

Application Packet
for the
ASHS Certified Horticulturist Examination

This packet contains the following necessary forms for application to sit for the ASHS Certified Horticulturist Examination:

1. Application for ASHS Certified Horticulturist
2. Code of Ethics
3. Certification Agreement

Instructions: Fill out all forms contained in this application packet, sign and date the forms, and return with the examination fee (ASHS Members—\$160.00; Nonmembers—\$235.00) to:

American Society for Horticultural Science
Certified Horticulturist Program
ASHS, Office of the CH Registry, 1018 Duke Street, Alexandria, VA 22314
phone 703-836-4606; fax 703-836-2024
e-mail ashsch@ashs.org

Application for ASHS Certified Horticulturist

American Society for Horticultural Science Certified Horticulturist Program
ASHS, Office of the CH Registry, 1018 Duke Street, Alexandria, VA 22314
phone 703-836-4606 • fax 703-836-2024 • e-mail ashsch@ashs.org

Office Use Only

Membership No. _____

Certification No. _____

1. APPLICANT'S NAME AND ADDRESS

___ Dr. ___ Mr. ___ Ms. ___ Mrs. ___ Miss

Last Name: _____ First Name: _____ Middle Initial: _____

Address: _____

City: _____ State: _____ ZIP: _____ Country: _____

Office Phone: _____ Home Phone: _____ Cell: _____ Fax: _____

E-mail: _____ Are you a Member of ASHS? ___ Yes ___ No

2. DATE YOU WISH TO TAKE THE EXAM

(MM/DD/YYYY) ____/____/____

3. LOCATION OF EXAM _____

4. DOCUMENTATION REQUIRED:

- Educational background, including: institution, degree(s), major and minor areas, date degree granted.
Must be related to horticulture.
- Completed Employment History Form. List all positions held.
- Sign and date the ASHS Code of Ethics.

5. EDUCATIONAL EXPERIENCE (must be related to Horticulture)

I have (check one): ___ 3 years of **paid** practical experience ___ 2-year degree/2 years **paid** practical experience
___ 4-year degree/1 year **paid** practical experience

Community/Junior College/University _____

Address _____

Type of Degree _____ Major _____ Minor _____

Date of Enrollment (from month/year) _____ (to month/year) _____ Total time _____

6. PLEASE COMPLETE EMPLOYMENT HISTORY (required for application approval):

Current or Most Recent Employer (Company) _____

Position _____

Contact Name _____ Phone Number _____ E-mail _____

Contact's Title _____

Company Address _____

Date of Employment (from month/year) _____ (to month/year) _____ Total time _____

Responsibilities of Your Position (required for application approval)

Previous Employer (Company) _____

Position _____

Contact Name _____ Phone Number _____ E-mail _____

Contact's Title _____

Company Address _____

Date of Employment (from month/year) _____ (to month/year) _____ Total time _____

Responsibilities of Your Position (required for application approval)

If there is not enough space to list the required years of experience with your current and previous employers, please attach an additional sheet.

7. FEES ____ \$160.00 USD—ASHS Member ____ \$235.00 USD—Nonmember

FEE ENCLOSED \$ _____

MAKE CHECK PAYABLE IN U.S. FUNDS TO: American Society for Horticultural Science The following credit cards are accepted:

____ MasterCard ____ VISA ____ AmExpress Card Number: _____ cvv _____

Expiration: _____ Cardholder's name: _____

Signature: _____

8. SIGNATURE

I hereby certify that all information submitted in support of this application is correct and true to the best of my knowledge and that all information regarding this application will remain confidential. Before Certification is granted, as a final step, I will read and sign the ASHS CH Code of Ethics

Date

Signature of Applicant

Code of Ethics

ASHS Certified Horticulturist

Article I. Preamble

1. The privilege of professional practice imposes obligations of responsibility as well as professional knowledge. The ASHS Certified Horticulturist Board certifies the credentials of individuals who have met the requirements to sit for and have passed the ASHS Certified Horticulturist (ASHS-CH) examination. Registrants who knowingly misrepresent their credentials will face disciplinary action.

Article II. Relation of Professional to the Public

1. An ASHS-CH shall avoid and discourage sensational, exaggerated, and/or unwarranted statements that might induce participation in unsound enterprises.
2. An ASHS-CH shall not give professional opinion or make a recommendation without being as thoroughly informed as might reasonably be expected considering the purpose for which the opinion or recommendation is desired, and the degree of completeness of information upon which the opinion is based should be made clear.
3. An ASHS-CH shall not issue false statement or false information, even though directed to do so by employer or client.
4. An ASHS-CH shall endeavor to avoid any action or activity that would have the appearance of a conflict of interest.

