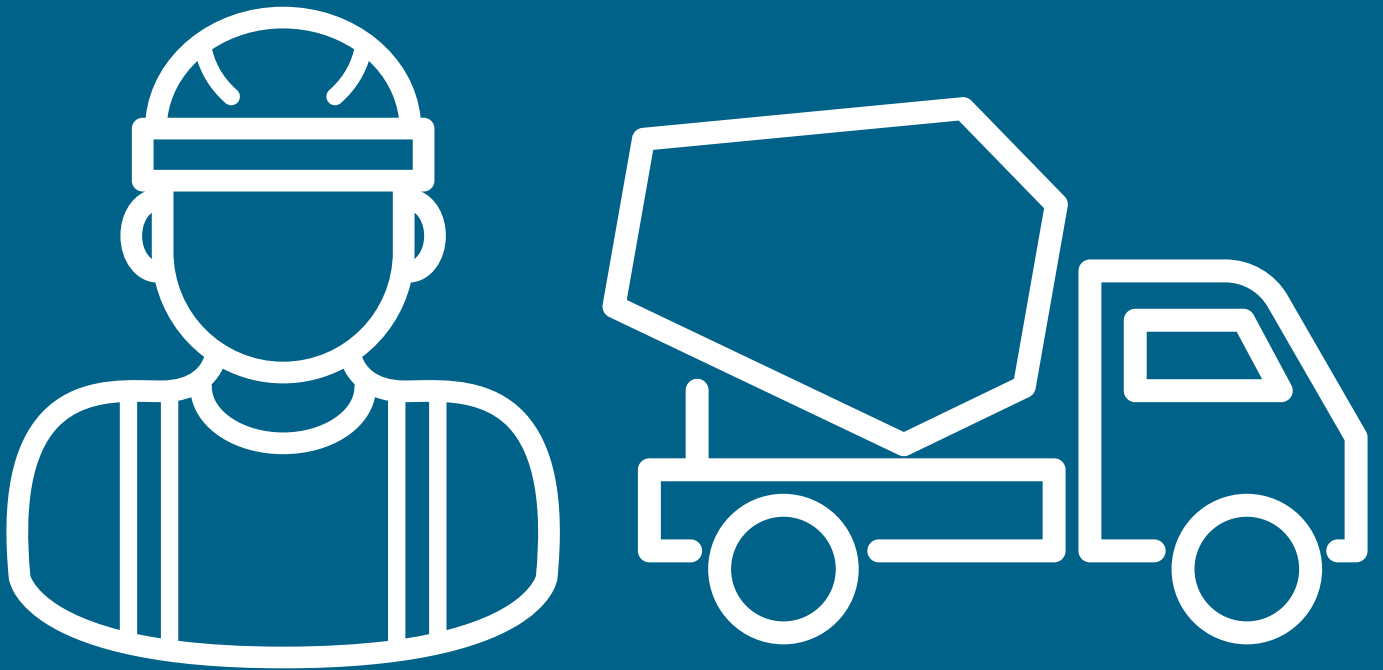


STAYING SAFE ON & OFFSITE



**COVID-19 PROTOCOLS FOR
THE CONCRETE INDUSTRY**

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COVID-19 PROTOCOLS FOR THE CONCRETE INDUSTRY



This 'living' document, *Staying Safe On & Offsite*, offers assistance on COVID-19 best practice protocols for concrete industry activities including:

- concrete production and delivery
- masonry and precast manufacture
- reinforcing processing and fixing
- pumping and placing & finishing concrete

The overall objective is to provide guidance to keep concrete industry workers, and those affected by their activities, safe and healthy under COVID-19 Alert Level 3 and below.

These protocols are to be read in conjunction with the *COVID-19 – Standard and Protocols for New Zealand Construction Operations*. Individual businesses may need to adapt the protocols to their specific circumstances. As a 'living' document this guidance will be updated as best practice develops and further industry feedback is received.

CONCRETE INDUSTRY COMMITMENT

Depending on the nature of the concrete industry related activity the risk of exposure to COVID-19 can vary.

