Draft Board Meeting Minutes
3:00 – 5:00 pm, Tuesday, August 25, 2020

Welcome & Roll Call: Susan Marshall, Tim Matlick, Kim Sia, Chad Miller, Casey McComsey, Nicole Wetzel, David Singer, Andy Franko, Arkan Haile, Alison Griffin and Dale Chu joined via Zoom.

Teresa Tate, Dan Schaller, Mark Heffner, and Peter Mason participated via Zoom as staff. Allison Nicotera observed via Zoom.

Call to Order: Alison called the meeting to order at 3:04pm. She requested a motion to approve the agenda for today’s board meeting which was made by David and seconded by Kim. The agenda was approved unanimously.

The discussion moved to approving the minutes. Susan noted a clarification to add under the Executive Committee report: Susan received several officer nominations, from which a slate of officers was developed by the Executive Committee. Alison requested a motion to approve the minutes following the edit which was made by Tim and seconded by Susan. The minutes were approved unanimously.

Finance Committee Update: Mark presented an overview of updates to the FY20 year-end position. Mark presented positive revenue & expense variances on the FY21 budget to date. Mark presented a financial dashboard on data from the start of FY21. It was discussed that once we start pulling out of the organizational financial strain, we can back off the detailed reporting data that the full board reviews and move that to Finance Committee review only. We will do this once we are confident in the long-term financial picture.

Mark also informed the board that the auditor requested we conduct testing of our accounts and update our check signing process. We are in the process of doing these tasks this fall.

Stakeholder Committee Update:
Two board members resigned since the last board meeting, Mike Miles and Joyce Schuck. David asked for a motion to accept these resignations, which was motioned by Susan and seconded by Alison. The motion was approved unanimously.

The Stakeholder Committee recommended previously vetted board candidate, Pat Donovan, to take Mike’s seat on the board. Alison mentioned that due to conflict, she would suggest Pat does not serve on the Development Committee, but felt it would be an asset to have him on the board. After further discussion, David requested a motion to approve the recommendation to fill Mike’s vacancy with Pat Donovan for today’s board meeting which was made by Tim and seconded by Kim. The motion was approved unanimously.

David shared the desire to collect input from the board in prioritizing the needed gaps on the board with the next board appointment. Additionally, David shared the option of expanding the board to include members to fill all areas of current need. Board member provided their feedback on both topics. The Stakeholder Committee committed to following up on the feedback from other board members and create a plan for the remaining board vacancy.

Executive Committee Update:
The Executive Committee discussed Dan’s performance evaluation. They are drafting goals and will evaluate his performance in January. The Executive Committee will present the final draft goals once completed.

Staff Report:
Pete provided an overview on the Leadership Summit progress of registrations and sponsors. He also shared the confirmed keynotes to date.

Dan shared an update on the Daniels grant. Dan also shared the potential for a fellow from Education Pioneers. He provided a funder update on continued work on renewal grants with RootEd and on the Boardhawk project. Lastly, he shared about a recent meeting with the Anshutz Foundation and that we will be submitting a proposal in the next 2 months.

We are working to add board members to the c4 board. Currently, the board includes: Greg Hatcher, Rosemary Rodriguez, Lang Sias, Polly Lawrence, Cole Wist, and Dan. Currently there are 6 members, but there is room to expand. The c4 is looking ahead to the November 2021 school board elections and what role to play. He mentioned we are also continuing to solicit funds for the c4.

Legislative Updates: We will start the governmental affairs committee again in September. We will also work to hire a replacement for Dan’s prior position. Commissioner Anthes is convening a stakeholder committee to assess the COVID implications to schools and the effects on academic accountability. On Friday, Oct. 2nd, there will be a briefing for elected officials on the COVID impact to schools. We are at that table.

Mark provided a membership dues update to date. We are at 65% of our 85% membership goal.

Teresa shared an overview of the project teams that we’ve established to meet our organizational goals, the reasoning behind them, and the base structure for the teams.

Listening Tours are roughly half done. We’ve averaged 5-6 schools attending each tour. We are working to break out of the “front range bubble” by establishing ongoing regional collectives. We’ve been happy with the progress from the listening tour sessions thus far.

Feedback from the individual board member check-ins included: feeling the primary need of the League is advocacy and protecting the policy landscape, bringing people together to network and share, and translating information in a way the schools can digest it. Current needs from the League: lack of definition on quality and equity, the need to regain membership trust, to get back on sound financial footing, focus on diversity, clarify if charters just provide options for the stake of options, or do we instead want those options to be consistently good options.

**Discussion Items:**

Teresa presented the draft Board Dashboard / KPIs for 20/21. Questions from the board included: What is the alignment between the board dashboard and Dan’s performance review? Andy responded saying he wouldn’t say its tightly aligned. But the board dashboard does show organizational health metrics which will lead to an assessment of Dan’s performance. It was discussed that the team is open to surfacing more metrics at the board retreat, while keeping more limited metrics for the board to review. It was shared that the current focus is on budget tracking, employee satisfaction and member satisfaction. Casey feels we could explore the option of a mid-year check point even if its formative (including taking member and employee satisfaction mid-year vs. end of year).

Dan shared some logistical plans for the board retreat. Discussion took place regarding how much of the retreat would be in-person vs. virtual. Overall, the board felt at least a portion of the retreat should be in-person while preparing for last minute changes. Dan stated that he’d bring a draft retreat agenda to the September board meeting.
**Adjournment:** A motion to adjourn the meeting was made by Tim and David seconded. Approved unanimously. The meeting adjourned at 4:50pm.

**Next Meeting:** The next regular meeting of the League board will occur on Tuesday, September 22, 2020. Assume we will still meet via zoom.