



An AMATYC Opportunity

AMATYC News Editor

AMATYC is looking for the next Editor for the **AMATYC News**. The **AMATYC News** is the official newsletter of AMATYC and is published four times per year in January, April, August and October. This position offers the unique opportunity to witness and highlight all of the great things done by AMATYC members through articles the Editor gets to read, organize and, ultimately, share with the membership.

Interested applicants should email i) a letter of interest, ii) a current resume, and iii) a letter of support from their immediate supervisor to Sarah Pauley, AMATYC Northwest Region Vice President and Search Committee Chair, at spauley@westernwyoming.edu. A review of the candidates will begin November 2, 2018. The selected candidate will assume the position immediately following the end of the 2018 national conference. Please visit www.amatyc.org or contact Sarah Pauley at spauley@westernwyoming.edu with questions regarding this important position.

Term of Office

The term length is three years. The starting date of each term is immediately following the end of the conference and the ending date is at the end of the conference. The term limit is three consecutive terms; exceptions may be granted by the board to waive the term limit for extenuating circumstances by a 2/3 vote of the entire board, or 9 votes. <FBM 2007>

General Duties

1. Inform all AMATYC Board members, academic committee chairs, Conference Coordinator, and conference chairs of newsletter deadlines and copy guidelines (space, type, format, etc.) at least one month in advance of the submission deadline.
2. Work with the office staff to prepare each issue of the newsletter.
3. Coordinate the proofing of each draft of the newsletter.
4. Be responsible for the content and final layout of the newsletter.

Qualifications

1. Maintain current regular or life membership in AMATYC.
2. Proficient in emailing and word processing.
3. Competent in proofreading, writing, and grammar.
4. Able to facilitate the on-time publication of four issues per year.

Support: Support for this position is available for attendance (travel, half the cost of room accommodations, meal per diem) at the AMATYC Annual Conferences.