

Wisconsin Hospital Emergency Preparedness Program – Region 6 Minutes

Meeting: WHEPP Region 6 Meeting	Date Prepared: 07/17/2018	Time Prepared:
Meeting Location Liberty Hall	Meeting Date: Tuesday July 17, 2018 10:00am-12:00pm	
Attendance: see attached list		
Agenda Items		
<ul style="list-style-type: none"> ▪ Call to Order 1005 	Tracey	
<ul style="list-style-type: none"> ▪ Welcome and Introductions <ul style="list-style-type: none"> a. New sign in form- sign for each meeting please b. HERC logo notebooks, in kind donation! Not our grant Monday. 	Tracey	
<ul style="list-style-type: none"> ▪ Review of Regional Minutes from Previous Meeting 	Tracey	
<p>Project Coordinator/Medical advisor Updates</p> <ul style="list-style-type: none"> ▪ Update from State Advisory group/hospital specific <ul style="list-style-type: none"> ○ bParati discussion <ul style="list-style-type: none"> ▪ Will discuss this afternoon with big group ▪ Infectious Disease Mobile Team update- Tracy W <ul style="list-style-type: none"> ○ Trained in June, great opportunity help fine tune processes and addition of telemedicine flow. Want to add some additional assessment tools and run through again in August. ○ We still have some facilities without representation- let Tracy Miller know if you want to come and observe and see what it is about. ○ August 13th Training and launch to region in November and discuss mobilization and process. ○ Institution level preparedness- we need to still make sure local ED's know primary response and procedure if patient has had international travel in last 21 days. ○ Treatment facility for us is Minnesota. State of WI is doing an exercise on Ebola, patient presenting to a hospital in Madison, EMS will place pt in Isopod and transfer to Eau Claire and then transfer patient into MN. ▪ RMCC discussion- Tracey <ul style="list-style-type: none"> ○ Not day to day operations- will only be activated in disaster when hospitals/region/state overwhelmed and needing assistance for placement. ○ Tested during Dark Sky- facilities still unclear on what it is and what it does. ○ Make sure info on how to activate and contacts for RMCC in facility plans. RMCC number is ThedaStar dispatch, and will get team member who will activate HERC staff/leaders ○ Add this to facility EM or EOC meetings to discuss with teams 	Penny/ Tracy/Tracey Dr. Clark Get date from Todd on November	
<p>Regional items</p> <ul style="list-style-type: none"> ▪ 2019 exercises/plan <ul style="list-style-type: none"> ○ 2019 CST exercises <ul style="list-style-type: none"> a. Ripon and St E's tentative- let Tracey know in next month or so. 	Tracey	

- b. CST AAR was sent out- review and make sure facility has their own AAR.
- c. Look at utilizing what went well in 2018 and what we can use in 2019.
- d. Create subgroup to help on this.
- o Large scale MCI- more probable to have MCI based on community shooter event, versus someone coming into hospital. Is our facility really prepared for MCI's? How do we get this to work? Quick drill to roll out to facilities in development by end of FY.
 - i. EMS transports, OR preparedness will be the next issues to talk through and address and work through
 - ii. Who cancels surgeries, blood availability regionally- Neenah working on plan with Blood Center of WI, on regional plan, bigger than site MTP. Tabitha TC Neenah Trauma program manager, Dr. Kerry Ahrens AMCO and OFD Med Director, and Tracey Froiland have been researching.
 - iii. Plan to develop in to FSE- may be a 2 year plan.
- o Closed/OPEN POD (How can we collaborate with Public Health for these events?)
 - i. Closed POD exercise (point of dispensing)
 - 1. Open POD- directive of PH.
 - a. Example- Issue at EAA, come to Sunnyview Expo and dispense abx
 - 2. Closed POD- is facility specific process and dispensing of antibiotic for employees and families
 - 3. Facilities used to have a stockpile. Do systems or facilities have a stockpile? Will get to SNS eventually, but what do we have locally?
- Dark Sky AAR- next steps
 - a. Will discuss this afternoon
 - b. Final regional AAR will be sent out soon
- WISCOM update- change in drills
 - a. We have been testing WISCOM for last 20+ weeks.
 - i. Some doing well and some not so much....
 - b. Utilized in Dark Sky
 - i. TC Appleton, FVTC, and in sim cell. Had issues with communication with wired unit and portable unit. (No tower in Appleton) Tried encrypted message, which worked.
 - c. Want to start unannounced WISCOM drills with an alert on WiTrac to announce. Every week for now. Discussion that we need to have notification for ED staff to know to use. Is placement in ED an issue? Should the responsibility be within ED? Portable option? Carl's are still not working.
 - d. TRACEY to send out the tracking on WISCOM
- WITRAC update- concerns/issues
 - a. 90% of time, doing well. What do we need for people to answer- tools, more drills? Still struggling on MCI alerts.
 - i. Tracey to do more MCI drills
 - ii. TRACEY to send out summary data
 - b. How to put out alerts- education on how and what for!

Kevin/Tracey
Tracey

<p>Upcoming trainings:</p> <ul style="list-style-type: none"> BDLS, 300/400, Anniston, HICS c-suite, conferences ▪ BDLS (Basic Disaster Life Support) will be this winter. ▪ ICS 300 and 400 classes <ul style="list-style-type: none"> a. WEM can come teach or can hire contractor to come in. If contractor comes in, does not count towards CEM. ▪ April 28-May 4th Wisconsin Week, Take 4... <ul style="list-style-type: none"> i. People from last time will get email from CDP asking if interested. ii. HCL, HERT, EMO, with ICE Friday <ul style="list-style-type: none"> 1. Svea from state will orchestrate, PC's to help iii. HICS for C Suite- working on dates <ul style="list-style-type: none"> 1. High level ICS training for top 8 HICS positions 2. Hospitals to look for date, maybe 6-month lead time. 3. Add to calendars- Lunch 1130-12 and then 12-3. Train and then exercise. Do not overbook or delete ▪ HAZMAT training <ul style="list-style-type: none"> a. Consider to adding to ED days. b. Milwaukee "The Training Group" (ERS) can come help teach. 2, 4-hour sessions. Awareness and operations, excuse some people after awareness and then operational people stay. Hospitals are required to do this. <p>Conferences:</p> <ul style="list-style-type: none"> ○ Propose to board- August meeting- conference line item for people. <ul style="list-style-type: none"> ○ AHEPP Conference November <ul style="list-style-type: none"> ▪ Will put together stipend to cover flight, membership, conference, hotel, meals. Matt to get estimate to Tracey ▪ Check out agenda! ○ TJC EM Conference? 	<p>ALL</p>
<p>Coalition Discussion</p> <ul style="list-style-type: none"> ▪ Questions, concerns 	<p>Tracey</p>
<p>Meeting schedule WHEPP</p> <ul style="list-style-type: none"> ▪ Nov 20, 2018 <p>WHEPP 3 times a year meet in person Large group meetings to add virtual meeting option</p>	<p>Tracey</p>