## Minutes

<table>
<thead>
<tr>
<th>Time</th>
<th>Topic</th>
<th>Assigned to</th>
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<tbody>
<tr>
<td>1pm</td>
<td>Welcome</td>
<td>Tracey Froiland, HERC Coordinator</td>
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<td>• Review and approve agenda</td>
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<td>• Review and approve previous meeting minutes (attachment)</td>
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<td>1:05pm</td>
<td>Board Report</td>
<td>Tracy Miller, Chair</td>
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<td>Chair’s Report (state advisory update)</td>
<td>Treasurer, Nick Romanesco. Tracey reporting</td>
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<td>• bParati coalition building meeting planned</td>
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<td>• Planning for CST exercising and reviewing consistent opportunities in regions to collaborate on process improvement.</td>
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<td>• Reviewing options to enhance partner communications-platform within WiTrac/WebWOC. More to come.</td>
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<td>Treasurer’s Report (overall budget update)</td>
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<td>• Budget review: ~170k for FV HERC, approved by board 8/29</td>
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<td>• Overall shows $200,464, Winn cty also fiscal agent for state sub-contractor conducting Crisis Standards of Care project</td>
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<td>• Travel is a large portion of the budget. Monthly travel to state meetings. (20Kabsorbed into regional budget for state contractor, just a pass through for the funds.) Funds ~15K also allocated for conferences and meeting travel for members.</td>
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<td>• Funds allocated for C-Suite training. Offering 1-3 courses.</td>
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<td>• Funds allocated for media PIO course in budget for those interested in hosting- Let Tracey know.</td>
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<td>• ICS 300 and ICS 400 in the future. Updating materials within FEMA.</td>
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<td>• Generic RTAC allotment for MCI/trauma active shooter plan/education/training. More to come.</td>
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<td>• Funding available for Long Term Care tabletop exercise- need a lead for this activity</td>
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<td>• MCI project and tools to help train, more to come.</td>
<td>Tracey to discuss with Linda K</td>
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<td>• Red Cross working on Hands Only CPR initiative</td>
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<td>• Ebola funding, 33k in budget.</td>
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<td>o Discussion on LTC and negative pressure needs. Have allocated some money and will start discussions to see how we can implement</td>
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### Member Meeting

**Fox Valley Healthcare Emergency Readiness Coalition (FVHERC)**

**September 18, 2018**

1pm – 3:30pm

Liberty Hall

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<table>
<thead>
<tr>
<th>Time</th>
<th>Topic</th>
<th>Person(s)</th>
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<tbody>
<tr>
<td>1:15pm-2:15</td>
<td><strong>Review Regional Work Plan</strong></td>
<td>Tracey</td>
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<td>• Changed from a <em>coordinator</em> work plan to <strong>regional plan</strong> - the work is ours. Tracey will send this out for review. Awaiting DHS budget and plan approval</td>
<td>ALL</td>
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<td>• Mandatory measures added by state related to grant and additional items added specific to region. Please review and send Tracey feedback.</td>
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<td>• Some new objectives - Anyone interested in leading a work group? Let Tracey know.</td>
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<tr>
<td>1:15pm-2:15</td>
<td><strong>CST discussion (Coalition Surge Test)</strong></td>
<td>Tracey</td>
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<td>• Goal is to evacuate 20% of our region in 90 min.</td>
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<td>• DHS wants to break into 2 sessions. 1-90 min for exercise then a few weeks later have an AAR/TT discuss.. Plan to incorporate this into an existing member meeting.</td>
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<td>1:15pm-2:15</td>
<td><strong>Conference scholarships</strong></td>
<td>Tracey</td>
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<td>• Funds designated for continuing education and scholarships. Tracey Developed a scholarship application similar to what PH uses. Funds for local conferences and education.</td>
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- **Closed POD (Point of Dispensing):**
  - See if we can do this in tandem together between PH and hospitals. Anyone interested in leading sub group, let Tracey know.

- **Medical Director’s Report**
  - Dr Clark and Dr Liu meeting with state to better define relationship with medical directors and state.
  - State EMS discussions on MCI and patient tracking, working with state HERC to determine joint model.

- **Coordinator’s Report**
  - Board Continues to work with Badger Bay Management and attorney organizing regional LLC.
    - Review on rationale of LLC: Legal protection of members, assisting with long term sustainability, ability to bring in funds.
  - bParati workshop Oct 16/17th in Madison, Marriott West. Few spaces available for our region. Please let Tracey know if interested.
  - DHS- Positions open at state, some reshuffling of duties
  - Hospitals, NIMS compliance letters will be coming out and please return to Tracey ASAP.
  - National Emergency Alert- postponed to October due to hurricane Florence
  - Exercise today in Oshkosh for MCI, 5 hospitals did not respond. Tracey will follow up with hospitals. Please review with teams.
  - Nov 13th Cyber Liaison officer training, Wausau. See Link.

