

What is recertification?

[Recertification](#) is a process that must be completed every two years from the moment you obtain your certificate. The participant has two years to enhance their knowledge in AML through conferences, workshops, webinars, and others, which provide a certificate of participation that must be uploaded as proof for recertification.

Who needs to recertify?

Individuals who have obtained an FIBA **AMLCA, CWMA, CWMP, or CPAML** certification (i.e., Alumni) must demonstrate continuous professional commitment in the field of anti-money laundering compliance by fulfilling the recertification requirements every two years.

How many credits are required?

The period to submit the **20 credits/hours** (from the certificates mentioned above) is annual, from **April 1st to June 30th**. Therefore, you should upload them starting in April. The valid credits each year should be those completed after July 1st of the previous two years and directly related to AML.

FIBA offers educational programs that grant credits for recertification in case you need them. Please refer to the link: [Educational Programs](#).

- *Remember that the credits do not necessarily need to be awarded by FIBA, but they must meet the aforementioned criteria.*
- *Keep in mind that the recertification process is different from attending conferences.*



The recertification platform is only open annually from April 1st to June 30th. If the participant attended any FIBA AML Conference, they will need to upload their attendance certificate to their FIBA profile.

How to recertify?

1- Go to fiba.net and click on [Login](#).



2- Enter your **USERNAME** and **PASSWORD** and click on **SIGN IN**



Forgot your password? [Click here to reset your password.](#)

MEMBER LOGIN

Use the fields below to log into your FIBA profile account. If don't have a profile yet or need to reset your password, use the links in the grey box below to continue.

Not sure if you have an account or having trouble signing in? Contact customersupport@fiba.net for assistance.

Use los campos de abajo para acceder a su perfil de FIBA. Si aún no tiene un perfil o necesita restaurar su contraseña use los enlaces azules de abajo.

Si no está seguro de tener un perfil de FIBA o tiene problemas para acceder a su cuenta en nuestra plataforma, escribanos a customersupport@fiba.net.

Sign in using your credentials

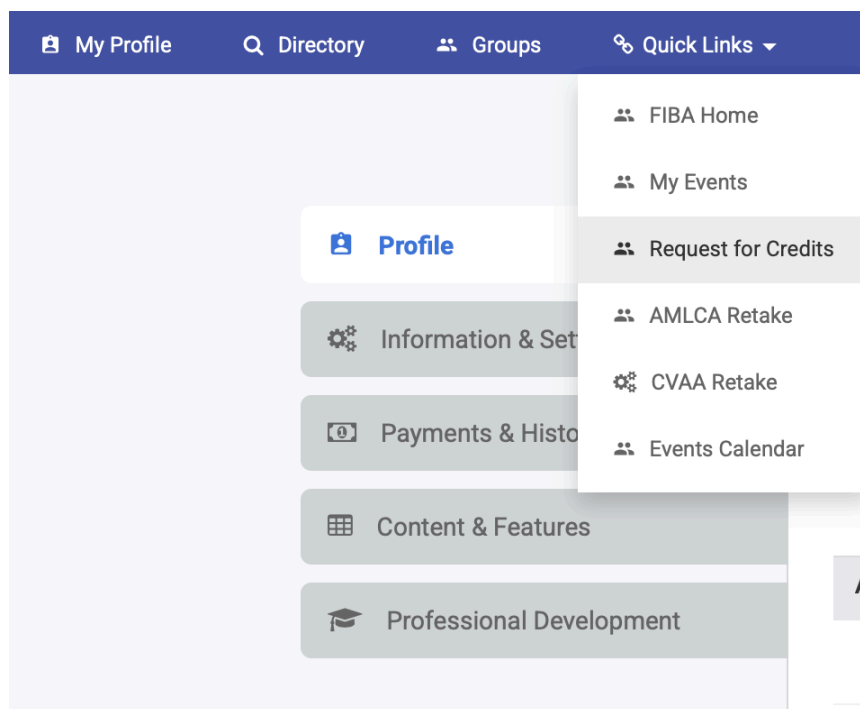


Remember Me

SIGN IN



3- When you log into the FIBA Connect portal, click on **QUICK LINKS** at the top and select the "**Request for credits**" option, or go directly by [clicking here](#).



REQUEST FOR CREDITS

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Greetings FIBA Alumni! This form is to be used when requesting curriculum credit to maintain your professional certification. Continuing education credits will be evaluated under these conditions:

- Your certification must be active with no restrictions noted
- For AML Certifications - continuing education credits must be AML, Risk or Fraud related.
- Each program/course must be submitted **INDIVIDUALLY** for credit approval. Failure to submit individually will result in zero credits awarded.
- Programs may only be submitted during the specified time frame below:



Remember that you can only do this from April to June. You can upload the credits using either of the two methods mentioned.

4- Complete the information requested by the platform. All fields are mandatory. You must upload the attached file of your certificate or attendance proof in PDF, PNG, or JPG format. Once finished, click **SUBMIT.**



It is important to highlight that you must upload the credits individually. That is, if you have a certificate with 4 credits, you should make a single request for that certificate. However, if you have a certificate with 1 credit, you should upload them one by one in a separate request. If you have 20 certificates with 1 credit each, there should be 20 separate requests. Files with more than one certificate attached will not be considered.

The screenshot shows a web form for requesting a credit. The form includes the following fields and options:

- Primer Nombre ***: Jane
- Apellido ***: Doe
- Correo Electrónico ***: janedoe@fiba.net
- Certificación ***: Radio button options for AMLCA, AMLCA - Casinos, AMLCA - Sector Real, CPAML, AMLCA & CPAML, CWMA (Gestión de Patrimonio), and CWMP (Gestión de Patrimonio).
- Nombre del programa ***: Text input field.
- Descripción del programa ***: Text input field with a character count of 175 of 175 characters remaining.
- Fecha del Evento MM/DD/AA ***: Text input field.
- Proveedor ***: Text input field.
- Duración (horas) ***: Text input field.
- Certificado o comprobante de asistencia - Subir archivo ***: File upload button labeled "Choose File" with "No file chosen" below it.
- Agenda del curso / programa - Subir archivo ***: File upload button labeled "Choose File" with "No file chosen" below it.
- SUBMIT**: A blue button at the bottom of the form.

Annotations on the form:

- A blue arrow points to the first name and last name fields with the text: "This information is automatically filled in; you should not change it."
- A purple arrow points to the certification options with the text: "Choose your certification"
- An orange arrow points to the program name, description, date, provider, and duration fields with the text: "All the information is required."
- A green arrow points to the SUBMIT button with the text: "Once all the fields are completed and the supporting documents are attached, you must click SUBMIT."

5- For each certificate you upload, you will receive a confirmation message.

Thank you for submitting your Request for Credit. Your request has been queued and can be tracked with RFC# 18157397 Fully-annotated submissions including all supporting materials typically take 3 weeks to validate. Institute Staff will contact you via e-mail if additional information or clarification is required.

6- Once you upload the certificates, you will need to wait approximately 30 business days for them to be approved.

7- You will know they have been approved because you will receive an invoice for your recertification payment via email.



The invoice will be sent to the email address you used to create your FIBA profile. You should keep an eye on both your inbox and spam folder.

The invoice will be for \$150.00 USD if you uploaded the credits on time, or \$250.00 USD if you uploaded them after the two-year deadline.

8- When you make the payment for your invoice, you will receive an email within the next 30 days with instructions to download your renewed certificate for another two years from your FIBA profile.

That's how you can recertify!

If you have any questions about the process, please write to us at fibatraining@fiba.net



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2025 UPDATE