

# **Birmingham Bar Association New Lawyer Mentoring Program**

## **PROGRAM OVERVIEW AND DUE DATES**

(NOTE: Program runs January – December each year)

- Application and acceptance into the Program
- Pairing Mentee with an experienced Mentor
- Initial meeting and development of Mentoring Plan
- **JANUARY:** Mentor and Mentee to attend required Orientation (typically on the 3rd Thursday of January at the Birmingham Bar Center)
- **JANUARY:** Mentor and Mentee to attend January “Coffee with the Judges” followed by courthouse tours (typically the 4th Friday in January; please check online calendar at [www.birminghambar.org](http://www.birminghambar.org) for specific date)
- **MARCH 1:** Execution and submission of Mentoring Agreement to Mentoring Committee Chair
- **MARCH 1:** Submission of signed Mentoring Plan and Pledge to Mentoring Committee Chair
- **SPRING/FALL:** Mentee to volunteer at a minimum of two Courthouse Help Desks sponsored by Volunteer Lawyers Birmingham (one in Spring and one in Fall)
- **JUNE:** Mentee to volunteer for a public service project
- **JUNE:** Mentee to attend BBA Picnic (2nd Friday in June)
- **NOVEMBER:** Completion of Mentoring Plan as developed by Mentor and Mentee
- **DECEMBER:** Submission of signed Certificate of Satisfactory Completion to Mentoring Committee Chair, by December 1
- **DECEMBER:** Graduation event