

**Contents****Page**

Independent Auditor's Report	1
Financial Statements	
Statement of Financial Position	2
Statement of Activities	3
Statement of Cash Flows	4
Notes to the Financial Statements	5
Supplementary Information - Budget to Actual	8

Independent Accountant's Report on Applying Agreed-Upon Procedures

To Association of Local Government Auditors (ALGA):

I have performed the procedures enumerated below, which were agreed to by ALGA leadership, solely to assist you in evaluating the completeness and accuracy of the associated financial statements presentation for the periods ending March 31, 2018 and March 31, 2019. The financial statements are prepared by ALGA's Member Services, which is currently subcontracted to the National Association of State Auditors, Comptrollers and Treasurers (NASACT). The ALGA Treasurer should review and finalize the financial statements with the assistance of ALGA Member Services. The statements include notes to the financial statements.

This agreed-upon procedures engagement was conducted in accordance with Government Auditing Standards, 2011 Revision, issued by the Government Accountability Office by the Comptroller General of the United States. In performing the Agreed-Upon Procedures in accordance with Generally Accepted Government Auditing Standards (GAGAS), some required AICPA standards are incorporated by reference. As stated by GAGAS, by themselves, Agreed-Upon Procedures do not provide either a high nor moderate level of assurance and auditors do not perform sufficient work to develop elements of a finding or provide such recommendations that are common in other types of GAGAS engagements.¹ The sufficiency of the procedures is solely the responsibility of ALGA. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures that I performed and my findings are as follows:

I obtained management's narratives of process and controls, reviewed procedures, performed inquiries and:

1. Assessed the adequacy of internal control over financial reporting with respect to Segregation of Duties;
2. Assessed the adequacy of internal control over financial reporting with respect to Budget Preparation and;
3. Assessed the adequacy of internal control over financial reporting with respect to Financial Monitoring and reconciliation.

I noted no instances that financial reporting internal controls for ALGA's board, management, and other personnel are not effectively designed to provide reasonable assurance of effective controls.

¹ GAS 5.65, page 122

I obtained the prepared financial statements for presented periods and:

4. Compared the form and compilation of the statements with established standards and;
5. Recalculated the mathematical correctness of the presented statements by footing, cross-footing and reconciling subsidiary ledgers.

I noted no instances of mathematical errors or non-conformity to established financial statement standards.

I obtained support to evaluate completeness and accuracy of financial statement amounts and:

6. Inspected bank and investment balances on hand and confirmed investments by others;
7. Traced deposits from books to bank deposits;
8. Obtained and reviewed significant accruals (asset and liability) for propriety and any material differences, compared to prior periods, agreed to supporting documentation and applicable reporting period;
9. Performed cutoff procedures for each period end by reviewing support for receivables, payables, revenues and expenses to ensure transactions were recorded in the proper period.

I noted no instances of incompleteness or inaccuracy of applicable financial statement amounts.

I was not engaged to and did not conduct an audit, the objective of which would be the expression of an opinion on the financial statements. Accordingly, I do not express such an opinion. Had I performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of ALGA leadership and is not intended to be and should not be used by anyone other than this specified party. This restriction is not intended to limit distribution of this report, which is a matter of public record.



Dawn Steves Oppermann, CPA

June 21, 2019



Comparative Statements of Financial Position

Comparative Financial Statements

	March 31, 2019	March 31, 2018
Assets:		
Cash and Cash Equivalents	\$ 534,593	\$ 454,637
Investments - CDs	85,000	62,000
Accounts Receivable	8,002	23,440
Prepaid Expenses	1,297	1,247
Accrued Interest Receivable	25,738	44,458
Total Assets	\$ 654,630	\$ 585,782
Liabilities:		
Accounts Payable	\$ 34,704	\$ 51,085
Deferred Revenue	300,161	300,796
Total Liabilities	334,865	351,881
Net Assets:		
Temporarily restricted - Conference	103,207	51,000
Temporarily restricted - reserve	58,262	52,327
Unrestricted	158,296	130,574
Total Net Assets	319,765	233,901
Total Liabilities and Net Assets	\$ 654,630	\$ 585,782