To reduce the probability of the virus spreading at a concrete, masonry, precast or reinforcing facility, during product delivery or on a construction site, preventive measures are essential.

The concrete industry is:

- committed to working alongside Government and other construction industry partners to prevent the spread of COVID-19,
- united against COVID-19 and will do its utmost to protect workers, the wider community and New Zealand; and
- respectful of the fact that we're in this together – this means trusting those we work with will keep us safe and that we'll do the same for them.

The concrete industry recognises that we must work together to ensure the health, safety and wellbeing of everyone in the supply chain.

THE GOALS OF THIS DOCUMENT ARE TO

- Keep concrete industry workers and the community healthy and safe by preventing the spread of COVID-19.
- Apply relevant guidance from the Ministry of Health and other Government agencies to the concrete industry.
- Encourage a safe and respectful work environment and good communication between all stakeholders.
- Sit alongside your usual health and safety controls to ensure workers are safe.

NEW ZEALAND'S COVID-19 ALERT LEVELS







New Zealand's [COVID-19 Alert System](#) specifies public health and social measures to be taken against COVID-19.

The protocols in this document are designed for construction operating within COVID-19 Alert Level 3 and below.

For more information on what COVID-19 is, what the symptoms are, and how it spreads, visit www.covid19.govt.nz

COVID-19 PROTOCOLS FOR RETURNING TO WORK

These should complement existing health and safety protocols

 OFFSITE FACILITY¹ ENTRY & OPERATIONS	 BEFORE GOING ON SITE	 DRIVING TO SITE & SITE ENTRY²	 ON SITE OPERATIONS	 LEAVING SITE & RETURNING TO THE FACILITY/HOME	 MANAGEMENT PROTOCOLS
<p>Only essential workers are to access the facility. Office staff should work remotely where possible.</p> <p>A daily register of workers and visitors entering and leaving the facility must be completed along with a regular health declaration and contact details - see <i>Sign In Register</i> on page 4.</p> <p>Signage reminding workers of COVID-19 social distancing and hygiene protocols should be posted at the facility entrance and in common areas.</p> <p>Activities at the facility should be undertaken in such a way as to reduce any possible contact between workers and to promote social distancing wherever possible.</p> <p>All visitors to the facility, such as essential delivery workers, must be restricted to one person wherever possible. These workers must follow the facility's COVID-19 protocols.</p> <p>All parts of the facility accessed by workers, and all components there in (e.g. plant and vehicles) must be subject to appropriate cleaning measures.</p> <p>In addition to social distancing, hygiene measures are to be implemented at the facility to prevent the spread of COVID-19 e.g. hand washing stations and the provision of hand sanitizer.</p> <p>Consider monitoring for compliance.</p>	<p>Concrete orders should be received via phone or email only. Additional customer information (to assist with social distancing and contact tracing) may be requested.</p> <p>All 'concrete' supply, reinforcing fixing and concrete contracting companies must have a plan detailing the steps they will take to mitigate risks presented by COVID-19. The plan must be available to the main contractor and communicated to workers before activities commence.</p> <p>Where possible, conduct a remote induction before arrival on site, this can be done via video conferencing or by phone. If an in-person induction is required, social distancing and hygiene protocols must be followed.</p> <p>Employers must have an understanding of how workers will travel to and from a site and must communicate appropriate transportation protocols.</p> <p>Employers must ensure all workers understand when additional PPE may be required due to COVID-19 and that workers have access to the correct PPE as per the Ministry of Health guidelines. When required to use face masks or gloves workers must follow these guidelines.</p>	<p>Drivers should remain in their vehicles to / from site as much as practical.</p> <p>Drivers should be the only individuals permitted to touch the truck and its equipment / load.</p> <p>If an on site worker has to touch the truck they must wear the required PPE and maintain social distancing. Upon completion of the delivery the driver must clean all touch points.</p> <p>Drivers must comply with the site's COVID-19 protocols. Site entry should follow the CHASNZ COVID-19 Standard for New Zealand Construction Operations framework.</p> <p>The daily register of workers entering the construction site must be completed, including contact details.</p> <p>Use 'No Contact' delivery where possible, taking instruction by radio with delivery documentation transferred electronically.</p>	<p>All 'concrete' activities including pumping, placing & finishing and reinforcing fixing is to be undertaken in such a way as to reduce any possible contact between workers and to promote social distancing wherever possible.</p> <p>Consideration should be given to developing groups of shift workers ('team/work bubbles') to help prevent the potential spread of COVID-19 across the entire site.</p> <p>Where possible concrete testing should be performed at the concrete production facility.</p> <p>Site operations should follow the CHASNZ COVID-19 Standard for New Zealand Construction Operations framework.</p>	<p>The daily register of workers leaving the construction site must be completed, including contact details.</p> <p>When arriving back at an offsite facility, drivers must clean their vehicles thoroughly inside and the external door handles. Drivers must also follow the necessary personal decontamination measures, including disposal of PPE if required.</p> <p>This protocol also applies to concrete contractors returning to their employer's premises.</p> <p>When returning home, all workers will need to follow the necessary personal decontamination measures, including the disposal of PPE if required.</p>	<p>Maintain up to date plans that are communicated and agreed with staff.</p> <p>Review the main contractors site plans including entry/exit points. Communicate the site expectations and prevention measures to workers and contractors under your control.</p> <p>Review the risk register maintained for a project on a regular basis.</p> <p>Have a COVID-19 emergency response plan in place – applicable for material producers and suppliers.</p> <p>Have a protocol for workers who may feel unwell and require isolation.</p> <p>Complete a report in the event of a potential or actual exposure. Stay in (distant) contact with workers who may be in isolation or working remotely.</p> <p>Assist workers to access mental health and wellbeing information – e.g. MATES in Construction.</p> <p>Don't forget your normal health and safety obligations still apply. These Protocols are in addition to your usual health and safety controls.</p> <p>Keep workers up to date with COVID-19 protocols, acknowledging that process may need to change.</p>

