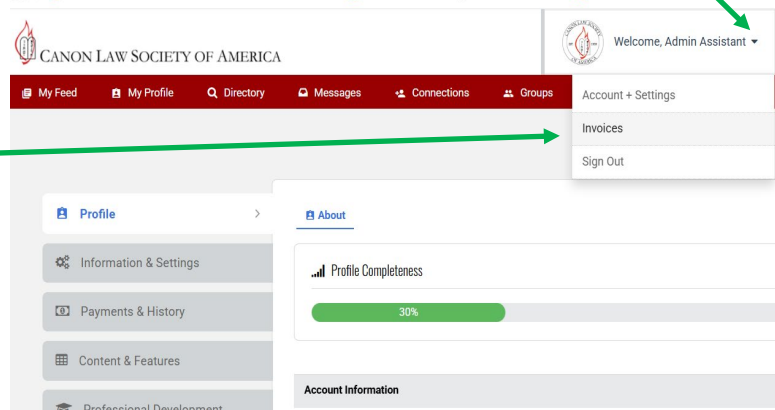


## HOW TO PRINT YOUR CONVENTION RECEIPT OR ORDER RECAP

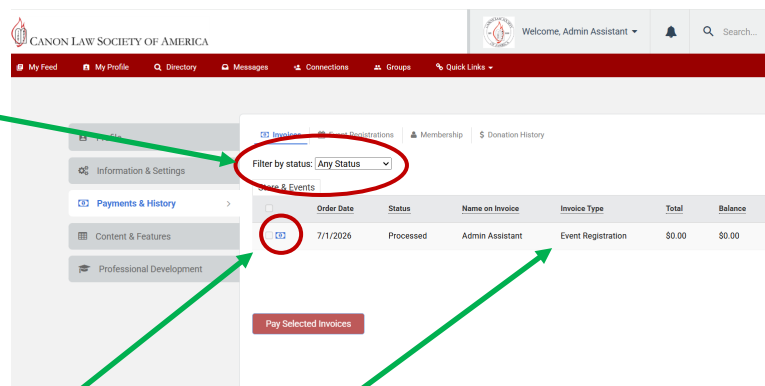
### Need a receipt?

1. **Log in** to your account and click on **My Profile** at the top of the page. If you need help logging in, call the office at 202-238-1460.
2. At the top of the page, above the red horizontal bar, **pull down the arrow** by where it says “Welcome, [Name].”

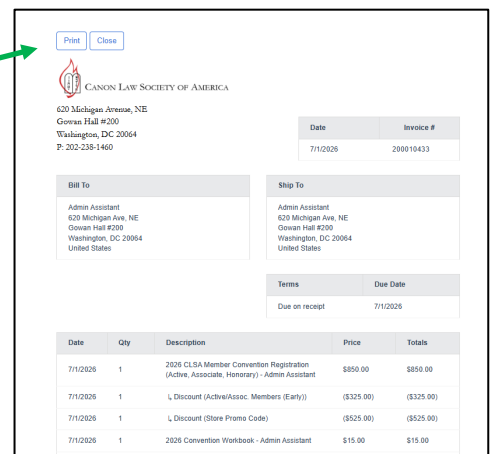
3. Click on **INVOICES**.



4. Where it says “**Filter by Status**,” Click on **ANY STATUS**.

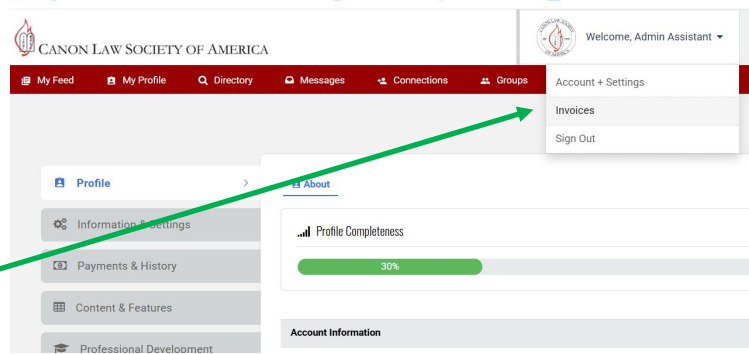


5. Look for the recent **EVENT REGISTRATION** (it is probably at the top) and
6. Click on the little **dollar bill icon** to the left of the order date.
7. Click **PRINT** at the top to print a copy or save as a PDF.



