

CANADIAN ASSOCIATION OF FIRE CHIEFS



2015

RESOLUTIONS

BY-LAW PROVISIONS PERTINENT TO RESOLUTIONS

Resolutions Committee

The Resolutions Committee shall:

- a. consider and study all the resolutions submitted by the members of the Association;
- b. be empowered to draft composite resolutions where more than one (1) resolution deals with the same subject;
- c. be empowered to amend any resolution so to make same more presentable, without changing its intent;
- d. hear any representation from delegates who may wish to discuss a resolution;
- e. make all resolutions available to the delegates on the day preceding the day on which they are presented to the delegates for decision;
- f. present and submit, with their recommendations, all resolutions to the Annual Meeting during the third business day after the opening of the Annual Meeting; and
- g. notwithstanding their recommendation, all resolutions will be presented to the Annual Meeting in the affirmative.

Rules of Order - Meetings

The Presiding Officer shall preserve and conduct impartially the business in Annual Meetings, taking no part in debates while presiding, and shall decide all points of order and procedure. subject to an appeal to the Annual Meeting assembled by any Active Member of the Association eligible to vote.

A two-thirds (2/3) vote of Active Members present, eligible to vote and voting shall be necessary to reverse a decision of the Presiding Officer. Every member when they speak or offer a motion, shall rise in their place, respectfully address the Presiding Officer and give their name and department or organization they represent; and when finished they shall take their seat. No member shall speak twice on any question, except to answer a question asked of them, or until every other member has had an opportunity to speak to the question under discussion.

When speaking, members shall confine themselves to the question under discussion and shall avoid all personalities or undignified language; and all motions shall be placed in writing if so requested.

When two (2) or more members rise to speak, the Presiding Officer shall decide which one of them is entitled to the privilege of the floor.

A member called to order shall at once take their seat until the point of order in question has been decided, following which decision they shall again be entitled to the floor.

An amendment to an amendment shall be in order but further amendments shall not be entertained until the amendment to the amendment is decided.

A motion to conclude debate shall always be in order, except when a member is in possession of the floor, and must be put without debate. The motion, if supported by a majority of the Active Members present, eligible to vote and voting shall be declared carried and no further discussion or amendment shall be in order until the main motion, or amendment as the case may be, has been decided.

A motion to adjourn shall always be in order except when a member is in possession of the floor or when it has been decided by a previous motion or rule that a vote be taken at a specific time. A motion to adjourn is not debatable, but a motion to adjourn at a given time is debatable.

Consideration of amendments to the Constitution shall be during the Resolutions Committee Report.

Any question coming before the Annual Meeting for which no provision has been made in the Constitution shall be decided according to Robert's Rules of Order.

Procedures Governing Resolutions

The procedure for processing the resolutions received from the members shall be as follows:

- a. all resolutions to be considered at the Annual Meeting must be submitted to the CAO at least thirty (30) days prior to the Annual Meeting;
- b. all resolutions received by the CAO shall be forwarded by him/her to the members of the Resolutions Committee as they are received;
- c. copies of all resolutions shall be provided to delegates at least one (1) day prior to presentation to the delegates meeting in session;
- d. late resolutions may properly be considered if they are received prior to the opening of the Annual Meeting and are accepted by a vote of 2/3 of the Active Members present, eligible to vote and voting;
- e. only resolutions considered by the President as "Emergency Resolutions shall be accepted by the Resolutions Committee after the opening of the Annual Meeting;
- f. the sponsor of any resolution that is changed or recommended non-concurrence by the Resolutions Committee shall have the privilege of stating their case from the floor;

- g. all resolutions adopted by the Annual Meeting shall be acted upon by the Board or by the Executive Committee as soon as reasonably practicable after the conclusion of the Annual Meeting; and
- h. all members shall be advised by the CAO of the results of each resolution adopted by the Annual Meeting.

Resolution #1

Subject: Approval of Contracts
Submitted by: Executive Committee, CAFC

WHEREAS:

The Board of Directors is responsible for the direct management of the Association.

AND WHEREAS:

The Executive Committee shall be responsible for the day-to-day management of the Association when the Board of Directors is not in session.

THEREFORE BE IT RESOLVED:

That all contracts, acts and proceedings of the Board of Directors and Executive Committee made, done or taken since the Annual General Meeting held in Ottawa, Ontario in September 2014 be approved, sanctioned, ratified and confirmed.

