

## 6-11-15 Steering Committee Meeting Minutes

Attendees: Rory Rowan, Kevin Belanger, Jennifer Hefferan, Megan Kanagy, Andy Wexler, Adam Lind, Eli Glazier, Alex Rixey, Matthew Ridgeway, Fionnuala Quinn, David Patton

### Upcoming Events

- **June 2015:** [DC] Tour of CaBi warehouse and picnic at Yards Park (Megan will champion)
  - 23 people RSVPed so far
  - Send reminder on Monday 6/15
  - Rain option for picnic - Blue Jacket
  - Plates & silverware will be provided by APBP chapter
- **Other events**
  - Rory and Andy will look into opportunities to partner with other organizations in the upcoming months

### Updates on Session Planning for the Year

- **September 2015:** [VA] Bike facility tour of the best of Arlington (Rory will champion)
  - David Patton will also help coordinate
  - Fionnuala is interested in finding a name for our tours to help brand them and may run a survey to come up with one
- **October 2015:** [VA] Technical session/tour - ADA & the Center for Independent Living in Arlington (Bryan & Jim will champion, Carol has contact at CIL)
  - Tie into the Walk Summit, also happening in October, and a possible chapter social event in conjunction with the conference
- **November 2015:** [DC] Technical session - Meet the Cities (best of local planning & design) (Alia will champion, could hold at MWCOG)
- **January 2016:** [MD] Active transportation trivia happy hour (Kevin will champion)
- **March 2016:** [??] Technical session - NIMBYs and public outreach workshop (Carol will champion)

### Other Activities

- There is an APBP Chapter Chat on June 25th. Megan and Kevin are planning on joining in. Things to bring up:
  - Can we get a chapter licence for webinars?
  - Could we get a list of which groups / organizations have webinar licences so we can reach out to them about hosting viewing parties?
  - How do we get our events certified for APA credit? (Andy will also look into this)
  - Do we need a waiver for our September bike tour? Does APBP require that participants wear helmets?
- Webinar viewing
  - Arlington hosts some. David will post that information to the google group.
- Photo site & contest (Megan is championing)
  - Megan will post photos from our CaBi tour
  - Megan will look into getting a flickr site as an alternative to the APBP website
- Twitter (Katie is championing)
  - Preferred twitter handle: @APBPDC
  - Preferred twitter name: APBP DC
  - The "about me" on twitter: include mention of the greater DC region (something along the lines of, "representing VA, MD, and DC")

- Preferred logo: Use the standard teal and yellow APBP logo for now
  - Kittelson, Toole, and Fehr and Peers will look into designing a chapter logo and will bring one to the next steering committee meeting for consideration
- The group agreed that we should set up a gmail account for the chapter. We could also possibly use this for setting up a google calendar, which would be more user friendly than the APBP website calendar.
  - In addition to Katie, Jenny and Andy agreed to have the chapter emails forwarded to their email accounts (so we don't need to check the chapter account)

**Next Steering Committee Meeting**

- August 13th at 6pm at Fehr and Peers in DC