



UNIVERSITY of HAWAII®
KAUA'I
COMMUNITY COLLEGE

Institution Website: <http://kauai.hawaii.edu/>

Advertisement website: <https://www.governmentjobs.com/careers/hawaiiedu>

Closing date for job opening: February 22, 2019

Position start date: August 2019

Location: Lihue, HI (Kaua'i)

Title: Instructor, CC (Mathematics)
Position Number: 0074750
Hiring Unit: Science and Mathematics
Location: Kaua'i Community College
Date Posted: January 22, 2019
Closing Date: February 22, 2019
Salary Information: \$4,507 Monthly minimum
Monthly Type: 9 Month
Tenure Track: Tenure
Full Time/Part Time: Full Time
Temporary/Permanent: Permanent

Other Conditions: General funds to begin approximately August 2019, pending operational and program needs, actual staffing requirements, and availability of funds. Position may be converted from 9-month to 11-month or 11-month to 9-month as operational needs are required.

Duties and Responsibilities

1. Teaches math courses at the Kauai Community College campus as well as Early College Experience Mathematics courses offered at different high school campuses on the island of Kauai, as needed
2. Performs course assessment and assists in grant, program, and institutional level assessment
3. Revises or creates new curriculum when necessary.
4. Works with Department of Education and other partnerships to improve mathematics education
5. Participates in division, campus, and system-wide committees. Participates in community service and professional development
6. Develops and maintains a personal professional development program.
7. Maintains office hours
8. Identifies students' learning needs, including needs of underprepared students, and implements effective teaching strategies.
9. Prepares and revises learning outcomes and syllabi.
10. Plans, organizes, and carries out instructional and non-instructional assignments.
11. Day, evening, early morning, weekend, outreach, and/or distance education classes may be assigned as part of regular workload.
12. Perform related duties as assigned.

Minimum Qualifications

1. a) Master's in Mathematics OR
2. b) Master's in Math Education with 18 credits of advanced coursework in math of which 9 credits are at the graduate level OR
3. c) Master's of Art in Teaching Math with 18 credits of advanced coursework in math, at least 9 of which are at the graduate level OR
4. d) Master's in STEM-related field with 18 credits of advanced coursework in math.

5. "Advanced" coursework" is defined as 300-400 level courses offered in a bachelor's program. "Graduate level" coursework is defined as post baccalaureate courses at the level specified by the institution where the credits were earned.
6. STEM-related fields: applied math, engineering, physical science, and biological science.

Desirable Qualifications

1. Master's Degree from an accredited college or university in Mathematics
2. Good understanding of mathematics, including traditional STEM-track math (algebra through calculus) as well as topics such as geometry, probability, statistics, math for elementary school teachers, logic, number sense
3. One to three (1-3) years of experience teaching at the community college level
4. Experience innovating teaching methods and curriculum
5. Knowledge of current best practices for teaching math
6. Values a conceptual approach to understanding and teaching math
7. Ability and desire to be a cooperative, contributing member of a team
8. Experience teaching with technology and/or distance learning
9. Ability to employ writing assignments and critical thinking skill development as part of students' classroom learning activities
10. Ability to work with a variety of cultures and audiences.
11. Desire to continuously improve teaching effectiveness
12. Knowledge of, understanding of, and/or experience with the University of Hawaii's commitment to being a leading indigenous-serving higher education institution

Application Submission: Click on the "Apply" button to complete an application and attach the following required documents.

1) A Copy of your academic transcript(s) appropriate to the position are required in order to verify all courses completed and/or degree conferred (unofficial transcripts are acceptable). **Transcripts must be attached to receive credit for degree(s).** Official transcripts are required at the time of hire. Transcripts issued outside the United States of America require a course-by-course analysis with an equivalency statement from an agency having membership with the National Association of Credential Evaluation Services, Inc., verifying the degree equivalency to that of an accredited institution within the USA. Expense of the evaluation shall be borne by the applicant.

2) Statement outlining how you meet minimum (and desirable, if applicable) qualification;

3) one or more signed, original letters of recommendation attesting to job performance and personal character;

4) Resume.

All minimum qualifications must be met by the effective date of appointment. The application will be considered incomplete if material is unreadable. Incomplete applications will not be considered.

Note: If you have not applied for a position before using NEOGOV, you will need to create an account.

Inquiries:
808-245-8372

EEO/AA, Clery Act, ADA

The University of Hawai'i is an [Equal Opportunity/Affirmative Action Institution](#) and is committed to a policy of nondiscrimination on the basis of race, sex, gender identity and expression, age, religion, color, national origin, ancestry, citizenship, disability, genetic information, marital status, breastfeeding, income assignment for child support, arrest and court record (except as permissible under State law), sexual orientation, domestic or sexual violence victim status, national guard absence, or status as a covered veteran.

Employment is contingent on satisfying employment eligibility verification requirements of the Immigration Reform and Control Act of 1986; reference checks of previous employers; and for certain positions, criminal history record checks.

In accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, annual campus crime statistics for the University of Hawai'i may be viewed at: <https://ope.ed.gov/campussafety/#/>, or a paper copy may be obtained upon request from the respective UH Campus Security or Administrative Services Office.

Accommodation Request: The University of Hawai'i complies with the provisions of the Americans with Disabilities Act (ADA). Applicants requiring a reasonable accommodation for any part of the application and hiring process should contact the EEO coordinator directly. Determination on requests for reasonable accommodation will be made on a case-by-case basis. For further information, please refer to the following link: <https://www.hawaii.edu/offices/eo/accommodation-request/>

The University of Hawai'i does not discriminate on the basis of age, race, sex, color, national origin, or disability in its programs and activities. For more information or inquiries regarding these policies, please refer to the following link: <https://www.hawaii.edu/titleix/help/coordinator/>

Kaua'i Community College does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. For inquiries or complaints regarding our nondiscrimination policies, please contact: VC Margaret Sanchez (Section 504 Coordinator) 808-245-8274, or Title IX and EEO/AA Coordinator Teresa Tumbaga, 808-245-8395 Kaua'i Community College, One Stop Center, 3-1901 Kaumuali'i Hwy, Lihu'e, HI 96766