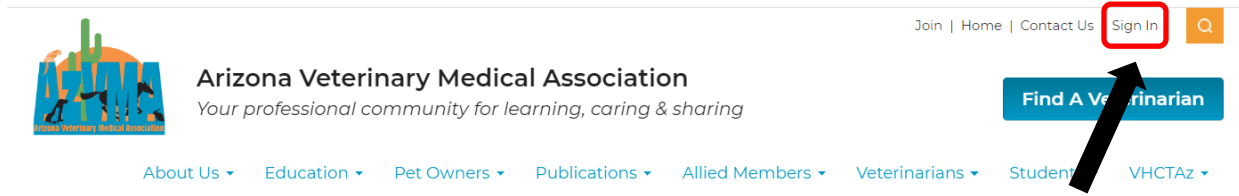




# How to Renew Your Membership Online

**\*Visit [www.azvma.org](http://www.azvma.org).**

1. Click “Sign In” located at the top, right of the page.



2. Enter your username & password. Select “SIGN IN” button.

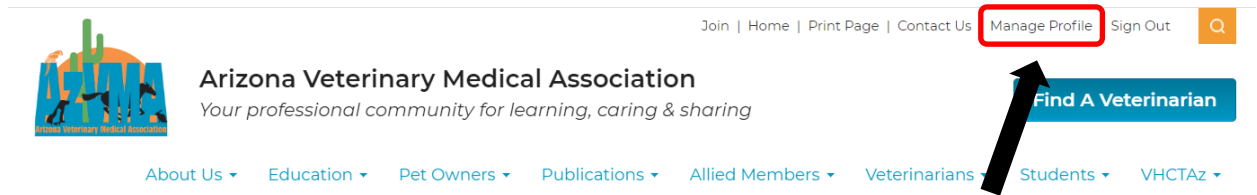
***If you do not know the email address or username associated with your profile, contact the AzVMA for support at 602-242-7936.***

## Member Login

Welcome to the online community. Because of the built-in security features, you must first register and be approved before accessing many site sections. If you are not a member of the site yet, please register - we'd love you to be part of our online community.



3. Select “Manage Profile”.



4. Under the “Invoicing, Payments & History” header, click “Invoices”.

***If you have an unpaid invoice a number will appear on the invoice icon.***

## Manage Profile

Profile Home

### Information & Settings

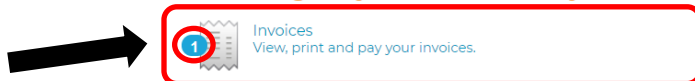


[Edit Bio](#)  
Update your information and choose privacy settings for individual fields.



[Preferences](#)  
View and manage preferences and notification settings for your account.

### Invoicing, Payments & History





[Membership](#)  
View your membership status and view membership renewal options.



- Under the “Dues” tab, you can select the first icon to “View/Print Invoice” or the second icon “Pay This Invoice” to renew your membership online.



## Invoices

Filter by status:

Dues							
	Order Date	Status	Name on Invoice	Invoice Type	Total	Balance	
 	2/5/2020	Open	AzVMA Admin Account	Membership Dues	\$294.00	\$294.00	



PAY SELECTED INVOICES

OPTION 1: View/Print Invoice

  2/5/2020


View/Print Invoice


OPTION 2: Pay This Invoice

  2/5/2020

Pay This Invoice

- For **OPTION 1: View/Print Invoice**, select “PRINT” and return with completed payment information to AzVMA.

  
100 W. Coolidge St., Phoenix, AZ 85013  
Ph: 602-242-7936 | Fx: 602-249-3828  
membership@azvma.org | www.azvma.org

**MEMBERSHIP DUES INVOICE**  
*Please notify us if this person is no longer at this address.*

Invoice # \_\_\_\_\_ Membership Expiration Date: \_\_\_\_\_  
Invoice Date: 2/1/2020

AzVMA Admin Account  
Arizona Veterinary Medical Association  
100 W Coolidge St  
Phoenix, AZ 85013  
United States

Description	Amount
Active Member	\$294.00
<b>Total</b>	\$294.00
<b>Balance Due</b>	\$294.00

*Note: Dues payments to the AzVMA may be deductible as a business expense, except for the percentage of dues that is designated as a lobbying expense. Approximately 11% or \$31.84 of your membership dues, will be allocated to the AzVMA lobbying expenditures in the fiscal year. Dues payments are NOT deductible as a charitable contribution.*

**Renewal Dues Payment**

Credit Card #: \_\_\_\_\_ V-code: \_\_\_\_\_ Exp. Date: \_\_\_\_\_  
Cardholder: \_\_\_\_\_ Signature: \_\_\_\_\_

**Communication Preferences**

I give AzVMA permission to contact me about upcoming association programs & activities.  
Email: \_\_\_\_\_ Fax: \_\_\_\_\_  
 My contact information has changed:  Home  Business

\_\_\_\_\_  
\_\_\_\_\_  
*Your membership matters! Thank you for choosing to renew your membership in your professional community.*



7. For **OPTION 2: Pay This Invoice:**

Enter your credit card information under the “Payment Information” section, verify your “Billing Information” and select “**SUBMIT PAYMENT**”.

