

DEPARTMENT OF HOMELAND SECURITY
FOREIGN NATIONAL VISITOR ACCESS REQUEST

INSTRUCTIONS

In order to support visits by foreign nationals to DHS facilities and personnel, visitor hosts shall submit this form to DHS element Foreign Visit representatives (per element Foreign Visit Procedures) 30 days in advance of a visit (30 days or less) or 60 days in advance of an assignment (31 days or more). For purposes of this form, a foreign national is defined as a person who is not a citizen or national of the United States. This form shall be filled out for each visitor (including drivers, interpreters, etc.) and each program to be visited. Visitor hosts shall be notified upon approval or disapproval of the visit. If the visit may involve sharing or disclosure of classified information, the host must contact the DHS Foreign Disclosure Officer prior to the visit for guidance.

FOREIGN VISITOR INFORMATION

NAME OF VISITOR (LAST, FIRST, MIDDLE)		GENDER	DATE OF BIRTH (MM-DD-YY)
CITY AND COUNTRY OF BIRTH		COUNTRY(IES) OF CITIZENSHIP	
GREEN CARD <input type="checkbox"/> Yes	GREEN CARD EXPIRATION DATE (MM-DD-YY)	LAWFUL PERMANENT RESIDENT NUMBER	
SOCIAL SECURITY NUMBER	VISA TYPE	VISA NUMBER	VISA EXPIRATION DATE (MM-DD-YY)
PASSPORT COUNTRY OF ISSUE		PASSPORT NUMBER	PASSPORT EXPIRATION DATE (MM-DD-YY)
CURRENT EMPLOYER / DIVISION / OFFICE		TYPE OF BUSINESS/ORGANIZATION	
EMPLOYER ADDRESS (STREET, CITY, STATE, ZIP CODE, COUNTRY)			EMPLOYER PHONE NUMBER
VISITOR JOB TITLE / POSITION			VISITOR CONTACT NUMBER

VISIT INFORMATION

DATE OF REQUEST	DHS VISITOR HOST NAME (LAST, FIRST MIDDLE)	Does host have a security clearance? <input type="checkbox"/> No
HOST ORGANIZATION (ELEMENT, DIVISION, OFFICE) Coalition for New England Companies for Trade (CONNECT) and MASSPORT Maritime Division		
HOST PHONE NUMBER 508-481-0424	HOST E-MAIL ADDRESS karen@connect.org	HOST FAX 508-481-2161
VISIT START DATE	VISIT END DATE	NUMBER OF DAYS ON SITE 1

Will any sensitive/classified information be discussed?

No

UNCLASSIFIED DESCRIPTION OF VISIT PURPOSE / SUBJECTS TO BE DISCUSSED / INTERNATIONAL AGREEMENTS
 Tour of some of the Port of Boston and Logan International Airport facilities

FULL NAME OF ORGANIZATION AND PROGRAM TO BE VISITED
 CONECT Cargo Facilities Tour

<p>FACILITIES TO BE VISITED (INCLUDE BUILDING NAME/NUMBER, ADDRESS, ROOM NUMBERS, AND HIGHEST LEVEL OF CLASSIFICATION FOR WHICH THE FACILITY IS ACCREDITED – UNCLASSIFIED, SECRET, SCI.) Marine Industrial Park, Cruise Terminal and 88 Black Falcon Avenue; US Customs & Border Protection's Cargo Operations Office Conley Container Terminal: container yard operations, truck gate check-ins, MTXR truck; 9/11 Memorial; Massport's Logan Int'l Airport Cargo Complex and Aviation Dept/Fire Station; Horizon Air Services warehouse tour</p>			
REMARKS (COORDINATION / SPECIAL REQUIREMENTS)			
REVIEWS			
FOREIGN VISIT COORDINATOR	DATE	PHONE	FAX
E-MAIL	COMMENTS		
INTERNAL SECURITY REP	DATE	PHONE	FAX
E-MAIL	COMMENTS		
APPROVAL AUTHORITY	DATE	PHONE	FAX
E-MAIL	COMMENTS		
OTHER REVIEWER	DATE	PHONE	FAX
E-MAIL	COMMENTS		
OTHER REVIEWER	DATE	PHONE	FAX
E-MAIL	COMMENTS		
<p>PRIVACY ACT STATEMENT: The Privacy Act, 552a, requires that federal agencies inform individuals, at the time information is solicited from them, whether the disclosure is mandatory or voluntary, by what authority such information is solicited, and what uses will be made of the information. The collection of this information is authorized by EO 9397, 6 USC 341, 44 USC 3101, and EO 12958. Provision of the information concerning foreign visits is mandatory under the provisions of EO 12958. Failure to provide it may impact planned visits. Use of this information is for internal purposes to facilitate visitor processing.</p>			