

ROOM RATES IN EUROPEAN PLAN (only room):

Standard Single or double Room \$155 USD per room, per night
 Dlx Ocean View Single or double Room \$170 USD per room, per night
 Third person \$27 USD per night surcharge
 Club room upgrade \$ 40 USD (with access to breakfast and cocktail in Club Lounge)

- Official dates: Thursday August 14th to Sunday 18th, 2019
- Above rates are in US Dollars, subjecto to 16% TAX and 3% lodging tax
- Tips for Bellman 5 USD in/out and Maids 4 USD daily to be considered
- Rates valid 3 days prior and 3 days after official event dates (subject to availability)
- Rates qualify for **ZERO VAT** (16% VAT exemption of room rates)**

INFORMATION RESERVATION :

Full name (similar to the name shown on the passport) _____

Company _____	Position _____	Company Address _____
Telephone (personal phone or business phone) _____	Mobile Phone (personal phone or business phone) _____	Email Address (personal phone or business phone) _____
Total of Rooms Required _____	Arrival Date _____	Departure Date _____
Total Number of Adults _____	Total Number of children _____	Please, indicate the age of children _____

**Children are considered between 0-12 years. From 13 years in advance will be rated as an adult.
 **Maximum capacity per room: 3 adults and 1 child (between 0-12 years) or 2 adults and 2 children (between 0-12 years each).*

ADDITIONAL INFORMATION:

Check In Time : 15:00 hrs Room assignment prior to this time is subject to availability
Check Out Time : 12:00 hrs Any departure after this time is subject to a full day charge
 *In the event the group should require early check in and/ or late check out, the hotel should receive a request in writing and it will be subject to availability
The above rates and room categories are subject to availability once the reservations department has received your request through this hotel booking form
**** Zero Rate Vat Considerations** : The Mexican Government is exempting the 16% Value Added Tax (VAT) on international conventions and Congresses held in the country. It applies for foreign participants. At check in passport & immigration form photocopy will be made. Payment must be made with foreign credit or debit card.
Changes : As of **Tuesday, August 13th, 2019** the hotel will accept only changes in the names or number of guests in the room reservation. Any night reduction of booked stay will not be allowed and will be subject to penalty charge of each cancelled night. Increase or change of dates is subject to availability
Cancellations : As of **Wednesday August 14th, 2019** any cancelation will be subject to a **100% penalty including tax** charged to the guarantee Credit Card.
No show : In the event a person does not arrive on the date of arrival previously established, will apply a penalty charge for **1 night plus applicable taxes**
Early Departure : If a person performs check out before the departure date without previous notification, it will apply a penalty charge for **1 night plus applicable taxes**
 *Any communication must be received in writing to any of the following e-mail address: gruposcancun@krystal-hotels.com to Cecilia Garcia

METHOD OF PAYMENT TO CONFIRM THE RESERVATION:

Hotel requirements:
 - Hotel booking form with CC information to guarantee (whole stay to be paid upon check in at hotel)
 - First 1 night prepayment including taxes (rest of stay including taxes and tips for maids and bellmen will be covered at the hotel)
 Please send the above information to Cecilia Garcia (CSM) at:
 Tel: +52 998 848 98 00 ext 803 Email: gruposcancun@krystal-hotels.com
 Hours: Monday to Friday from 9:00 to 18:00 hrs / Saturdays from 9:00 to 14:00 hrs (East time)

CREDIT OR DEBIT CARD INFORMATION:

VISA MASTER CARD AMERICAN EXPRESS

Cardholder's full name _____

Number of Credit or Debit Card (VISA & MC 16 digits) _____

Authorized Amount to Charge in US Dollars

Expiration date Mes Año /

CARD ID

For Visa & MC - 3 digit card verification number

Card Holder Name (as shown on the credit or debit card) _____ Card Holder Signature (as shown on the signature panel of the credit or debit card) _____

***The hotel should receive copy of both sides of the credit or debit card and picture ID (passport) of the Card Holder*

DEPOSITS OR WIRE TRANSFER INFORMATION:

Hotelera Chicome
 Bank of America
 700 Louisiana floor 7
 Houston, Texas Zip 77002 P.O. Box 2518
 No. Cuenta 002662370328
 Swift Code: BOFAUS3N
 ABA: 02600959 3

Once the payment has been made, please send a copy to any of the following emails: gruposcancun@krystal-hotels.com

Date of request: _____

Signature of Reservation Holder: _____

***I confirm I have read all terms and conditions of the reservations and I already signed this document to confirm I have accepted it to confirm my hotel reservation for this program*