Resolutions Committee Recommendation:	Concurrence	_____
	Non-concurrence	_____
	Date	_____
Annual Meeting Decision:	Concurrence	_____
	Non-concurrence	_____
	Date	_____

Resolution #2

Subject: Residential Sprinklers – Public Policy
Submitted by: Fire Chiefs’ Association of British Columbia

WHEREAS:

85% of all fire deaths occur in the home where people should feel the safest, and half of home fires deaths result from fires reported between 11 PM and 7 AM when most people are asleep (NFPA/US stat), and of 47,555 reported residential structure fires over a five year period in Alberta, BC, and Ontario, 63.8% did not have a functioning smoke alarm; and

WHEREAS:

Residential sprinklers have proven to be an affordable solution in reducing the number of fire deaths and injuries to firefighters and the public as they provide valuable escape time for occupants and can dramatically reduce heat, flames, and lethal smoke produced in a fire;

THEREFORE, BE IT RESOLVED:

That the Canadian Association of Fire Chiefs develop a plan and provide the necessary resources to ensure that the installation of Residential Sprinklers in new Canadian homes is the number one public policy for the CAFC.

Resolutions Committee Recommendation:	Concurrence	_____
	Non-concurrence	_____
	Date	_____
Annual Meeting Decision	Concurrence	_____
	Non-concurrence	_____
	Date	_____

Resolution #3

Subject: CAFC Bylaws Amendment: Vice President Position

Submitted by: CAFC Resolution Bylaws and Constitution Committee

WHEREAS the CAFC adopted new Bylaws at the Annual General Meeting in Ottawa in September, 2014,

AND WHEREAS the Board of Directors at a duly constituted meeting of the Board in November 2015 voted to add Article “5.2 b) The Vice President will, in the absence or disability of the President, perform the duties and exercise the powers of the President, and will perform such other duties as may from time to time be established by the Board.”

AND WHEREAS Article 10.1 requires approval of all changes to the Bylaws by the members at a meeting of the members,

THEREFORE BE IT RESOLVED that the Bylaws be amended to renumber Articles 5.2 b) as 5.2 c), and 5.2 c) as 5.2 d) and that new article 5.2 b) as approved by the Board of Directors be added to the Bylaws to read “5.2 b) The Vice President will, in the absence or disability of the President, perform the duties and exercise the powers of the President, and will perform such other duties as may from time to time be established by the Board.”

Resolutions Committee Recommendation:	Concurrence	_____
	Non-concurrence	_____
	Date	_____
Annual Meeting Decision	Concurrence	_____
	Non-concurrence	_____
	Date	_____

Resolution #4

Subject: CAFC Bylaws Amendment: Bylaw Errors and Omissions
Submitted by: CAFC Resolution Bylaws and Constitution Committee

WHEREAS the CAFC adopted new Bylaws at the Annual General Meeting in Ottawa in September, 2014,

AND WHEREAS the Resolutions Bylaws and Constitution Committee has discovered errors and/or omissions in the Bylaws,

AND WHEREAS Article 10.1 requires approval of all changes to the Bylaws by the members at a meeting of the members,

THEREFORE BE IT RESOLVED that the following amendments be made to the Bylaws of the CAFC
Article 2.7 delete the word “members” and insert the word “Board”.

Article 4.2 add the words “who is a member” after the word “individual”.

Article 5.1 add the words “at the first meeting of the Board following the Annual General Meeting” following the word “Directors”.

Article 5.1 add after the word “following:”

- a) President
- b) Vice President
- c) Secretary
- d) Treasurer

Add Article “7.2 g) An individual member appointed by the Aboriginal Firefighters Association of Canada.”

Resolutions Committee Recommendation:	Concurrence	_____
	Non-concurrence	_____
	Date	_____
Annual Meeting Decision	Concurrence	_____
	Non-concurrence	_____
	Date	_____

Resolution #5

Subject: Bylaw Amendment: Eligibility for Membership
Submitted by: CAFC Resolutions Bylaws and Constitution Committee

WHEREAS the CAFC adopted new Bylaws at the Annual General Meeting in Ottawa in September, 2014,

AND WHEREAS the Board of Directors have proposed changes to the Bylaws respecting eligibility for membership,

AND WHEREAS Article 10.1 requires approval of all changes to the Bylaws by the members at a meeting of the members,

THEREFORE BE IT RESOLVED that the following amendments be made to the Bylaws of the CAFC Article 2.2 add the words “and a chief officer” after the word “management”. Article 2.2 add the words “responsible for the delivery of fire protective services” after the word “services”.

