



APRIL 2020

## COVID-19 RESOURCES & RESPONSES

While GICA's staff is working remotely to comply with CDC recommendations, the staff and consultants are still hard at work serving member campuses. A [COVID-19 resource page](#) has a wealth of information broken out by topical area. The resources include information on a variety of topics, such as teaching remotely and the new FMLA guidance. The resource page is updated routinely, and viewers can easily track the addition of new resources by noting the "Date Posted" column.

GICA has offered several conference calls for various affinity groups (ex. Presidents, CFO, HR, IT) to give members a forum to discuss COVID-19 related issues for their specific area of purview. If you are interested in such a call, please email GICA Vice President for Member Services, [Lisa Macke](#).

Finally, GICA continues to stay focused on legislative affairs at both the state and federal levels. These efforts are focused on COVID-19 and the myriad ways in which private colleges and their students need assistance. GICA is grateful to the many GICA member presidents who have heeded the "action alerts" in a timely manner in order to bolster the case for assistance.

## GICA Meetings Update

To ensure the safety of our GICA member institutions:

- The GICA Chief Financial Officers' Meeting that was scheduled for March was postponed. Please plan ahead! Save the date now for October 1-2, 2020. For more information, please contact [Lisa Macke](#).
- The GICA Chief Academic Officers' Meeting will now take place as a virtual event. The meeting will be held on Thursday, April 9. A meeting invitation has been sent to all GICA CAOs.
- The GICA CSAO Meeting is currently scheduled for May 20, 2020 at Oglethorpe University; however, the Planning Committee is monitoring the COVID-19 outbreak to determine if it should be held as scheduled, moved to a virtual meeting, or postponed until later in the year.

For more information about any of the meetings above, please contact [Lisa Macke](#).

## **GICA CHIEF ENROLLMENT OFFICERS' VIRTUAL ROUND TABLE DISCUSSION**

In seeking to find ways to support GICA institutions in maintaining stable enrollment numbers for the Fall 2020 semester, GICA is hosting a virtual round table conversation in partnership with one of our CAP members, RaiseMe. This virtual round table is exclusively for GICA Chief Enrollment Officers to share challenges, ideas and plans with one another. An initial conversation took place on March 31. The next roundtable discussion will be held on April 7 at 3 p.m. A meeting invitation has been sent to all GICA Chief Enrollment Officers. For more information, please contact [Lisa Macke](#).

## **CCP WEBINAR: ADA CUSTOMIZED WEBINARS**

GICA is hosting a webinar created exclusively for Compliance Collaborative members focusing on ADA Webinar Series: ADA Customized Webinars on Tuesday, April 14 from 1:30 to 2:30 pm. This webinar will focus on how GICA CCP can help your institution develop 5 different specific webinars/informational guides that can be posted on your website in order to disseminate ADA information to faculty, students, and parents. The PowerPoints and scripts are already done for you – we just need to customize the items for your institution. This interactive webinar will allow attendees to ask questions to the folks who did the pilot program as to how this process can occur. Presenters are Judy Spain, J.D., CCEP (GICA CCP Consultant), Professor Jennifer Loggins, LLP (Disability Service Provider (DSP) and Learning Center Director for Brenau University), and Mandy Eppley, M.S. (Director Instructional Design and Educational Technology Training, Higher Education Compliance Consultants.) To learn more information and to register, click [here](#).

## **CCP WEBINAR: RECORD RETENTION**

GICA is hosting a webinar created exclusively for Compliance Collaborative members focusing on Record Retention on Tuesday, April 28 from 1:30 to 2:30 pm. This webinar will explain what how to develop and implement an effective and efficient records management system. Presenter for this webinar is Judy Spain, J.D., CCEP, GICA CCP Consultant, who has developed and implemented compliance initiatives at both public and private institutions.

Registration deadline is Monday, April 27. For more information and to register, click [here](#).

## CCP WEBINAR: CLERY ACT COMPLIANCE

GICA is hosting a webinar created exclusively for Compliance Collaborative members focusing on the Clery Act on Tuesday, May 5, 2020, from 1:30 to 2:30 pm. This webinar will focus on the four cornerstones of Clery (annual statistics, daily crime log, timely warnings/emergency notifications, and policy/procedure disclosures); Department of Education audit process and key areas of interest when auditing including how the Department tests for compliance. The speaker will discuss strategies to improve compliance. Presenter will be John Graff, J.D., a partner at Hirsch Roberts Weinstein LLP. John frequently advises and represents institutions under audit by the Department of Education's Clery Act compliance unit, assists schools in developing Clery compliance programs and policies, and provides Clery assessment/audit services to clients.

At the close of the webinar, Judy Spain, GICA CCP Consultant, will be highlighting a web-based training that can be customized to your institution to train your CSAs/Mandated Reporters. This free product will be provided by GICA. Working with GICA to complete this customization might be a great summer project to be ready to roll out the training in the fall semester.

Registration deadline is Monday, May 4. For more information and to register, click [here](#).

## UPCOMING EVENTS

### **April 9, 2020**

Chief Academic Officers Virtual Meeting  
9:00 - 12:00

### **April 14, 2020**

ADA Customized Webinars  
Webinar  
CCP Schools Only

### **April 28, 2020**

Record Retention  
Webinar  
CCP Schools Only

### **May 5, 2020**

Clery Act Compliance  
Webinar  
CCP Schools Only

### **May 20, 2020**

Chief Student Affairs Officer Meeting  
Location TBD

### **June 10, 2020**

IT/CIO Meeting  
Location TBD

### **July 9, 2020**

GICA Summer Executive Meeting  
Location TBD

### **October 1-2, 2020**

Chief Financial Officers' Meeting  
Location TBD

### **October 28, 2020**

Fall Board Meeting and Presidents  
Reception  
Location TBD

Thank you for letting us serve you. It remains our honor to do so.

Susanna, Chip, Lisa, Melissa, Juliet & Judy  
GICA Staff & Consultant



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