The notes to the financial statements are an integral part of this statement



Statement of Activities

Comparative Financial Statements

	For the year ended March 31, 2019	For the year ended March 31, 2018
Revenue, Gains and Other Support:		
Membership Dues	\$ 152,726	\$ 144,891
Sponsor Fees	30,000	25,000
Conference Fees	255,345	242,400
Workshop Fees	45,000	54,750
Regional Training Seminars	102,194	76,913
Webinars	26,351	25,556
Co-Sponsor Training Events	3,195	315
Advertising	3,700	1,300
Interest Income	2,301	1,748
Miscellaneous Revenue	5,557	602
Total Revenue, Gains and Other Support	626,369	573,475
Expenses and Losses:		
General and Administrative	55,858	52,520
Conference Expenses	210,358	237,041
Workshop Expenses	18,106	19,787
Comps and Discounts	49,905	29,750
Regional Training Events	62,509	39,519
Webinar Expenses	14,530	14,370
Communications Expense	16,106	15,853
Committee Expenses	62,609	58,863
Peer Review	50,524	39,056
Total Expenses and Losses	540,505	506,759
Change in Net Assets	85,864	66,716
Net Assets Beginning of Year	233,901	167,185
Net Assets End of Period	\$ 319,765	\$ 233,901

the notes to the financial statements are an integral part of this statement.



Comparative Statements of Cash Flows

Comparative Financial Statements

	For the year ended March 31, 2019	For the year ended March 31, 2018
Cash Flows from Operating Activities:		
Change in Net Assets	\$ 85,864	\$ 66,716
Adjustment to reconcile change in net assets to net cash provided (used) by operating activities:		
Decrease/(Increase) in Accounts Receivable	15,437	6,292
Decrease/(Increase) in Interest Receivable	(50)	2,229
Decrease/(Increase) in Prepaid Expenses	18,720	(12,433)
Increase/(Decrease) in Accounts Payable	(16,381)	11,848
Increase/(Decrease) in Deferred Revenue	(635)	43,047
Net Cash Provided by (Used by) Operating Activities	<u>102,955</u>	<u>117,699</u>
Cash Flows from Investment Activities:		
Redemption of investments	62,000	-
Purchase of investments	(85,000)	(2,000)
Net Cash provided by (used by) investing activities	<u>(23,000)</u>	<u>(2,000)</u>
Net Increase (Decrease) in Cash and Cash Equivalents	79,955	115,699
Cash and Cash Equivalents at Beginning of period	<u>454,638</u>	<u>338,939</u>
Cash and Cash Equivalents at End of period	<u>\$ 534,593</u>	<u>\$ 454,638</u>



Budget to Actual

	2019 Budget	2019 Actual	Variance	2018 Budget	2018 Actual	Variance
Revenue, Gains and Other Support:						
Membership Dues	\$ 140,000	\$ 152,726	\$ 12,726	\$ 143,000	\$ 144,891	\$ 1,891
Sponsor Fees	25,000	30,000	5,000	19,500	25,000	5,500
Conference Fees	168,591	255,345	86,754	191,717	242,400	50,683
Workshop Fees	42,000	45,000	3,000	43,500	54,750	11,250
Regional Training Seminars	71,693	102,194	30,501	37,883	76,913	39,030
Advertising	1,100	3,700	2,600	1,100	1,300	200
Webinar Fees	25,602	26,351	749	25,179	25,556	377
Co-sponsor Training Events	-	3,195	3,195	-	315	315
Peer Review Reimbursements	-	-	-	-	-	-
Interest Income	1,700	2,301	601	1,800	1,748	(52)
Miscellaneous Revenue	200	5,557	5,357	500	602	102
Total Revenue, Gains and Other Support	475,886	626,369	150,483	464,179	573,475	109,296
Expenses and Losses:						
General and Administrative	52,800	55,858	(3,058)	51,300	52,520	(1,220)
Comps and Discounts	20,825	49,905	(29,080)	21,000	29,750	(8,750)
Conference Expenses	171,266	210,358	(39,092)	208,372	237,041	(28,669)
Workshop Expenses	43,500	18,106	25,394	25,500	19,787	5,713
Regional Training Seminars	30,572	62,509	(31,937)	21,832	39,519	(17,687)
Webinar Expenses	13,000	14,530	(1,530)	13,000	14,370	(1,370)
Communications Expenses	17,500	16,106	1,394	19,250	15,853	3,397
Committee Expenses	61,050	62,609	(1,559)	53,550	58,864	(5,314)
Peer Review	58,125	50,524	7,601	50,375	39,055	11,320
Total Expenses and Losses	468,638	540,505	(71,867)	464,179	506,759	(42,580)
Change in Net Assets	7,248	85,864	78,616	-	66,716	66,716
Net Assets at Beginning of Year	233,901	233,901	-	167,185	167,185	-
Net Assets at End of Period	\$ 241,149	\$ 319,765	\$ 78,616	\$ 167,185	\$ 233,901	\$ 66,716