



**FOODSERVICE CONSULTANTS SOCIETY INTERNATIONAL
THE AMERICAS DIVISION**

**BOARD OF TRUSTEES MEETING
MINUTES**

**May 14, 2012
Via Conference Call**

In Attendance

Officers

*Mr. James Petersen, FCSI
Chair
(C.i.i. Food Service Design)*

*Mr. William Taunton, FCSI
Chair-Elect
(Gastrotec S.A.)*

*Mr. James Camacho, FCSI
Secretary
(Camacho & Associates)*

*Mr. Harry Schildkraut, FCSI
Treasurer
(S2O Consulting)*

*Mr. Edwin J. Norman, FCSI
Immediate Past Chair
(MVP Services Group)*

Staff

*Mr. Wade Koehler
Executive Director*

Guests

Trustees

*Mr. Tim Agosti, FCSI
Western Region Trustee
(Lino Agosti & Associates)*

*Mr. Ian Jameson
Canadian Trustee
(Cini Little)*

*Mr. William Caruso, FCSI
Trustee At Large
(William Caruso & Associates)*

*Ms. Barbara Pyper, FCSI
Trustee At Large
(An Apple a Day, LLC)*

*Ms. Tracy Taraski, FCSI
Central Region Trustee
(The Bigelow Companies, Inc.)*

*Mr. Lawrence Huber, FCSI
Eastern Region Trustee
(Foodservice Consultants Studio)*

*Mr. Rod Collins
Allied Trustee
(Rod Collins Associates)*

1.0 Call to Order and Opening Remarks

The meeting was called to order 11:32 am CST and noted that a quorum was present.

1.2 Antitrust Guidelines Reminder

The Chair reminded everybody about the Antitrust Guidelines under which the board operates and all present affirmed compliance.

1.3 Introductions

No introductions were needed

2.0 Approval of Minutes

2.1 Kansas City Wednesday Meeting

A motion was made to approve the minutes as stated. The motion was seconded and a vote was passed unanimously

2.2 Kansas City Thursday Meeting

A motion was made to approve the minutes as stated. The motion was seconded and a vote was passed unanimously

3.0 FCSI WW

3.1 WW Update

E. Norman reported Jonathan Doughty recently returned to action after some personal delays. A new set of bylaws has been issued and reviewed by E. Norman and W. Koehler. W. Koehler recommended making the minor changes and allowing the new management company to rewrite the entire document to clean up the language later in 2012 or early 2013.

The Consultant magazine change is still moving forward. J. Doughty found a WW publishing company to potentially handle the new magazine. Progressive Media could do a WW publication. They publish the Aspire. E. Norman is waiting to see what kind of proposal they are going to put forth.

AP magazine will piggyback off EAME's publication with TA offering monetary support and staff support. J. Doughty would rather see us move to one worldwide publication. E. Norman told J. Doughty we cannot discontinue The Quarterly until the new WW publication is put into place.

WK recommended posting the management company RFP on AMC Institute, ASAE or other associations that may generate additional proposals.

WW is looking at hosting a September or October Board meeting but E. Norman and J. Doughty are pushing it to be sooner. J. Petersen reported a Skype call will take place very soon.

4.0 Committees/Task Forces

4.1 Committee and Task Force Board Liaison Assignments

J. Petersen presented an excel spreadsheet listing all of the TA Committees and Task Forces currently active. He and W. Koehler had gone through and assigned Board members to be the liaisons to each committee and/or task force asking if all BOT members agreed with the assignments and asking if any BOT members would like to serve on any other committees and/or task force. He asked that each committee review and present a small mission statement from each group to summarize what the committee is responsible. J. Petersen also asked if the Board would like to nominate anyone to serve on any group listed.

EN asked that the committee listings be put back on the agendas. EN also requested the Board address the recent discussion in Kansas City regarding CPS TA moving to the Educational Foundation. W. Koehler said he would discuss it with J. McSweeney to see if there were any further discussions regarding the issue.

5.0 NSF Update

5.1 NSF Update

J. Petersen informed the Board that we are still working with NSF utilizing Tom Johnson to help develop a scientific study showing the benefit (or not) of using sneeze guards. The CFP still heard our argument even though it had been withdrawn and approved our stance stating it did not belong in the food code. J. Petersen will be attending a meeting in June to discuss this further.

6.0 New Business

6.1 NY Restaurant Show “Ask the Experts”

W. Koehler reported that K. Saal had traveled to the International Hotel/Motel & Restaurant Show in New York City last November to talk to our allied and consultant members to see if the show was worthy of pursuing the “Ask the Experts” concept. She recommended the show based on her discussions with the membership and approached the show management towards the end of the show. Talks have been ongoing and the NY Show management came to the NRA Show with a proposal for TA to host the concept beginning in 2012. They are offering a 10x30 booth with all furnishings as well as the initial scheduling. FCSI’s responsibilities will be to find consultants to volunteer and host the booth during the show. W. Koehler reported we already have the money for it in the marketing budget line item and would like feedback from the Board.

R. Collins asked if we are getting involved in the all industry event on Monday night. WK stated he would talk to Tony Butler to find out about it. B. Caruso stated that Centerplate at the Javits center is a client of his and to contact him if we needed any assistance.

6.2 Bill Main reinstatement

W. Koehler shared a letter written to FCSI TA HQ from Mr. Main in 2011. At the time of the letter, re-admittance to the Professional level was not allowed without going through the testing process. This policy was recently changed with the bylaw amendments passed in Kansas City so he was putting Mr. Main's letter forth for consideration.

E. Norman motioned to reinstate Bill Main at the Professional Level as long as he was vetted and approved by the Membership Committee policies and procedures, B. Caruso seconded. The motion passed with one abstention.

6.3 Educational Foundation requests

J. Petersen reported that he had received a request for TA to fund an internship via the FCSI Educational Foundation asking the Board to expedite approval. Since this process is new, he has gone back to the Educational Foundation for more information such as criteria and policies used in the past as well as clarification as to who handles each process. The EF recently started earmarking money to the Divisions that host fundraisers and there seems to be some confusion with distributing these funds with the new changes taking place. Once he has the information, he will send it out to the Board for review.

6.4 New Business

J. Camacho asked about the "Ask the Design Experts" with non-members being moved to the back of the NRA Show Booth. W. Koehler said he would discuss it with the NRA Show management.

6.5 Next Meeting

After discussion, the sense of the Board was the second Monday of each month would work best for future Board calls. W. Koehler to send out dates for those calls so all members could update their calendars.

7.0 Adjourn

H. Schildkraut motioned to adjourn the meeting. E. Norman seconded the motion. The vote passed unanimously at 12:58 pm

Meeting minutes recorded by W. Koehler