

Colorado Association of Special Libraries (CoASL) Annual Meeting Minutes

Attendees: Jenna Obee, Stephen Sweeney, Dan Cordova, Kris Johnson (State Library), Jessica King and Debbie Worthington.

Meeting started at 6:15 p.m.

History (from Stephen Sweeney, ex-CoASL president and co-foundation of said organization): Started in 2007; it was an interest group for several years before that.

Action: Debbie will stay on as secretary until a new secretary is voted in, and will assist with transition.

Action: We need to encourage more participation in CoASL.

- Get member list from CAL
- Contact individuals to see what they need and want from CoASL
- Ask them for parent organization

Dan offered to host a get-together; he suggested we get contact medical, law organizations and let them know about us. Recruiting should be done by collaboration, not competition (with RMSLA, for example). We should fill a different, complimentary niche.

Look at past annual reports to see what has been done, what worked; also look at other committee reports to see how they function.

Look at by-laws.

Action: Survey. It would be a good idea to survey folks to see what they need and want. SHORT—no more than 5 minutes long; set deadlines and set a meeting soon after to share results.

Possible questions:

- What would you like from CoASL (spelled out, of course)
- When, how often, and where could you meet?
- Are you willing to host a meeting?

- What topic could CoASL present which would address work frustrations?

Action: Starting out

- Jenna should just set basic goals and objectives, immediately.
- Find out what other organizations are doing, so we avoid scheduling conflicts
- Find ways to give credit to others, to encourage buy-in
- Don't try to compete with other organizations
- Leave vice-president position open; put out a call for interested candidates, to make it fair.
- Also need to put out a call for the secretary position
- Journal thoughts and goals, to consolidate the thought process
- Submit to CAL newsletter
- Come up with a list of helpful links for our page
- Put **YOU ARE IN THE RIGHT PLACE!** ; invite them in
- Realize it is extremely difficult to deal with the variety of library types and geographical location
- Kris suggested we spell out organization name in public documents, so others may know what we stand for.

Meeting adjourned: 7:15 p.m.