publication. If written materials are available online, please supply links <i>here</i> . Otherwise, written materials should be submitted as a <i>separate</i> supplemental document) *
BAR ACTIVITIES	(in reverse chronological order including dates, committee memberships, offices held, and tasks accomplished)
PROFESSIONAL RATINGS	(Martindale-Hubbell, Chambers and Partners, etc.)
TEACHING ACTIVITIES	(in reverse chronological order including dates, name and detailed description of course, name of organization, and number of hours spent. If written materials are available online, please supply links <i>here</i> . Otherwise, written materials may be submitted as a <i>separate</i> supplemental document) *
COMMUNITY SERVICE AND PRO BONO ACTIVITIES	(in reverse chronological order including dates, name and description of organization, description of contribution, positions held and hours spent, and any connections of such service and activities to real estate matters)
POLITICAL ACTIVITIES	(in reverse chronological order, including any real estate related matters)
OTHER MEMBERSHIPS	(in reverse chronological order including dates and positions held)
HONORS	(in reverse chronological order including dates)
ATTACHMENTS	(including professional directory listing(s), and personal biographical information from firm website)
PERSONAL	(including date of birth and hobbies)
* WRITTEN MATERIALS	One or more examples of the candidate's written materials produced in speaking engagements, legal publications, bar activities or teaching activities should be submitted. If internet links are not supplied to online publications in the appropriate categories above, submit one or more examples of written materials as <i>separate</i> scanned documents.