FDOT Statewide Workforce Development Program

Contractor Career Readiness Internship

FDOT has a Statewide Workforce Development Program that is focused on enabling Contractors to mentor young Interns in the industry of road and bridge construction, for the purposes of employment under this program element, Contractors will receive reimbursement for mentoring Interns that have an innate interest in road construction projects sponsored by the FDOT.

Services the Contractors will perform:

- Enter into an agreement for Career Readiness Internship with Quest Corporation of America, who is serving as a program consultant. (Download Agreement Form Here)
- Contractor will provide job descriptions for each available internship position. Contractor will provide a mid-manager “champion” as a liaison between placed candidates and Quest Corporation of America and/or community affiliates. Contractors should submit the SW WFD Internship Tracking Form to Rasheia Freeman (rasheia.freeman@qcausa.com) for FDOT consideration and approval.
- Contractor may directly recruit or receive direct candidates for the Program from Quest Corporation of America who will coordinate with Department of Education and individual schools statewide, Florida Department of Economic Opportunity, CareerSource Florida, local CareerSource offices and other partner agencies to identify and recruit road construction candidate and/or interns.
- WE (Quest Corporation of America) will submit candidates to contractor for participation in the Program.
- Provide personal protective equipment (PPE) (hard hats, eye protection, safety vest, steel toed boots, etc.) to each employee that is hired under this program. All PPE must meet the requirements of the contractor’s safety program.
- Provide up to 40 hours per week, with a 6-8-week developmental period of career exposure to each Intern Candidate under this Program. Contractor(s) can fill any construction needs with this program.
- Contractor serves as employer of record for all Candidates under this Program. All Candidates must be placed prior to the first week of the internship. The Candidates being placed with the Contractor prior to the internship is a requirement for the Contractor to receive the compensation outlined in this Agreement.

Deliverables the Contractors would provide:

- A program tracking report. Program tracking reports would begin the first month a contractor receives its Intern through this program and continue through June of 2021, or the completion of the program, whichever comes first. Start date, job classification, hourly rate, FDOT project, County, and successfullness tracking.
- Monthly invoices on the first Friday of each month.

Compensation the Contractors will receive:

- The maximum payment to the Contractor for each Intern is $6,000 based upon a 40-hour week to cover a total of 6-8 weeks of career readiness. The cost is based on the following: $12/hourly rate + 35% overhead burden + $100/week expenses
- This compensation is inclusive of all Contractor costs and overhead expenses associated with the Program and Services provided. The compensation shall be the same for every Intern and job classification under the Program.
- Employees must be working on active FDOT projects for the contractors to be accepted and participate in this program.

Contact for Contractor Program Information / How to Participate: Rasheia Freeman, Quest Corporation of America, Inc. Workforce Development Coordinator, rasheia.freeman@qcausa.com, 941-219-9536