

**American Institute of Professional Geologists
2024 Annual Conference
2025 Advisory Board Meeting (Incoming Advisory Board)**

Day: Saturday, August 10, 2024

Time: 1445 – 1600 (All times Mountain Daylight Time)

Location: Meeting in-person & via [Zoom](#)

Required attendees: 2024 national officers, 2025 national officers, 2024 advisory board representatives, 2024 section delegates, and National Office staff

Optional attendees: National committee chairs, visitors, and guests

Please read/refresh

1. [AIPG Bylaws](#)
2. [AIPG Strategic Plan](#)
3. [AIPG Code of Ethics](#)
4. Voting Notes: Every person with a vote (officers and advisory board representatives) may choose to vote yes (yea), no (nay), or to abstain.
 - [Robert's Rule of Order Cheat Sheet](#) (website)
 - [Robert's Rules of Order Cheat Sheet](#) (6-page PDF)

Parliamentarian: Executive Director Johnson

1445 **1. Call to Order – 2025 President-Elect Drake**
 (Re-open the Zoom meeting)
 Welcome and introduction

1446 **2. Appointment of Secretary – 2025 President-Elect Drake**

1448 **3. Roll Call of Sections & Recognition of Visitors – Appointed Secretary**

Section	Number of votes	Section Delegate (1 per Section)	Present (Y/N)
Alabama	1		
Alaska	3		
Arizona	2	James Adu	
Arkansas	1		
California	2	John Bonsangue	
Capitol (DC, DE, & MD)	1	Mark Schaaf	
Carolinas (NC & SC)	2		
Colorado	4	Joe Brinton	
Florida	3	Clint Noble	
Georgia	2		
Hawai'i	1		
Idaho	1		
Illinois/Indiana	2		
Iowa/Nebraska	1		
Kansas	1		
Kentucky	2	Austin Killa	
Louisiana	1		
Michigan	4	Amy Hoeksema	

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Minnesota	2	Marian Kramer	
Mississippi	1		
Missouri	1	Deanna Wolfe	
Montana	2		
Nevada	3		
New Mexico	2		
North Dakota	1		
Northeast (CT, ME, MA, NH, NJ, NY, RI, & VT)	5	Kelly Weyer	
Ohio	3	Mike Friedhoff	
Oklahoma	1		
Oregon/Washington	2		
Pennsylvania	2		
South Dakota	1		
Tennessee	1	Todd McFarland	
Texas	3	Henry Wise	
Utah	1		
Virginias (VA & WV)	2	Mike Lawless	
Wisconsin	1	Paula Leier-Engelhardt	
Wyoming	1		

Visitors

Verbally announced

1455 4. Presentation/Review of Agenda – 2025 President-Elect Drake

- a. Any additions/changes to the agenda
-

1457 5 Previous Meeting Minutes – 2025 President-Elect Drake

- a. ACTION ITEM: MOVE to approve the minutes of the 2024 Advisory Board Meeting (Incoming Advisory Board) from September 16, 2023
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1500 6. Nomination of 2025 Advisory Board Representatives – 2025 President-Elect Drake
Announce

- a. *Officers on the Executive Committee must be from different sections, with the exception of the Editor and the Early Career Professional officers. Sections excluded from 2025 Advisory Board Representative positions (because of officer already elected for 2025):*
- Minnesota
 - Michigan
 - Florida
 - Missouri
 - Ohio
 - Tennessee
- b. Identification of those already nominated (nomination forms included in meeting book)
- c. Nomination from the floor for Advisory Board Representatives to the year 2025 Executive Committee (Bylaws Sections 4.4.6 and 5.1.3 copied below):

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Bylaws Section 4.4.6: *The Advisory Board for the succeeding annual period shall be convened by the President-Elect at the time of each Annual Meeting for the purpose of organization and the election of its four representatives on the Executive Committee. Each of the four representatives shall serve a one-year term as a member of the Executive Committee. A Section's representative may not be elected as a representative on the Executive Committee for more than two consecutive years. Advisory Board Representatives to the Executive Committee, when elected, must be members of Sections other than those of which incoming or continuing Institute officers with the exception of the Editor and Early Career Professional Members (c.f. Section 5.1.3)¹*

Bylaws Section 5.1.3: *Excluding partial terms filled by reason of a vacancy in office, no person shall hold the office of President, Vice President, Secretary, or Treasurer for more than one consecutive term. No officer except the Editor and Early Career Professional shall be a member of the same Section as another officer or Advisory Board Representatives to the Executive Committee (c.f. Section 4.4.6)*

¹ *While the Editor's and Early Career Professional's Section Membership is not a bar to a Member of those Section holding Executive Committee including Advisory Board Representative positions, no more than two members of any Section can hold such positions including the Editor and Early Career Professional position. A Section's delegate and nominee for Advisory Board Representative can be an Early Career Professional. It is therefore possible that two or more Early Career Professionals could serve on the same Executive Committee provided they are from different Sections.*

1515 7. Presentations by Candidates for 2025 Advisory Board Representatives
Please limit comments to 2 minutes

1525 8 Appointment of Tellers Committee – 2025 President-Elect Drake
The Tellers Committee conducts the election, including counting the votes. The President appoints the Tellers Committee Chair and at least two committee members. The Tellers Committee Chair provides the election results to the incoming President-Elect.

- a. Appoint the Tellers Committee Chair
- b. Appoint the Assistant Tellers (minimum of 2)

1527 9. Election of 2025 Advisory Board Representatives by Written Ballot

- a. Each Section Delegate may vote for 4 Advisory Board Representatives
- b. Your vote is weighted by the number of voting members in your section as of first day of the month preceding the month of the Annual Meeting

Section Members	Votes
10-50	1
51-150	2
151-250	3
251-350	4
351-450	5

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451-550	6
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1530 AFTERNOON BREAK (20 Minutes)

1550 10. Report on Behalf of the 2024 Executive Committee – 2024 President-Elect Pearson

1555 11. Report of the Tellers Committee – 2025 President-Elect Drake

1600 16. Adjourn – 2025 President-Elect Drake

- a. Next Advisory Board Meeting in October 2025 in St. Louis, MO (in-person & Zoom)
- b. ACTION ITEM: MOVE to adjourn the Advisory Board Meeting