



**FOODSERVICE CONSULTANTS SOCIETY INTERNATIONAL
THE AMERICAS DIVISION**

**BOARD OF TRUSTEES MEETING
MINUTES**

**February 16, 2012
Via Conference Call**

In Attendance

Officers

*Mr. Edwin J. Norman, FCSI
Chair
(MVP Services Group)*

*Mr. James Petersen, FCSI
Chair-Elect
(C.i.i. Food Service Design)*

*Mr. Christopher Bigelow, FCSI
Secretary/Treasurer
(The Bigelow Companies, Inc.)*

Staff

*Mr. Wade Koehler
Executive Director*

Guests

*Mr. Eric Norman, FCSI
ICON representative
(MVP Services Group)*

Trustees

*Mr. James Camacho, FCSI
Eastern Region Trustee
(Camacho & Associates)*

*Mr. Tim Agosti, FCSI
Western Region Trustee
(Lino Agosti & Associates)*

*Mr. Ian Jameson
Canadian Trustee
(Cini Little)*

*Mr. Harry Schildkraut, FCSI
Central Region Trustee
(S2O Consulting)*

*Mr. William Taunton, FCSI
Central/South American Trustee
(Gastrotec S.A.)*

*Mr. John E. Cornyn, FCSI
Immediate Past Chair
(The Cornyn Fasano Group)*

Excused

*Ms. Corrinne Ward
Allied Trustee
(Perlick)*

1.0 Call to Order and Opening Remarks

The meeting was called to order 11:35 pm CST and the Chair welcomed the board to the meeting and noted that a quorum was present.

1.2 Antitrust Guidelines Reminder

The Chair reminded everybody about the Antitrust Guidelines under which the board operates and all present affirmed compliance.

2.0 Approval of Minutes from Previous Meeting

A motion was made to approve the minutes as stated. The motion was seconded and a vote was passed unanimously

3.0 FCSI WW

3.1 2012 FCSI TA Board Representation

EN reported that with JP moving into the Chair position in April, the Division needs to select another Board member to represent them at the WW level. EN requested that he continues on the WW Board for another year for continuity. EN recommended that BT be the representative since he will be the next Chair. BT agreed to serve on the WW Board if elected.

TA motioned to have EN and BT serve as the WW Board representatives from The Americas. The motion was seconded by JamesC. The motion passed unanimously.

CB motioned to not attend Amsterdam unless the document proposed is discussed by the Americas Board and signature approval by the majority of the WW Board prior to the Amsterdam meeting. JC seconded the motion. JP abstained. The motion carries.

4.0 Financial Report

4.1 2012 Budget Review and Approval

TA asked that WK clarify the hotel commission percentage on form

TA motioned to accept the budget as is. HS seconded the motion. Motion passed unanimously.

5.0 Membership

5.1 Bylaw Amendments

Readmission

WK reported that the feeling on readmission should be a Board decision and Board policy could be created to address. WK agreed to wordsmith the paragraph.

Notice of Meetings

The Sense of the Board was that 60 days should be sufficient notice prior to any vote in today's technology based communications.

Officers

No changes to be made to the proposed amendment

Amendments

The sense of the Board was to abandon the proposed change but the approved version needs to be amended to reflect the 60 days notice

5.2 Dues Renewal Report

WK reported we are receiving approximately 3-10 checks per day since the paper notices were sent out 2 weeks ago. Currently we are on target similar to last year.

6.0 Events

6.1 Kansas City Awards

After discussion, the Board agreed to the proposed award recipients

7.0 New Business

7.1 Sneeze Guard/NSF Presentation

JP presented a paper explaining the NSF issue that Robert Rippe Associates presented to the Board.

JP motioned to hire an expert to not exceed \$2,500 and create a task force to work with the expert to present at the NSF upcoming Conference for Food Protection and supersede the NSF current requirements. JC seconded the motion. The motion passed unanimously.

7.2 IDPC/ASID

JC briefed the Board regarding the recent Oregon issue that nearing passed. Luckily our alignment with IDPC alerted FCSI TA to its origin. He asked that the ASID issue be tabled and put on the next Board agenda with more time allotted.

7.3 Kansas City Agenda

WK presented the Board with the Kansas City agenda for the upcoming conference.

7.4 Autoquotes

Kent Motes approached EN about Allied members creating REVIT families outside of the FCSI Guidelines. EN is drafting a letter to send to AAMBA for a joint letter to be sent out to the Allied membership.

7.4 Trustee Nominations

WK informed the Board the Division needs to fill the Eastern, Central and 2 At Large positions for the upcoming year. Currently, we have 2 members running in the Central Election, 1 members running in the Eastern Election and 3 members running for the At Large positions. The nominating committee is reaching out to a few more people to try and increase participation.

7.5 NEXT Board Meeting(s)

Feb. 27th 11:30am Amsterdam Discussion if needed

March 12th 11:30am Regular BOT meeting

JP motioned to adjourned the meeting. The motion was seconded and the vote passed unanimously at 1:24pm

Meeting minutes recorded by W. Koehler