¹ Concrete production, masonry and precast manufacture, and reinforcing processing facilities.

² For delivery of readymix concrete, precast elements, masonry units, and reinforcing.

SIGN IN REGISTER (EXAMPLE)

DATE	FULL NAME	CONTACT TRACING INFORMATION			I DECLARE THAT I HAVE NOT: (please sign)	TIME IN - TIME OUT	
		COMPANY OR PERSON VISITING	PEOPLE YOU TRAVELLED WITH	CONTACT NUMBER	<ul style="list-style-type: none"> arrived into NZ within the past 14 days been in contact with someone with COVID-19 symptoms had any COVID-19 symptoms 		

Source: [New Zealand COVID-19: Construction Protocols](#)

FURTHER GUIDANCE

COVID-19 – Standard and Protocols for New Zealand Construction Operations
Construction Health & Safety NZ (CHASNZ)
<https://www.chasnz.org/covid19>

Personal Protective Equipment Use for Non-Health Essential Workers
Ministry of Health
<https://www.health.govt.nz/our-work/diseases-and-conditions/covid-19-novel-coronavirus/covid-19-novel-coronavirus-information-specific-audiences/covid-19-advice-essential-workers-including-personal-protective-equipment/personal-protective-equipment-use-non-health-essential-workers>



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IMPORTANT NOTICE – PLEASE READ

This document has been produced by Concrete New Zealand (NZ) Inc in good faith and provides general guidance to assist its members in the management of COVID-19 business continuity related risks. It is not a substitute for expert advice (including expert medical and health advice or government advice), which should be obtained by members regarding their specific operations. Further, Concrete NZ does not represent or warrant that this document covers all applicable issues in relation to this subject matter. To the full extent permitted by law, Concrete NZ disclaims any and all liability for any inaccuracy, misstatement or omission in this document and for any loss, damage, injury or death. This document was prepared having regard to information and opinion sourced by Concrete NZ in good faith prior to April 23 2020. Further developments and advice following this date may affect the accuracy, currency or relevance of the contents of this document.

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