

CWA Engineering Standards Committee Charter

Name: Engineering Standards Committee

Scope: The development and maintenance of guidelines, recommendations, and standards concerning the design and engineering of artificial climbing structures; equipment used on artificial climbing structures; and inspection of artificial climbing structures. Artificial climbing structures covered by this scope of activity consist of portable and fixed walls, manual belay systems and automatic belay systems.

Duties and Responsibilities:

1. To develop, maintain, or sunset guidelines, recommendations, or standards for the design and engineering, and inspection of artificial climbing structures;
2. To maintain the CWA standards for the design, engineering and inspection of artificial climbing structures;
3. To interface with non-CWA standards development bodies on activities which may have an impact upon the design, engineering, or inspection of artificial climbing structures;
4. To promote cooperation among and between other standards development bodies and CWA committees in areas of common interest;
5. To promote the interoperability of standards relating to artificial climbing structures;
6. To review and comment on standards, statutes, and regulations which may have an impact upon the design, engineering, or inspection of artificial climbing structures;
7. To evaluate existing guidelines, recommendations, and standards for the design, engineering, or inspection of artificial climbing structures;
8. To review and recommend the need for new guidelines, recommendations, or standards for the design, engineering, or inspection of artificial climbing structures;
9. To identify individuals qualified to become committee members or advisors to the committee, and to recruit candidates to stand for election to the committee.
10. To remove any member of a committee that should be removed from the committee for cause, or for a lack of participation.
11. To solicit active participation and comment from key industry participants;
12. To seek acceptance of CWA standards by the public;
13. Conduct research projects relating to the design, engineering, or inspection of artificial climbing structures.

Organization: The committee is a constituent part of the CWA and reports to the CWA board of directors and its officers. The committee must operate in accordance with the articles of incorporation, bylaws, *Policies and Procedures for the Development and Maintenance of Climbing Wall Association Standards*, and other official corporate policies. In no case may the committee engage in activities which affect or jeopardize the

organization's 501 (c)(06) status. The committee may, at its discretion, delegate all or a portion of its duties and responsibilities to a subcommittee.

Membership: Membership on the committee shall be open to any person, subject to approval by the committee. The committee shall consist of between three and nine members. A majority of committee members shall be selected based on their expertise. Members will be drawn from a broad base of stakeholders. Membership of the committee shall, to the greatest extent possible, provide a fair and balanced representation of member companies, industry sectors, and the public.

Appointment, Election, and Terms: Candidates may either be nominated by a committee member or may self-nominate. All candidates must submit a complete application. Candidates shall be elected by a simple majority of committee members. Committee members shall serve a three year term. Initial appointments to establish the committee may be subject to staggered terms.

Officers: The committee shall elect a chair and vice chair annually. The CWA shall appoint a secretary to the committee, which may be a staff member. Officers will perform the duties customary to their offices.

Meetings: The committee shall meet face-to-face at least once every three years. Meetings may be via any means that allow participants to simultaneously communicate with one another.

Administrative and Financial Support: The CWA will provide administrative support to the committee. The committee must seek the approval of the board of directors, or management, prior to approving terms or fees of counsel, experts, or consultants. In no case will the committee operate outside of approved budgets.

Reporting Requirements: The committee must prepare and submit an agenda and meeting minutes for all meetings. The committee must submit copies of all reports and records to the CWA for safekeeping.

The committee chair will report on the committee's activities to the board of directors annually. The report must contain an annual performance evaluation of the committee. The evaluation shall compare the performance of the committee with the requirements of this charter. The performance evaluation shall also include a review of the adequacy of this charter and shall recommend to the board any revisions the committee deems necessary or desirable. The performance evaluation shall be conducted in such manner as the committee deems appropriate.

Amendment to Charter: Proposed amendments to the charter must be submitted to the committee and/or the board of directors in writing thirty days in advance. The charter may be amended by a two thirds vote of the board of directors.

Termination Date: The committee has no termination date.

Approval: Approved, 04/12/2006

Revised: No revisions