# Need a detailed summary of your order including your sessions?

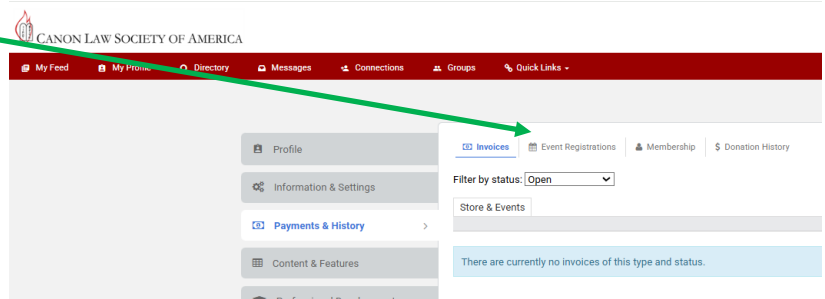
1. **Log in** to your account and click on **My Profile** at the top of the page. If you need help logging in, call the office at 202-238-1460.



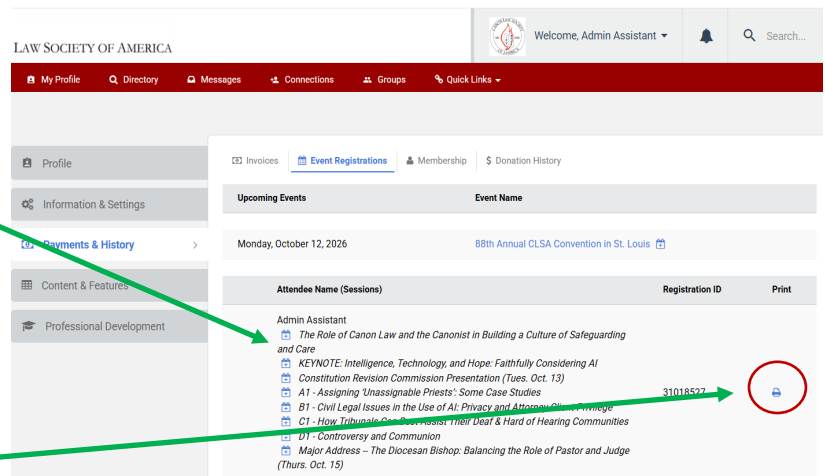
2. At the top of the page, above the red horizontal bar, **pull down the arrow** by where it says “Welcome, [Name] to **INVOICES**.”

3. Click on the **EVENT REGISTRATIONS** link.

It will be to the right of the blue link that says Invoices.



4. A list of your sessions will show up.



5. For an itemized list of your order and your session itinerary, click the **printer icon** on the right to print a copy or save as a PDF.

**PRINT**   **CLOSE**

## Canon Law Society of America Event Confirmation

Event Information	
Name of Event	88th Annual CLSA Convention in St. Louis
Date/Time	Monday, October 12, 2026 4:00pm
Location	Hyatt Regency at the Arch 315 Chestnut Street St. Louis, Missouri 63102
Contact	CLSA Office (membershipcoordinator@clsa.org)

Attendee/Guest Information			
Name	Admin Assistant	Date Registered	7/1/2026
Registration ID/Badge #	31018527	Number Attending	1
Attendee Type	Member		
Name as it should appear on your name badge: *	Admin Assistant		
City, State OR Organization as it should appear on your name badge: *	Washington, DC		
Email	admin@clsa.org		

CLSA Member Status: *	Active/Honorary Member
Emergency Contact Name *	Kathleen Butler
Emergency Contact Phone *	2022381460
Is this your first time attending a CLSA Convention? *	Yes
Will you attend the Banquet (Wed, Oct 14 - no additional fee)? *	Yes
Please specify your dietary restrictions.	
Are you bringing a guest to the Banquet (\$125/guest)? *	No
Banquet Guest Name(s):	
Please specify your guest's dietary restrictions:	

Banquet (\$125/guest)? *	
Banquet Guest Name(s):	
Please specify your guest's dietary restrictions:	

## Itinerary

Session(s) Registered For	Start	End
The Role of Canon Law and the Canonist in Building a Culture of Safeguarding and Care	10/11/2026 9:00:00 AM	10/12/2026 12:00:00 PM
KEYNOTE: Intelligence, Technology, and Hope: Faithfully Considering AI	10/12/2026 4:00:00 PM	10/12/2026 6:30:00 PM
Constitution Revision Commission Presentation (Tues. Oct. 13)	10/13/2026 9:00:00 AM	10/13/2026 10:30:00 PM
A1 - Assigning 'Unassignable Priests': Some Case Studies	10/13/2026 11:00:00 AM	10/13/2026 12:30:00 PM
B1 - Civil Legal Issues in the Use of AI: Privacy and Attorney-Client Privilege	10/13/2026 2:30:00 PM	10/13/2026 4:00:00 PM
C1 - How Tribunals Can Best Assist Their Deal & Hard of Hearing Communities	10/14/2026 9:00:00 AM	10/14/2026 10:30:00 AM
D1 - Controversy and Communion	10/14/2026 2:30:00 PM	10/14/2026 4:00:00 PM
Major Address -- The Diocesan Bishop: Balancing the Role of Pastor and Judge (Thurs. Oct. 15)	10/15/2026 9:00:00 AM	10/15/2026 10:30:00 AM