



## Reset your password

There are 2 ways to reset your password:

- “Forgot your password?” link (not signed in)
- Edit Member Profile (signed in)

### Resetting your password using the “Forgot your password?” link

1. Click the “Sign In” link at the top of the homepage:



2. In the “Member Login” section, look for “Forgot your password?” and click the link below:

### Member Login

Welcome to the online community. Because of the built-in security features, you must first register and be approved before accessing many site sections. If you are not a member of the site yet, please register - we'd love you to be part of our online community.

Remember Me

Forgot your password?  
[Click here to reset your password.](#) ←

Haven't registered yet?  
[Click here to Register](#)

3. You'll be prompted to enter your username, and solve a simple math equation (to ensure you're human.) After you've solved the math equation, select "Reset Password":

**Forgot your Username or Password?**

Please type your username or email address below and click "Reset Password." You must provide the email address or username associated with your member profile. Once submitted, an email will be sent to the email address on file and will include a link back to the site to reset your password.

Username:

and/or

Email Address:

**Validation Code:**  
Answer this simple math problem to validate your submission:

**1 + 1 =**  [Get New Math Question](#)

Upon submitting a valid username or email address, an email will be sent to the address associated with your profile. The email will contain a link back to our website which will allow you to reset your password.

You may need to check your email program's SPAM filter as this "Reset Password" email may be treated as SPAM.

**Please Note:** Password reset email links expire after 24 hours.

4. You will receive a confirmation email message to the email address in your profile containing a link to reset your password. Once you've retrieved the email, simply select the "Reset My Password Now!" link:

A request to **Reset Your Password** has been submitted from:

**FBI-LEEDA**  
<http://fbileeda.site-ym.com>

Please click on the link below to be taken back to the site to reset your password:

[Reset My Password Now!](#)

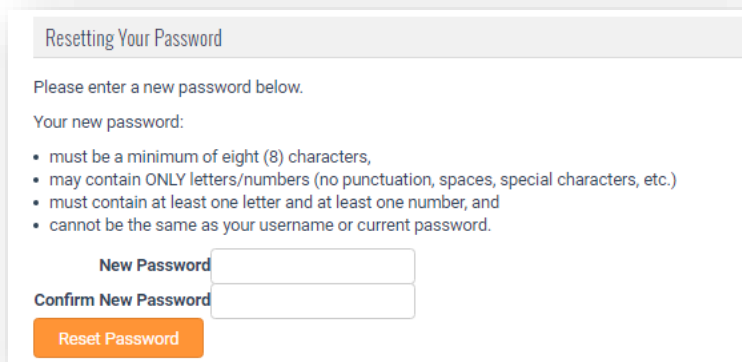
**Please Note:** For security purposes, this link expires in 24 hours.

If you are having trouble clicking on the link above, please copy and paste the following link in your web browser:

[http://fbileeda.site-ym.com/admin/reset\\_pass.asp?4ea5b424ef93211e2d49f14c9a81da59b33458b2c7f33fb009e0](http://fbileeda.site-ym.com/admin/reset_pass.asp?4ea5b424ef93211e2d49f14c9a81da59b33458b2c7f33fb009e0)

**What if I did not request my password be reset?**  
This email was sent from the web site on the "forgot your password" page by providing an email address or username and pressing submit. The reset password link was then sent to this email address as it is the email address we have on file associated with this administrative account. If you did not submit this request, it is possible an individual mistyped their own information. Your personal information has not been sent to anyone as a result of this request, nor has your password been updated/changed. You may ignore this email if you did not submit this request. Please contact your site administrator if you have any additional questions.

5. You will be taken to a page where you can create your new password:



Resetting Your Password

Please enter a new password below.

Your new password:

- must be a minimum of eight (8) characters,
- may contain ONLY letters/numbers (no punctuation, spaces, special characters, etc.)
- must contain at least one letter and at least one number, and
- cannot be the same as your username or current password.

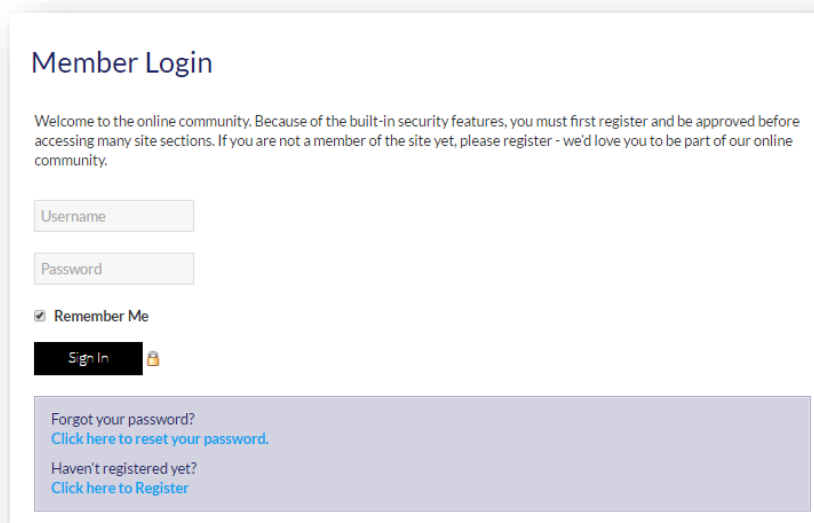
New Password

Confirm New Password

[Reset Password](#)

### Resetting your password using by editing your member profile

1. Log in with your Username and Password:



Member Login

Welcome to the online community. Because of the built-in security features, you must first register and be approved before accessing many site sections. If you are not a member of the site yet, please register - we'd love you to be part of our online community.

