

**American Institute of Professional Geologists
2024 Annual Conference
Executive Committee Meeting**

Day: Saturday, August 10, 2024

Time: 0800 – 1200 (All times Mountain Daylight Time)

Location: Meeting in-person & via [Zoom](#)

Required attendees: 2024 national officers, 2024 advisory board representatives, national committee chairs, and National Office staff

Optional attendees: 2024 section delegates, visitors, and guests

Please read/refresh

1. [AIPG Bylaws](#)
2. [AIPG Strategic Plan](#)
3. [AIPG Code of Ethics](#)
4. Voting Notes: Every person with a vote (officers and advisory board representatives) may choose to vote yes (yea), no (nay), or to abstain.
 - [Robert's Rule of Order Cheat Sheet](#) (website)
 - [Robert's Rules of Order Cheat Sheet](#) (6-page PDF)

Parliamentarian: Executive Director Johnson

0800 (MDT) 1. Call to Order – President Schmitt
(Open the Zoom meeting)
Welcome and introduction

0805 2. Roll Call – Secretary Andrews (indicate present [P] or absent [A])

Executive Committee Officers

President Shanna Schmitt, MN	☐ P	☐ A
President-Elect Sara Pearson, MI	☐ P	☐ A
Past President Dawn Garcia, AZ	☐ P	☐ A
Vice President Todd McFarland, TN	☐ P	☐ A
Secretary Robert Andrews, OH	☐ P	☐ A
Treasurer Mark Schaaf, Capitol	☐ P	☐ A
Editor Adam Heft, MI	☐ P	☐ A
Early Career Professional Brigitte Petras, OH	☐ P	☐ A

Executive Committee Advisory Board Representatives

Representative Mark Howell, IL/IN	☐ P	☐ A
Representative Andrew Jones, CO	☐ P	☐ A
Representative Paula Leier-Engelhardt, WI	☐ P	☐ A
Representative Clint Noble, FL	☐ P	☐ A

AIPG National Office Staff

Executive Director Aaron Johnson	☐ P	☐ A
Assistant Director Wendy Davidson	☐ P	☐ A
Manager of Professional Services Cathy Duran	☐ P	☐ A

0810 3. Confirmation of a Quorum – Secretary Andrews
Do we have a quorum? ☐ Yes ☐ No

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An AIPG ExCom quorum is defined as a minimum of 6 members of the Executive Committee, at least half of which are officers.

The Majority amount for this meeting is at least 7.

0812	4.	Introduction of Observers and Visitors – President Schmitt Verbally announce and distribute the sign-in sheet AIPG Colorado Section – Joe Brinton, President American Geosciences Institute (AGI) – Doug Bartlett, Treasurer Association of State Boards of Geology (ASBOG) – Deana Sneyd, Executive Director European Federation of Geologists (EFG) – David Govoni, President Colorado Geological Survey – Matthew Morgan, State Geologist & Director Geoscientists Canada – Paul Hubley, Executive Director
0820	5.	Announcements – President Schmitt Our use of Roberts Rules/Parliamentarian, our hybrid meeting equipment/etiquette, breaks/meals, exits/emergency exits, bathrooms
0825	6.	Presentation/Review of Agenda – President Schmitt a. Any additions/changes to the agenda
0830	7.	Previous Meeting Minutes – Secretary Andrews a. <u>ACTION ITEM</u> : MOVE to approve the minutes of the July 19, 2024 Executive Committee Meeting b. Summary of voting conducted electronically since June 8, 2024
0835	8.	Affiliated Society Reports – President Schmitt (about 10 min each) <i>Please limit remarks to 8-10 minutes</i> AIPG Colorado Section – Joe Brinton, President American Geosciences Institute (AGI) – Doug Bartlett, Treasurer Association of State Boards of Geology (ASBOG) – Deana Sneyd, Executive Director Association of Women Geoscientists (AWG) – Karen Fryer, President (written report) European Federation of Geologists (EFG) – David Govoni, President Colorado Geological Survey – Matthew Morgan, State Geologist & Director Geoscientists Canada – Paul Hubley, Executive Director (via Zoom) Society of Mining, Metallurgy, and Exploration (SME) – Marc A. Herpfer, President (written report)
0935	9.	Foundation of the AIPG – Mike Lawless
0945		MORNING BREAK (30 Minutes)
1015	10.	Leadership Reports, Committee Reports, and Discussion (reports in meeting book) <i>Committees chaired by non-Executive Committee members will be heard first. Please limit your summary to less than 7 minutes.</i> a. Screening Committee – Barbara Murphy, CPG (AZ) b. Ethics Committee – David Heidlauf, CPG (IL/IN)

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- c. Academic-Education Committee – Ron Wallace, CPG (GA)
- d. Diversity and Inclusion *Ad Hoc* Committee – Anna Sutton, MEM (IL/IN)
- e. SME Intersociety Liaison *Ad Hoc* Committee – Deanna Wolfe, CPG (MO)
- f. Women in Mining *Ad Hoc* Committee – Cat Maguire, CPG (OR/WA) & Varina “Terikaniaq” Zinno, CPG (AK)
- g. Geological Society of America (GSA) Professional Development Committee – AIPG Representative – Dylan Young, MEM (MN)
- h. Global Geoscience Professionalism Group (GGPG) - AIPG Representative – Thomas Herbert, CPG (FL)
- i. President & Membership *Ad Hoc* Committee – Shanna Schmitt, CPG (MN)
- j. President-Elect – Sara Pearson, CPG (MI)
- k. Past President, AIPG Structure Exploratory *Ad Hoc* Committee, & Exploratory *Ad Hoc* Committee – Dawn Garcia, CPG (AZ)
- l. Vice President & Honors and Awards Committee – Todd McFarland, CPG (TN)
- m. Secretary – Robert Andrews, CPG (OH)
- n. Treasurer, Finance Committee, & Mentorship Program – Mark Schaaf, CPG (Capitol)
- o. Editor, including TPG – Adam Heft, CPG (MI)
- p. Early Career Professional – Brigitte Petras, ECP (OH)
- q. Advisory Board Representatives (4)
 - a. Will report during the 2024 Advisory Board Meeting in the afternoon
- r. Executive Director/National Office – Aaron Johnson, CPG

1130 11. Old Business – President Schmitt

Section Dues Increases - President Schmitt

- a. The Annual Section Dues Increase Forms were due July 12, 2024.
- b. ACTION ITEM: MOVE to approve the section dues increase for 2025 for the following sections _____.

1140 12. New Business – President Schmitt

1150 13. Executive Session

1200 14. Adjourn – President Schmitt

- a. Next Executive Committee meeting on September 20, 2024 (Zoom)
- b. ACTION ITEM: MOVE to adjourn the Executive Committee Meeting