



The Association of Technology, Management, and Applied Engineering  
**Board of Directors Meeting with Independent Board Leaders**  
Wednesday • November 20, 2013 • 4:30-5:30 p.m.  
**Minutes**

*Draft – no yet accepted*

PRESENT: Lynda Kenney (Chair), William Hallock, Joyce Wilkerson, Aco Sikoski, Doug Koch, John Wyatt, Rod Flanigan, Jesse Kamm, Diane Dufek (Interim Executive Director, non-voting), John Martini (Past Chair Advisor, non-voting). Recorder: Jeannette McCoy

INDEPENDENT BOARD LEADERS: Dr. Andrew Anderson, Chair, Board of Accreditation; Dr. Mark Miller, Chair, Board of Certification; Dr. William Brauer, Chair, JTMAE

ABSENT: Royall Mack, Bob Chin, Jeff Cunion, Nick Calkin

1. Opening remarks - Chair Kenney. Welcomed independent Board leaders, thanking them for their willingness to meet with members of the Executive Board. Introductions made by those present.
2. Appoint Vice-Chair for meeting – Doug Koch
3. Review, Changes/Additions, and Approval of Agenda – no changes or additions to the agenda.
4. Chair Kenny - purpose of the meeting was to talk about the need for a “new culture” and to discuss ways in which to re-establish communications among the Boards. With the changes that occurred in the transition from NAIT to ATMAE (new Board structure, new Bylaws), members of the various Boards are no longer part of the Executive Board and subsequently not part of the regular meetings.

The Executive Board’s intent is not to interfere with the work, goals or mission of each of the Independent Boards but to support them, find ways to collaborate, and work together in building ATMAE’s future creating a shared vision.

Update from each of the Boards:

Certification - Dr. Mark Miller – growing; working on both long and short term goals: - long-term - held a retreat with a consultant to explore ways to take ATMAE certification to the next level; result was work in process to become ANSE accredited; one-third of the membership is certified; short-term - working to revise current exams.

Accreditation - Dr. Andrew Anderson – outcomes-based model now used; a lot of time spent on achieving CHEA recognition (10 years, with report due at a yet-to-be determined date); transparency a big item; conducted first state-wide accreditation initiative with Ivy Tech system – very successful; looking into electronic software for assessment; need more team members; discussed possible expansion of accreditation to non-US programs; willing to collaborate with Executive Board but needs to be a clear balance between the “new” collaboration and the autonomy needed, as defined in CHEA requirements.

JTMAE - Dr. William Brauer – implemented changes in the review process – now give feedback to authors; need to look at ATMAE staff time needed in the article review process flow; to help reduce staff time, tentatively decided to move from a double-blind review process to a single-blind review process; met more regularly as Board; gave Distinguished JTMAE Reviewer Service Award at this year’s conference. Concern expressed by Board members present that removal of the double-blind review process would be a problem for some institutions who require this process.

Foundation – no report given.

5. Closing Comments – Further discussions about how often the Executive Board and Independent Boards should meet. Discussed possibility of adding time during the Membership Meeting lunch for an update from each of the Boards.

Meeting adjourned at 5:35 p.m.