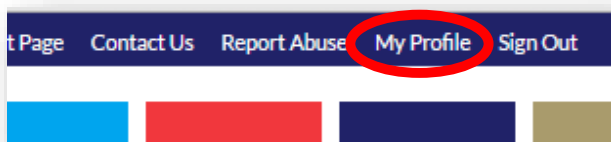
Remember Me

[Sign In](#)

Forgot your password?  
[Click here to reset your password.](#)

Haven't registered yet?  
[Click here to Register](#)

If you are already logged in, Select the “My Profile” link at the top of the page:



2. Click the "Edit" link in the "Personal Information" section:

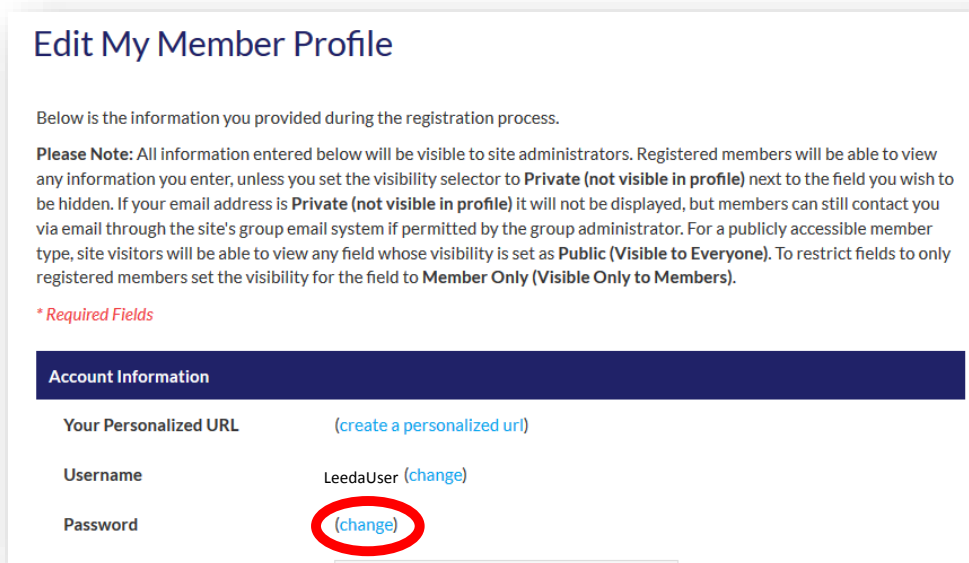


Personal Information [Edit]

United States

Professional Information [Edit]

3. In the "Account Information" section (at the top of the page), click on the link to change your password



### Edit My Member Profile

Below is the information you provided during the registration process.

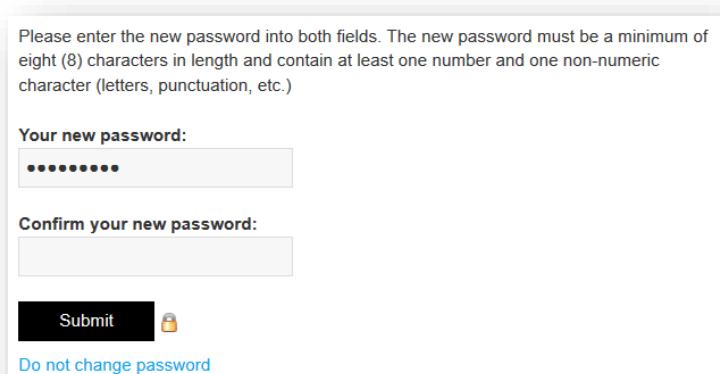
**Please Note:** All information entered below will be visible to site administrators. Registered members will be able to view any information you enter, unless you set the visibility selector to **Private (not visible in profile)** next to the field you wish to be hidden. If your email address is **Private (not visible in profile)** it will not be displayed, but members can still contact you via email through the site's group email system if permitted by the group administrator. For a publicly accessible member type, site visitors will be able to view any field whose visibility is set as **Public (Visible to Everyone)**. To restrict fields to only registered members set the visibility for the field to **Member Only (Visible Only to Members)**.

*\* Required Fields*

#### Account Information

Your Personalized URL	(create a personalized url)
Username	LeedaUser (change)
Password	(change)


4. You are presented with a page to change your password:



Please enter the new password into both fields. The new password must be a minimum of eight (8) characters in length and contain at least one number and one non-numeric character (letters, punctuation, etc.)

Your new password:

Confirm your new password:

Submit 

[Do not change password](#)