

## Alternative Contracting Task Team Meeting

**Date:** August 1, 2019

**Place:** Turnpike Headquarters, Auditorium A  
Mile Post 263, Ocoee, Florida 34761  
Video Conference Bridge No. 3 (850-414-3103)  
(Central Office Room 336 has been reserved)

**Time:** 1:00 PM – 3:00 PM

### **1. Introductions**

*Summary Notes: Attendees Present were:*

*D1 – Robin Stevens*

*D2 – Travis Humphries, Brandi Vittur, Amy Williams, Craig Teal*

*D3 – Ed Hudec*

*D4 - Paul Lampley, Robert Bostian*

*D5 – Jeff Cicerello*

*D6 – Mario Cabrera, Heidi Solaun-Dominguez, Emmanuel Espino*

*D7 - Conrad Campbell*

*TP – Pete Nissen*

*CO – Alan Autry, Jacqui Petrozzino-Roche, Carla Perry, Larry Jones, Tim Lattner,  
Dan Hurtado, Amy Tootle, Latashi Kitchen, Suzannah Ray*

*FTBA – Ananth Prasad*

*Sign in Sheet attached.*

### **2. New Procurement Requirements**

*Summary Notes: Amy discussed new items from the Steering Committee.*

- a. Shortlist the Design-Build Firms with the 4 highest scores. In the event of ties, more than 4 Design-Build Firms may be shortlisted so Districts may need to secure additional funds for stipends.*
- b. All non-winning Design-Build Firms will receive a stipend.*
- c. Contractors not prequalified as of January 1, 2019 must have satisfactorily completed 2 projects w/FDOT or other State DOT, each in excess of \$15 million to bid on projects in excess of \$50 million. This information is HB905 passed and signed by the Governor.*

### **3. LOI Phase**

*Summary Notes: Amy discussed resumes. The Department requires 4 key staff and allows up to 5 additional resumes of personnel who best highlight the experience and expertise of the Design-Build Firm for the particular project.*

#### **4. Action Items for RFP from Steering Committee**

*Summary Notes: Amy discussed action items from the Steering Committee.*

- a. *GTR review process – It was requested the GTR go out for industry review.*

*Action: Pete Nissen to look into this.*

- b. *A developer note was added to require the GTR as Attachment to the RFP instead of a link.*

- c. *Deliverables of DVDs, CDs – Modified the RFP to require electronic submittal instead of DVDs and CDs. This includes electronic submittal of the technical proposal. Districts can choose the delivery method to submit electronically. After the meeting, Carla Perry recommended that the district's request the firms provide a flash drive due to the size of the files.*

- d. *As-Built sets – The group discussed as-builts and issues with final acceptance. Industry would like to submit documents electronically.*

*Action: Higher level discussion on as-builts.*

- e. *Design-Build Training – SCO discussing training options with Management. Academy style has been discussed, but still trying to vet the best way to educate staff.*

*Action: SCO to discuss training options with management.*

#### **5. Design-Build Fuel and Bit Adjustments**

*Summary Notes: Amy informed the group a Design-Build fuel and bit adjustment revision has been made for the January 2020 specifications.*

#### **6. Limiting Fuel adjustments to Earthwork, Asphalt and Base**

*Summary Notes: Amy informed the group of limiting fuel adjustments to earthwork, asphalt, and base which is coming in the January 2020 specifications.*

#### **7. CSI's**

*Summary Notes: The group discussed CSIs and there is room for improvement. Industry requested putting minimum thresholds on CSIs. Design refinements were*

*recommended for on-going jobs. Look at the variability in cost and to evaluate the alternate process to determine if it's a CSI or not.*

*Action: SCO to review CSIs.*

#### **8. Design-Build Program 3-year Look Ahead (Reference Document Attached)**

*Summary Notes: Amy went over the future Design-Build projects list with the group.*

#### **9. Design-Build Push-Button Under Review by the Department**

*Summary Notes: The group discussed Design-Build Pushbutton and the debate on how to handle bid factor for conventional Pushbutton jobs. A task team is needed to provide input for changes and further discussion on Design-Build Pushbutton projects. Need improvements in the RFP and bidding process; risk in bidding 3-Years in advance. Dan welcomed comments.*

*Action: Form a Design-Build Pushbutton Task Team.*

#### **10. Topics for Steering Committee to consider**

*Summary Notes: The following topics were requested for the Steering Committee:*

*Progressive Design-Build*

*Temporary Structures and Public Safety*

*Removal of Maximum Price RFPs.*

*RFP Attachments - Attachments are already signed and sealed. If there is no change, why do they have to be resubmitted?*

*Factored Design-Build*

*R/W Encroachments should already be vetted.*

*Project Selection – streamline and save money upfront on design work.*