



**FOODSERVICE CONSULTANTS SOCIETY INTERNATIONAL
THE AMERICAS DIVISION**

**BOARD OF TRUSTEES MEETING
MINUTES**

**October 7, 2013
Via Conference Call**

In Attendance
Officers

*Mr. James Petersen, FCSI
Chair
(C.i.i. Food Service Design)*

*Mr. William Taunton, FCSI
Chair-Elect
(Gastrotec S.A.)*

*Mr. Harry Schildkraut, FCSI
Treasurer
(S2O Consulting)*

*Mr. James Camacho, FCSI
Secretary
(Camacho & Associates)*

*Mr. Edwin J. Norman, FCSI
Immediate Past Chair
(MVP Services Group)*

Staff

*Mr. Wade Koehler
Executive Director*

Excused

*Mr. Lawrence Huber, FCSI
Eastern Region Trustee
(Foodservice Consultants Studio)*

*Mr. William Caruso, FFCSI (PP)
Trustee At Large
(William Caruso & Associates)*

Trustees

*Mr. Tim Agosti, FCSI
Western Region Trustee
(Arctic Food Service Design, LLC)*

*Mr. Ian Jameson, FCSI
Canadian Trustee
(Cini Little)*

*Ms. Barbara Pyper, FCSI
Trustee At Large
(An Apple a Day, LLC)*

*Ms. Tracy Taraski, FCSI
Central Region Trustee
(The Bigelow Companies, Inc.)*

*Mr. Rod Collins
Allied Trustee
(Rod Collins Associates)*

Agenda Item	Information	Action
1.0 Call to Order and Opening Remarks	The meeting was called to order 11:34am CST	A quorum was present
1.2 Antitrust Guidelines Reminder	The Chair reminded everybody about the Antitrust Guidelines under which the board operates.	All present affirmed compliance
1.3 Introductions	There were no introductions.	
2.0 Approval of Minutes 2.1 September Conference Call		<i>H. Schildkraut moved to approve the minutes as stated. B. Taunton seconded. The vote was passed unanimously</i>
3.0 FCSI WW 3.1 WW Update	E. Norman reported the following items have been accomplished at the WW level. <ol style="list-style-type: none"> 1. Operational costs have decreased by \$150,000 2. New Magazine will produce good revenues in 2014 3. 2014 Dues for the Divisions will be .01 per member 4. 2014 budget includes WW reserve fee of \$75,000 with a good chance the Divisions will see a profit as well. 5. J. Doughty has been voted at the new 2014 WW President, J. Petersen will be Treasurer and C. Pi will be special projects coordinator 6. W. Koehler reported the dues share alone will create an increase of approximately \$70,000 to the Division's net income 	
4.0 Membership 4.1 Senior Associate Extension Requests	W. Koehler submitted a letter from two SA requesting extensions to achieve their Professional Membership.	<i>T. Taraski moved to approve 6 month extensions for both candidates. H.</i>

		<i>Schildkraut seconded the motion. The motion passed unanimously.</i>
4.2 IKE Testing Update	W. Koehler updated the Board about the new 100 question exam explaining we need test takers again to validate the 60+ new questions.	
4.3 PSE Testing Update	W. Koehler asked to go into Executive Session to discuss the future of the PSE at 11:52am. Executive Session was ended at 12:17pm.	
4.4 2014 Dues Notices	W. Koehler informed the Board that 2014 Dues 1 st notices will be sent via email within the next couple weeks.	
5.0 Committees/Task Forces	Committees and Task Force reports were postponed asking that everyone submit a report directly to J. Petersen by October 31 st .	
5.1 Membership		
5.2 Conference Planning		
5.3 Finance		
5.4 CPS	T. Agosti, on behalf of CPS TA, requested the current "Glossary of Terms" be reviewed. W. Koehler agreed to send out the question asking if the BOT, CPS or a separate TF be tasked to review the terms with comments returned to him by October 31 st .	
5.5 Ethics		
5.6 ICON		
5.7 NAFEM/FCSI Liaison		
5.8 AAC		
5.9 Government Affairs		
5.10 MEP TF		
5.11 AIA TF		
5.12 NSF TF		
5.13 Board P&P		
6.0 Sponsorship/Advertising	W. Koehler asked the Board if they would prefer a full time employee or a subcontracted person to perform Social Media and PR in 2014. The sense of the Board was to explore contractors first.	
6.1 Social Media/PR for 2014		
6.2 Phoenix & DC Sponsorship Forms	W. Koehler reported that both sponsorship forms will be sent out in the next couple	

	weeks.	
6.3 2014 Project Showcase book update	W. Koehler reported the Showcase is published and mailed and would like feedback by the next meeting.	
7.0 New Business 7.1 Future of Super Regionals	W. Koehler reported the SR concept does not seem to be working any longer. We are struggling to have large number of consultants at each event which creates unhappy Allied members and sponsors. He recommended a switch to a Fall Symposium during NAFEM years with a 2 night, 1 full day event. The sense of the Board was to discontinue the Super Regional concept and begin to look at an annual type meeting.	
7.2 Next Board meeting?	No future meeting was set at this time.	
7.3 Budget Request Items	W. Koehler requested that all Committee Liaisons report to their committees that all budget requests be submitted to him by November 15 th .	
7.4 Trustee Nominations	W. Koehler requested creating a Nominating TF to identify possible Trustee candidates. J. Camacho, H. Schildkraut, J. Petersen volunteered.	
7.5 Board Trustee Policy	W. Koehler reported that Board policy states there may not be 2 members from the same firm at the same time. He had received a nomination from an individual that was employed by a current Board member's same and wanted clarification if this policy should remain. After discussion, it was agreed to expand the allotment by 1 additional member on the Board	<i>H. Schildkraut moved to change the Board policy to allow 2 members from the same firm. However, only allow 1 member would be allowed to serve in an officer capacity from the same firm. B. Taunton seconded the motion. The motion passed unanimously.</i>

8.0 Adjourn	1:11 pm	<i>B. Taunton moved to adjourn the meeting, H. Schildkraut seconded the motion. The motion passed unanimously</i>

Meeting minutes recorded by W. Koehler