  Tracey to set up meeting with PHEPP EM group to discuss

  Dr. Clark

  Tracey

  Confirmed: Tracey, Tracy, Matt, Eric, Ashley.

  https://www.surveymonkey.com/r/111318CLO
Fox Valley Healthcare Emergency Readiness Coalition (FVHERC)
Member Meeting
September 18, 2018
1pm – 3:30pm
Liberty Hall

Examples:
- WHA EM conference
- WEM Conference, WI Dells
- PH Conference
- National scholarships: 2-3 budgeted for board members or board member can designate someone from their organization.
- Reminder: Use organizational dollars first, and then request coalition.

Regional Preparedness Plan Tracey Send with minutes
- Links/Hyperlinks in document - resources.
- Working on a Regional Response plan, will be similar to previous MOU for FV region and hospitals.

Next meeting in November 20th and OPEC/DPH here and presenting.
Jan meeting Kay Locke and Joe Cordova coming to discuss SMS/CHEMPACK

2:15pm
Member Reports -

Public Health
- Cathy, Green Lake:
  - Tabletop ex held on 8.15, then real tornado...Will have FSE next year- LTC evac to hospital.... Then will have chlorine leak and have to evac everyone. Will let us know dates.
  - Drone operators in the county and working on GIS mapping.
  - 2 tornados and flooding in townships, still having effects.
- Allison, Marquette County:
  - EOC open since tornados and flooding. Several homes uninhabitable. Well water around county, did pass out water test kits. Several positive for bacteria.
- Jeff, Waupaca County.
  - Active shooter at a school functional exercise during teacher in-service. Practiced their rescue task force model with Gold Cross EMS.
  - Jan practicing shelter exercise with Red Cross.
  - Silver Alert issued with recovery!
- Calumet County
  - New Holstein, EOC opened. PH assisted following day, welfare checks and info on food safety. Well water test kits distributed. FYI- paperwork on kits expires, just re-date. Team Rubicon responded.

Reminder:
If you open an EOC, let Tracey know.
- **Winnebago County,**
  - Flu clinic this fall.
  - All staff training day, completed Stop the Bleed training for staff.
- **Outagamie County,**
  - Testing plan with flu clinic and staff clinics.
  - Pushing National Preparedness Month info.
  - Like us on Facebook!

**Trauma/RTAC**
- Jason - continued regional efforts and training for STB.
- Next meeting October 10\textsuperscript{th} and speaker from UW on patients transferred to UW. Case review.
- Working on organizing board member retreat to regroup and determine goals.

**Red Cross**  Nick deployed
- 70 people sheltered in Green Bay due to flooding.
- Anyone registered on WEAVR- alert sent looking for volunteer nurses and opened a compact for WI nurses. Let department HR know in case staff ask to go. Medical supply request was also sent.

**EM**
- Linda, Winnebago County
  - WEM conference Heidel House. October 10, 11, 12\textsuperscript{th}.
  - County EM work plans being pushed back due to local disasters.
- Paula, Outagamie County
  - LTC exercising with EM.
  - Stop the Bleed training at Appleton Police Department.
  - Working on Hands only CPR training, but need to postpone due to Red Cross deployment.
  - MARC exercise coming in November.
  - Oct 6\textsuperscript{th} 0900-1200 HAM/ARES test

**LTC**
- Practiced SIP with tornado warning.
- IT outage that affected phones, EHR, and since have reworked plans
### Hospitals
- Theda Shawano: Active Shooter exercise coming up
- Waupun hospital no power for an hour, generator did not go on during recent storms
- Minor flooding and power outages recently, no major issues.
- Watch for NIMS letters to be confirmed – Tracey will send by end of month

### EMS
- Gold Cross was in Weyauwega for active shooter drill and Oshkosh MCI drill.

### New Business
- **Upcoming Exercises, Education and training**
  - CST, closed pod, need for WiTrac/WISCOM, other trainings
  - Active shooter training. Have tabletop- can divide by county, but then have an event in each county to discuss response.
  - BDLS course FVTC Nov 14th
  - Will work on 300/400 training set up
  - Advanced HazMat Life Support in Region 2 in December. If you go- read the book!
  - Anniston Al, April 28-May 4th
    - HERT, HCL, and EMO.
    - Start collecting names
- **Review Meeting Schedule/virtual options** - Sorry for the issues today!!!

### Website update
- In process, watch for updates
  - Working on updates and increase user friendliness.

### 3:30pm
**Adjourn**
- Confirm next member meeting November 20th, 2018 1-3:30
- Confirm next WHEPP and PHEPP EM meeting Nov 20th 10-12
- Board meeting: September 26th (call) 1-3
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