



## CTEA Truck-upfitter Committee

### Terms of Reference

The committee's mandate is to review legislative and other issues related to or affecting Truck-upfitter manufacturers and importers in the Canadian marketplace. It will provide recommendations to the Board on actions that will support its members.

The committee will consider the needs of the DTT program on an annual basis and determine the need to maintain financial reserves for testing and administration of the program within the financial account set aside specifically for the programs.

The committee will also oversee the following activities:

- **The Dynamic Truck Test Program (DTT):**
  - The committee will review the documentation provided to program participants and will ensure that the documentation is appropriate and sufficient. They will produce further documentation as deemed necessary.
  - The committee will regularly review the need for further testing or other activity required for the success of the program and make recommendations to the Board respecting these needs. The Board will monitor changes proposed by governments that may affect the program and recommend necessary action to ensure that the program remains relevant.
- **Job-File Program and Related Software:**
  - The committee will consider the needs of the program on an annual basis and determine the direction of the program, including developing a wish-list of upgrades for the software developer, CIE-TECH.
- **Other activities may include.**
  - Monitoring activities related to **implementing side underride protection** on trucks. Considering activities happening in the United States Congress that considers mandating side underride protection on commercial vehicles. The committee will seek appropriate advice regarding any position that may be deemed appropriate relating to the introduction of underride protection, whether voluntary or mandated.
  - The committee will monitor **emerging technologies** and regulations that may affect truck manufacturers, importers and/or users with a view to providing information and/or guidance to members regarding the technologies.
  - The Committee will monitor **Regulatory Activity** at all levels of government and propose comments to government consultations. They will also recommend activities to the Board that may better enable member companies to respond to new and changing regulations.