Article III. Relation of Professional to Employer and Client

1. An ASHS-CH shall protect, to the fullest extent possible, the interest of his/her employer or client insofar as such interest is consistent with the law and professional obligations and ethics.
2. An ASHS-CH who finds that obligations to their employer or client conflict with the professional obligation or ethics should work to have such objectionable conditions corrected.
3. An ASHS-CH shall not use, directly or indirectly, an employer's or client's information in any way that would violate the confidence of the employer or client.
4. An ASHS-CH retained by one client shall not accept, without the client's written consent, an engagement by another if the interests of the two are in any manner conflicting.
5. An ASHS-CH who has made an investigation for any employer or client shall not seek to profit economically from

the information gained, unless written permission to do so is granted or until it is clear that there can no longer be a conflict of interest with the original employer or client.

6. An ASHS-CH shall not divulge information given in confidence.
7. An ASHS-CH shall engage, or advise employer or client to engage, and cooperate with other experts and specialists.
8. An ASHS-CH protects the interests of a client by recommending only products and services that are in the best interest of the client and public.
9. An ASHS-CH protects his/her credibility by disclosing to clients how he/she will be compensated for providing recommendations to the client.

Article IV. Relation of Professionals to Each Other

1. An ASHS-CH shall not falsely or maliciously attempt to injure the reputation of another.
2. An ASHS-CH shall freely give credit for work done by others, to whom the credit is due, and shall refrain from plagiarism of oral and written communications and shall not knowingly accept credit rightfully due another person.
3. An ASHS-CH shall not use the advantage of public employment (i.e., university, government) to compete unfairly with other certified professions.
4. An ASHS-CH shall endeavor to cooperate with others in the profession and encourage the ethical dissemination of technical knowledge.

Article V. Duty to the Profession

1. An ASHS-CH shall aid in the exclusion from certification those who have not followed this Code of Ethics or who do not have the required education and experience.
2. An ASHS-CH shall uphold this Code of Ethics by precept and example and encourage, by counsel and advice, other ASHS-CHs to do the same.
3. An ASHS-CH having positive knowledge of deviation from this Code by another ASHS-CH shall bring such deviation to the attention of the Board.

Approved by
CHB/ASHS

I understand and agree that failure to adhere to the above Code of Ethics can result in disciplinary action, including the removal of certification.

Print Name: _____

Signature: _____ Date: _____

Certification Agreement

For and in consideration of \$160 for ASHS Members (nonmember fee \$235) and the mutual covenants contained herein, the American Society for Horticultural Science (ASHS) agrees that the undersigned applicant, upon receiving written notice of successful completion of the ASHS Certified Horticulturist examination, shall become certified under the ASHS Certified Horticulturist Program as described in the ASHS Certified Horticulturist certification document attached hereto and made a part hereof, and applicant agrees that he or she has reviewed and understands the provisions of the program, and further agrees to adhere to all the terms and provisions of this agreement and the program procedures.

The applicant and ASHS further agree that certification under this program is for an initial term of three years (3) and may be renewed for additional terms upon 1) accumulation of required continuing education units, 2) payment of applicable recertification fees, as provided in the program, and 3) execution of such recertification agreements and the fulfillment of such other requirements as may from time to time be required by the ASHS under the program.

Applicant understands that the ASHS Certified Horticulturist Program is totally separate from ASHS membership and all other ASHS programs, and that certification under this program does not create in the certified party any ASHS membership rights nor any rights in any other ASHS program, including, but not limited to, the rights to use any other ASHS mark. The applicant also agrees that he or she will immediately cease any use of any ASHS certification mark or other reference to the ASHS Certified Horticulturist Program upon notice from ASHS that his or her rights have been revoked or suspended.

Applicant understands and agrees that the certification will be personal to the applicant and may not be transferred or assigned to any other individual or entity. Applicant agrees that use of the certification and related mark by an employer must be in accordance with ASHS certification procedures and guidelines.

Applicant agrees to indemnify and hold harmless ASHS, its directors, officers, staff, Certified Horticulturist Board, agents, and employers from and against all claims, damages, losses, and expenses, including reasonable attorney's fees, arising out of applicant's participation in the ASHS Certified Horticulturist Program and use of the ASHS certification emblem or other reference to the ASHS Certified Horticulturist Program.

Print Name _____

Signature _____ Date _____