

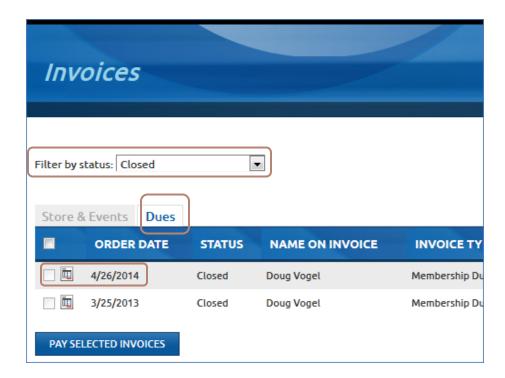
## To View SIG Memberships purchased <u>during</u> AIS membership Renewal Process

Step 1. Login to member profile

Step 2. Select 'Invoices' from the Invoicing, Payments & History section



Step 3. Select the 'Dues' menu option and 'Closed' in the Filter by Status dropbox



Step 4. Click the icon to view the most recent receipt, which will show the SIGs purchased



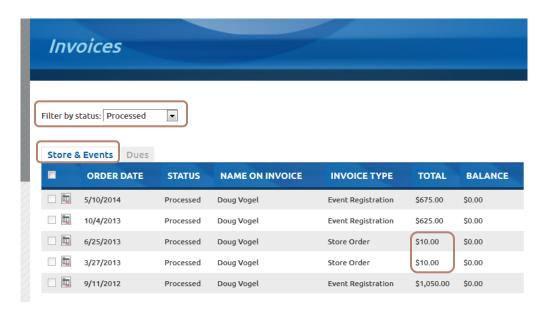
## To View SIG Memberships purchased <u>between</u> AIS membership renewals.

Step 1. Login to member profile

Step 2. Select 'Invoices' from the Invoicing, Payments & History section



Step 3. Select the 'Store & Events' menu option and 'Processed' in the Filter by Status dropbox



Step 4. Click the icon to view receipts with \$10 increments, which will show the SIGs purchased