



**ASSOCIATION OF INDEPENDENT MANUFACTURERS'/REPRESENTATIVES, INC.**

800 Roosevelt Road, Suite C-312 • Glen Ellyn, IL 60137

Toll free (866) 729-0975 • (630) 942-6581 • Fax (630) 790-3095 • info@aimr.net

Where Rep Professionals Come to Succeed

### Representative Membership Application

**The Membership Cycle runs from January 1 – December 31 each year.**

**Please see Attachment A which outlines parameters for new members and reinstated members.**

**Qualifications for Membership:** A company which has performed the functions of an independent contractor sales representative for one (1) or more years for two (2) or more principals and are sponsored by at least one (1) current Association Member, and agree to be bound by the AIM/R Code of Ethics.

Company: \_\_\_\_\_ Year Business Founded \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Toll-Free: \_\_\_\_\_ Fax: \_\_\_\_\_

Website: \_\_\_\_\_

Application Date: \_\_\_\_\_

#### OWNER/OFFICER INFORMATION:

<u>Name</u>	<u>Title</u>	<u>Email</u>
_____ (primary contact)	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

#### NUMBER OF EMPLOYEES:

Total employees, including owners and/or officers: \_\_\_\_\_

Outside Sales: \_\_\_\_\_ Inside Sales: \_\_\_\_\_ Office Staff: \_\_\_\_\_

#### FACILITIES (Please check all applicable):

Demonstration Van

Showroom Facility

Training Facility

Warehouse Facility

#### STATES/TERRITORIES SERVED (Please list alphabetically):

\_\_\_\_\_

#### CUSTOMER BASE (Please check all applicable):

Architects, Engineers, Designers

Contractors

Fire Protection Distributors

Home Builders/Developers

Home Centers/Hardware Stores

HVAC Distributors

Institutions/OEM

Irrigation Distributors

Plumbing & Heating Distributors

Pump Distributors

PVF Distributors

Waterworks Distributors

Other: \_\_\_\_\_

**PRODUCTS SOLD** (Please check all applicable):

- Commercial/Industrial PVF
- Fire Protection
- HVAC/R
- Hydronics Heating
- Irrigation
- Showrooms - Kitchen & Bath
- Plumbing Products
- Well Supplies & Pumps
- Other: \_\_\_\_\_

**BRANCH OFFICES:**

Total number of branches: \_\_\_\_\_

1. \_\_\_\_\_  
Address City State Zip

Branch Manager: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

2. \_\_\_\_\_  
Address City State Zip

Branch Manager: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

(If additional space is required, please list on your letterhead and attach.)

**LIST ALL EMPLOYEES AT MEMBERSHIP ADDRESS ALONG WITH EMAIL:**

<u>Name</u>	<u>Title</u>	<u>Email</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

(If additional space is required, please list on your letterhead and attach.)

**LINES REPRESENTED** (Please list at least two):

**OK to publish in Rep Locator**     **DO NOT publish in Rep Locator**

1. Company \_\_\_\_\_ Represented Since \_\_\_\_\_

2. Company \_\_\_\_\_ Represented Since \_\_\_\_\_

3. Company \_\_\_\_\_ Represented Since \_\_\_\_\_

4. Company \_\_\_\_\_ Represented Since \_\_\_\_\_

5. Company \_\_\_\_\_ Represented Since \_\_\_\_\_

(If additional space is required, please list on your letterhead and attach.)

**APPLICATION FEES AND DUES**

Application fee is a one-time \$100 processing charge. This fee is waived for first-time New Member Applications. Dues are **\$520 per year**. Your payment for dues and application fee, if applicable, for a full first year should accompany this application. Please make checks payable to AIM/R. **The Membership Cycle runs from January 1 – December 31 each year. Please see Attachment A which outlines parameters for new members and reinstated members.**

**PAYMENT METHOD**

Check # \_\_\_\_\_ in the amount of \$ \_\_\_\_\_ payable to AIM/R. (All check payments must be made in the form of a check for US dollars drawn on a US bank or international money order for US dollars. There is a \$25 charge on all returned checks.)

Charge to my:  Visa     MasterCard     American Express    in the amount of \$ \_\_\_\_\_

Credit Card #: \_\_\_\_\_ Security Code: \_\_\_\_\_ Expiration Date \_\_\_\_\_

Name on Card: \_\_\_\_\_ Signature: \_\_\_\_\_

**CODE OF ETHICS**

The Association of Independent Manufacturers'/Representatives, Inc., is a trade association of manufacturers' representatives organized to:

- Promote, protect and improve the multiple-line representative function and provide benefits and services to its members.
- Create and foster a spirit of mutual respect and esteem among members and others within the industry and other industries.
- Educate the industry and other industries as to the advantages of doing business through manufacturers' representatives.

In furtherance of these objectives, the Association develops and participates in programs and activities for manufacturers' representatives designed to elevate ethical standards, improve business operations and provide more efficient service to principals, customers and the industry. To implement these goals, the members of AIM/R are expected to:

- Represent only those lines they can effectively market and sell.
  - Maintain a fiscally stable firm
  - Operate a well-managed firm.
- Never degrade, malign or make false representations of a fellow representative.

**By checking this box, our company agrees to uphold this Code of Ethics.**

**SPONSOR:** \_\_\_\_\_ **COMPANY:** \_\_\_\_\_

*I understand that by authorizing/providing the fax number(s) and email addresses listed above, I consent to its receipt of communications sent by or on behalf of AIM/R (and its subsidiaries and affiliates) and CM Services, Inc. (and its subsidiaries and affiliates). I understand that AIM/R and CM Services, Inc. will not share my fax or email with other organizations. This consent is intended to fully comply with certain amendments to the Telephone Consumer Protection Act of 1990. This consent remains in effect until specifically terminated in writing by an authorized person.*

Signature of Applicant Owner or Officer & Title \_\_\_\_\_ Date \_\_\_\_\_

Signature of Applicant Owner or Officer & Title \_\_\_\_\_ Date \_\_\_\_\_



## Membership Dues Parameters

### Membership Dues Cycle

As determined by the membership in October 2014, the annual membership dues cycle runs from January 1<sup>st</sup> through December 31<sup>st</sup> each year.

### New Member/First-time Members

Any *Rep Agency* that join the association starting August 1<sup>st</sup> will be afforded prorated dues for the year in which it joins. Currently, annual membership dues for a rep agency are \$520 US (\$43.34 US / month).

*For example, if a rep agency joins the association as a first-time member in August, the company will be invoiced for 5 months.*

*5 times \$43.34 = \$216.70 US total dues*

Dues for the year after the initial “join year” will be paid at 100 percent. The annual dues cycle runs from January 1<sup>st</sup> through December 31<sup>st</sup> each subsequent year.

### Renewing Members / Current Members

All member companies (rep agencies and manufacturers) that renew association dues will pay the total annual dues (100 percent) on an annual basis as established by the association. The annual dues cycle runs from January 1<sup>st</sup> through December 31<sup>st</sup> each year.

### Reinstated Members

All member companies (rep agencies and manufacturer) that have been previous AIM/R members and terminated membership or chose not to renew membership may re-apply for membership. Re-applying companies will have their annual membership fee prorated from the month of application **and** will be assessed a \$100 US fee. The annual dues cycle runs from January 1<sup>st</sup> through December 31<sup>st</sup> each year.