ABSTRACT SUBMISSION GUIDELINES

SOUTHWESTERN STATES RESIDENCY CONFERENCE June 15-16, 2018



Abstract:

Please use the Abstract Submission Worksheet to submit your abstract, to complete this form you will need:

- Resident's full name
- Resident's E-mail address
- Location of residency program (City, State)
- Residency program name (Site)
- Type of residency e.g., PGY1 Pharmacy Practice, Community, Managed Care, etc.
- Presentation category select (1) one:
 - Acute Care (Internal Medicine/Infectious Diseases/Emergency Medicine, Critical Care)
 - Ambulatory Care (Clinic/Community)
 - Specialty Care (Oncology, Hospice, Compounding)
 - Administrative/Technology (Medication Safety, Economics, Informatics)
 - Managed Care
- IRB/Ethics committee status (e.g., approved, exempt, etc.)

Word Limits:

Abstracts **MUST** follow designated word limits.

- Title of abstract should not exceed 25 words.
- Body of abstract should not exceed 625 words (suggested breakdown below)

Purpose ~ 100 words
Methods ~ 225 words
Results ~ 200 words
Conclusion ~ 100 words

Abstract Title:

Submissions of titles that are **NOT** in the correct format will be rejected.

- Be sure your title accurately and concisely reflects the abstract content.
- Do NOT use proprietary (brand) names in the title.
- Capitalize only the first letter of the first word in the title, except in the case of acronyms or proper nouns (e.g. countries, etc.). Do not use ALL CAPS.
- Do not use "A," "An," or "The" as the first word in the title.

Abstract Format:

- Do not use special functions such as tabs, underlines, trademarks, superscript, subscript, bold, or italics.
- Do not include graphs, tables, or illustrations in your abstract.
- Spell out all pharmaceutical acronyms.
- Do not include the title or authors in the body of the abstract.
- Abstracts in outline form will be rejected.

Results:

Due to the extended deadline for conference abstract submissions, abstracts should include at minimum descriptive statistics as applicable. One of the intents in having a later conference date is to provide residents more time to finish data analysis and project completion.