[View Invoice/Receipt](#)

### Invoice Information

<b>Invoice Number</b>		<b>Member Name</b>	AzVMA Admin Account
<b>Invoice Date</b>	2/5/2020 2:59:45 PM	<b>Invoice Amount</b>	\$294.00
<b>Balance Due</b>	\$294.00		



### Payment Information

**Payment Amount \***  (Example: 50.23)

**Payment Type** Credit Card

**Name on Card \***    
FIRST / M.I. LAST

**Card Type \***

**Card Number \***

**Card CVV Number \***  (What is this?)

**Exp. Date \***  /  (mm/yyyy)

**E-mail Address \***

★ **PAYMENT RECEIPT WILL BE SENT TO THE ADDRESS YOU SPECIFY**

### Billing Information

**Organization**

**Address \***

**City/Town \***

**Country \***

**State**

**Postal Code \***

**Phone \***

**SUBMIT PAYMENT**

8. A payment confirmation page will appear and a paid receipt will be sent to the email specified within the “Payment Information” section shown in step #7 (see ★ above).

Payment Received

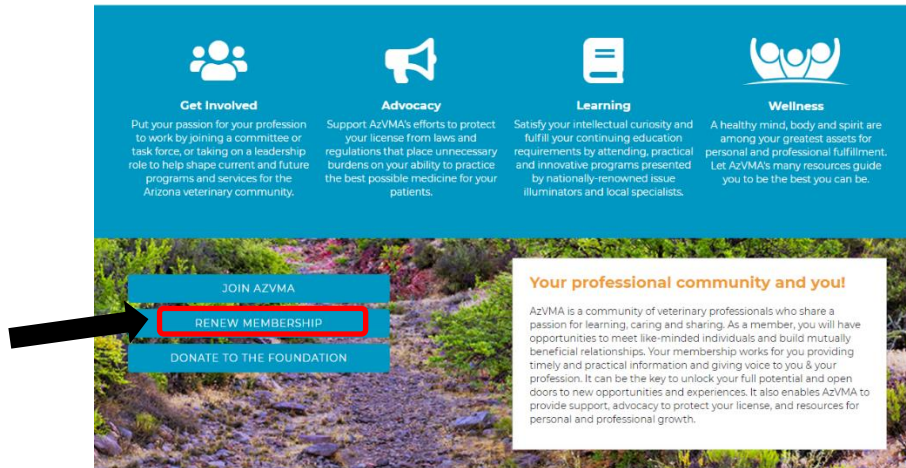
[View Invoice/Receipt](#) [Pay More Invoices](#)

Thank you. The payment has been received, and a payment receipt will be sent to the e-mail address specified within the “Payment Information” section.

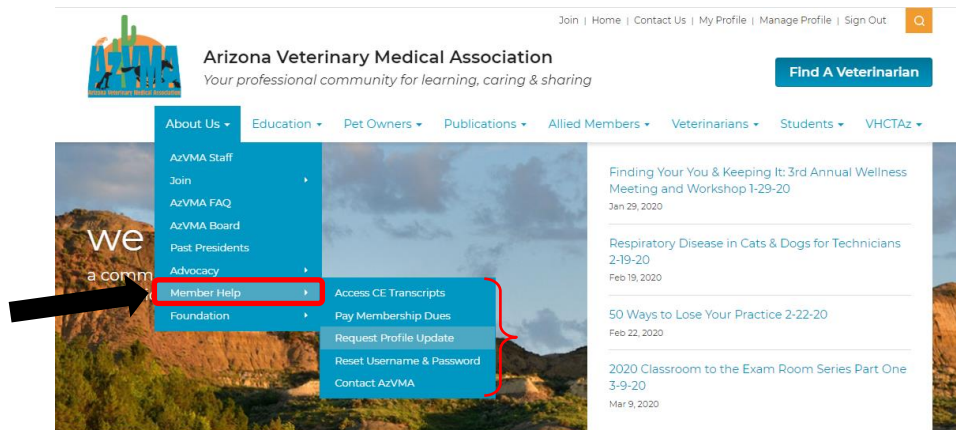


## ~Member Help Information~

- A quick link to “RENEW MEMBERSHIP” is available on the AzVMA.org homepage.



- For answers to commonly asked questions by members, visit the AzVMA's [Member Help](#) page or email [membership@azvma.org](mailto:membership@azvma.org).



- Other member FAQ pages include:

- [AzVMA FAQ](#)
- [Education FAQ](#)
- [Publications FAQ](#)