

**American Institute of Professional Geologists
Executive Committee
2026 Fourth Quarter Meeting Agenda**

November 7, 2026, 0900 (All times Mountain Standard Time)

Meeting via Zoom

Please read/refresh (provided via email unless hyperlinked)

1. Draft August 29, 2026, Executive Committee Quarterly Meeting Minutes (emailed)
2. [AIPG Bylaws](#)
3. [AIPG Strategic Plan](#)
4. [AIPG Code of Ethics](#)
5. AIPG Executive Committee Handbook & Travel Expense Report
6. Robert's Rules of Order
 - Voting Notes: Every person with a vote may choose to vote yes (yea), no (nay), or to abstain.
 - [Robert's Rule of Order Cheat Sheet](#) (website)
 - [Robert's Rules of Order Cheat Sheet](#) (6-page PDF)
7. [National Undergraduate Scholarship description](#) & [National Graduate Scholarship description](#)

Parliamentarian: Executive Director Johnson

0900	1.	Call to Order – President Drake (will open the Zoom meeting at this time)
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0905	2.	Roll Call – Secretary Howell	(indicate present [P] or absent [A])
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Executive Committee Officers

President Chuck Drake, FL	☐ P	☐ A	
President-Elect Doug Peters, CO	☐ P	☐ A	
Past President Sara Pearson, MI	☐ P	☐ A	
Vice President Mark Schaaf, Capitol	☐ P	☐ A	
Secretary Mark Howell, IN/IL	☐ P	☐ A	
Treasurer Chris Hogan, MO	☐ P	☐ A	
Editor Adam Heft, MI	☐ P	☐ A	
Early Career Professional Skylar Vertes, Carolinas	☐ P	☐ A	

Executive Committee Advisory Board Representatives

Representative Mike Alter, AZ	☐ P	☐ A	
Representative Luke Ducey, MO	☐ P	☐ A	
Representative John Jens, VA	☐ P	☐ A	
Representative Steve Stokowski, GA	☐ P	☐ A	

AIPG National Office Staff

Executive Director Aaron Johnson	☐ P	☐ A	
Assistant Director Wendy Davidson	☐ P	☐ A	
Manager of Professional Services Cathy Duran	☐ P	☐ A	

Visitors

Visitors please place your name and affiliation in the chat.

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0910

3. Confirmation of a Quorum – President Drake

Do we have a quorum?

☐ Yes

☐ No

An AIPG quorum is defined as a minimum of 6 members of the Executive Committee, at least half of which are officers.

The Majority amount for this meeting is 7.

A majority is defined as one over half of a quorum.

Call for edits or additions to the Agenda

0910

4. Previous Meeting Minutes – Secretary Howell

- a. ACTION ITEM: MOVE to approve the minutes of the August 29, 2026 Executive Committee Meeting
 - b. Summary of voting conducted electronically since August 29, 2026
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0915

5. Leadership Reports, Committee Reports, and Discussion (reports in meeting book)

- a. President
 - b. President-Elect
 - c. Past President
 - d. Vice-President
 - e. Secretary
 - f. Treasurer
 - g. Editor, including *TPG*
 - h. Early Career Professional
 - i. Advisory Board Representatives (4)
 - j. Executive Director-Will report during HQ report (Item 8)
 - k. Nominating Committee – Past President Pearson
 - l. Ethics Committee – David Heidlauf
 - m. Executive Director Review Committee – President Drake
 - n. Finance Committee – Treasurer Hogan
 - a. Mercer-Drew Harper-Written report
 - o. Publications Committee – Editor Heft
 - p. Bylaws Committee – Shanna Schmitt
 - q. Academic-Education Committee – Ron Wallace
 - r. Professional Excellence *Ad Hoc* Committee – Shanna Schmitt and Marian Kramer
 - s. Membership *Ad Hoc* Committee – Shanna Schmitt
 - t. ECP Committee – Skylar Vertes
 - u. Mentorship Program-Mark Schaaf
 - v. National Screening Committee – Barbara Murphy
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1015

BREAK

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- 1030 6. Reports from Affiliated and Invited Societies-Note that this is a hard break. Reports will commence promptly at 10:30, regardless of where we are in the agenda.**
- a. ASBOG - Martin Helmke, Secretary - Verbal Report
 - b. Geoscientists Canada – Paul Hubley-Written Report
 - c. EFG - Christian Masurenko, Vice President - Verbal Report
 - d. Colorado Geological Survey - Matt Morgan - Written Report
 - e. Mercer - Drew Harper - Written Report / Potentially attending
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- 1100 7. Foundation of the AIPG –Mike Lawless**
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- 1115 8. Headquarters Reports – Executive Director Johnson**
- a. Financial Update
 - a. IRS penalty update
 - b. 2025 tax filings
 - c. Audit
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- 1145 9. Executive Session-All attendees who are not members of the AIPG National Executive Committee must exit the Zoom meeting**
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- 1200 10. LUNCH BREAK – 1 hour**
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- 1300 11. Annual Meeting Update – Cathy Duran-No Update**
- a. 2027 Annual Meeting-Salt Lake City, Utah, September 25-28, 2027
 - b. 2028 Annual Meeting-IGC and/or a return to Santa Fe?
 - c. November 2026 Morocco trip
 - d. 2027 Isle of Arran trip
 - e. Ideas for a 2028 Foundation/AIPG trip?
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- 1315 12. Old Business**
- a. ABET Proposal and MOU-Complete, pending final signed copy
 - b. SEG Proposal and MOU-Complete, pending final signed copy
 - c. Geo-ACTS (Geoscience Advocacy, Credibility, Training, and Standards) Collaborative Proposal Updates
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1300 13. New Business

- a. Formalizing E-vote standards via AIPG bylaws (Bylaws Committee?)
- b. Establishment of a Business Development AdHoc Committee
- c. Ethics training for students
- d. Workforce development proposal: 3-year plan to build CPG/QP capacity

1400 14. Open Discussion

- a. Alignment of college and university curricula with skills needed for entry into the profession-results of ASBOG Panel
- b. Call for items from the floor

1430 15. Listing of Upcoming Conferences/Meetings. AIPG Attending Meetings in Bold

December

- AGU Annual Meeting, December 7-11, San Francisco, CA

Work on the 2026 list will begin immediately with the goal of an up-to-date 2027 list for the Transition Meeting on 12/4

1545 16. 2026 AIPG Executive Committee Meetings

Check in Meetings-Virtual (1:00 pm MDT):

- December 18

2026-2027 Transition Meeting-Virtual: December 4

1600 18. Adjourn

Next Executive Committee Check-In meeting on December 18, 2026, 1:00 pm MDT (Zoom)