Resolutions Committee Recommendation:	Concurrence	_____
	Non-concurrence	_____
	Date	_____

Annual Meeting Decision	Concurrence	_____
	Non-concurrence	_____
	Date	_____

Resolution #6

Subject: Bylaw Amendment: Director Ceases to be a Member

Submitted by: CAFC Resolutions Bylaws and Constitution Committee

WHEREAS the CAFC adopted new Bylaws at the Annual General Meeting in Ottawa in September, 2014,

AND WHEREAS the Board of Directors have proposed changes to the Bylaws relating to the eligibility for the president and the Directors,

AND WHEREAS Article 10.1 requires approval of all changes to the Bylaws by the members at a meeting of the members,

THEREFORE BE IT RESOLVED that the following amendments be made to the Bylaws of the CAFC
Add Article "4.4 Cease to be a Member – Any Director who ceases to be a member for any reason, except removal and/or resignation, will continue to hold office until the next Annual General Meeting at which time a new Director will be elected to serve the remainder of the term."

Resolutions Committee

Recommendation:

Concurrence _____

Non-concurrence _____

Date _____

Annual Meeting Decision

Concurrence _____

Non-concurrence _____

Date _____

Resolution #7

Subject: Bylaw Amendment: Presidential Term Length

Submitted by: CAFC Resolutions Bylaws and Constitution Committee

WHEREAS the CAFC adopted new Bylaws at the Annual General Meeting in Ottawa in September, 2014,

AND WHEREAS the Board of Directors have proposed changes to the Bylaws pertaining to the length of the term of President,

AND WHEREAS Article 10.1 requires approval of all changes to the Bylaws by the members at a meeting of the members,

THEREFORE BE IT RESOLVED that the following amendments be made to the Bylaws of the CAFC Article 4.9 b) add the words “The President and” at the beginning of the sentence. Article 4.11 add the words “and the President will hold office for a one (1) year term” after the word “year”.

**Resolutions Committee
Recommendation:**

Concurrence _____
Non-concurrence _____
Date _____

Annual Meeting Decision

Concurrence _____
Non-concurrence _____
Date _____

Resolution #8

Subject: Bylaw Amendment: Eligibility of Directorship
Submitted by: CAFC Resolutions Bylaws and Constitution Committee

WHEREAS the CAFC adopted new Bylaws at the Annual General Meeting in Ottawa in September, 2014,

AND WHEREAS the Board of Directors have proposed changes to the Bylaws relating to the eligibility for the president and the Directors,

AND WHEREAS Article 10.1 requires approval of all changes to the Bylaws by the members at a meeting of the members,

THEREFORE BE IT RESOLVED that the following amendments be made to the Bylaws of the CAFC
Add Article "4.3 Eligibility of President – Any individual who is a director, National Advisory Committee or Committee Member for at least one year within the previous five years of the election date may be nominated and elected as President."

Article 4.13 add the words "who must be a member," after the words "appointed Director," in the second sentence.

Resolutions Committee Recommendation:	Concurrence	_____
	Non-concurrence	_____
	Date	_____

Annual Meeting Decision	Concurrence	_____
	Non-concurrence	_____
	Date	_____

Resolution #9

Subject: Bylaw Amendment: Maximum Consecutive Terms
Submitted by: CAFC Resolutions Bylaws and Constitution Committee

WHEREAS the CAFC adopted new Bylaws at the Annual General Meeting in Ottawa in September, 2014,

AND WHEREAS the Board of Directors have proposed a limit on the maximum consecutive terms Directors may serve,

AND WHEREAS Article 10.1 requires approval of all changes to the Bylaws by the members at a meeting of the members,

THEREFORE BE IT RESOLVED that the following amendments be made to the Bylaws of the CAFC Article 4.12 delete the article and add new article “4.12 Consecutive Terms – Elected Directors-at-Large may serve two (2) consecutive terms and are only eligible for additional terms if elected thereafter as President. The President may serve a maximum of two (2) terms as President. If a Member is elected as President, prior to being elected as a Director-at-Large, their term is capped at two (2) terms. Any Member is eligible for re-election after a one (1) year hiatus as a Director and/or President.”

Article 4.13 delete the word “unlimited” in the last sentence and replace with the words “two (2)”.

Resolutions Committee Recommendation:	Concurrence	_____
	Non-concurrence	_____
	Date	_____

Annual Meeting Decision	Concurrence	_____
	Non-concurrence	_____
	Date	_____

