



## **General instructions for applying for the ASC Foundation Patient Advocacy Grant**

1. Purpose of Proposal (no more than two paragraphs). This document should allow the ASC Foundation Board to determine the purpose of the grant, for which patient population and total cost of the proposed effort.
2. Specific method(s) of delivery of Proposal (no more than one paragraph). This paragraph should allow the ASC Foundation Board to determine the monetary impact of the grant and how the money will be used.
3. Estimated number of patients impacted by Applicant (no more than one paragraph).
4. Reason for Proposed activity as opposed to another volunteer activity or advocacy effort (no more than one paragraph). Based on this paragraph, the ASC Foundation Board should be able to determine the commitment of the applicant to a patient group, population or area of need.
5. Other Patient Advocacy efforts that Applicant has accomplished in his/her lifetime (one paragraph). This paragraph should allow the ASC Foundation Board to determine competency to carry out the task proposed by the Applicant.
6. A budget detailing the anticipated annual expenditures during the grant period. There are no a priori restrictions on the utilization of the grant, except that the grant should not be used to pay indirect costs. The budget should include: a) total salary support for the applicant (following institutional guidelines for individuals at a comparable level of training); b) any sources of funding other than from this grant; and c) the assurance that adequate equipment and sufficient supply funds will be available to permit successful completion of the proposed project.
7. Two Letters of recommendation from individuals or mentors who are familiar with the applicant's potential.
8. Letter from applicant explaining why he/she should be considered for the Grant.
9. Application material should be submitted in a .pdf in the order listed. Pages should be numbered and submitted in page order in one file.
10. Patient Advocacy Application material should be uploaded using the form located on the Foundation Patient Advocacy website page.
11. Application material must be received by September 15.