



## CWA Climbing Wall Instructor Certification Program Provider Application Instructions and Checklist

Name: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**Instructions:** Thank you for your interest in the CWA's Climbing Wall Instructor Certification Program. The application you complete will be reviewed by the Certification Standards Committee. A complete application includes - in this order: 1) this checklist, 2) a cover letter that discusses your experience as a climbing instructor and the reasons for your interest in becoming a provider, 3) a résumé or climbing résumé that documents your climbing experience, 4) a completed application with attachments for current first aid training, current CPR certification, and proof of insurance, 5) a signed attestation, 6) a signed agreement (first and last pages are sufficient). In order to fill out the agreement correctly: "Company" is your company or employer, "Program Provider" is your name, leave the CWA representative signature line blank. Regarding First Aid and CPR training, your initial courses must be completed in-person, subsequent renewals may be completed on line if your provider allows. We recommend periodic in-person training.

Please send these documents scanned as PDFs to CWA at [certification@climbingwallindustry.org](mailto:certification@climbingwallindustry.org). You may send documents by email or by postal mail. Finally, once your application is submitted, we will send you an invoice for the \$75.00 application fee. Please remit your payment to:

Climbing Wall Association, Inc.  
Attn: Accounts Receivable  
6672 Gunpark Dr., Ste. 101  
Boulder, CO 80301-3387

The completed application is intended to provide the Certification Standards Committee with enough information to make an informed decision regarding your candidacy – so please show us your best.

1. Checklist and Instructions;  Yes  No.
2. Cover letter;  Yes  No.
3. Résumé or Climbing résumé;  Yes  No.
4. Complete application with attachments;  Yes  No.
  - a. Proof of Current First Aid Training;  Yes  No.
  - b. Proof of Current CPR Training;  Yes  No.
  - c. Proof of Insurance;  Yes  No.
5. Signed attestation;  Yes  No.
6. Signed agreement (signature block on last page);  Yes  No.
7. \$75.00 application fee;  Yes  No.