



Leisure Careers Foundation Reimbursement Application

The Leisure Careers Foundation (LCF), affiliated with the Georgia Recreation and Park Association (GRPA), Inc. has established a scholarship program to assist professionals in the advancement of their professional development through professional certifications and professional training opportunities.

Professional Training Reimbursement Requirements

1. Be a professional or retired GRPA member in good standing.
2. LCF will annually reimburse one individual, per agency, to attend two professionally recognized training events up to \$400.
 - a. The reimbursement is capped at \$200 per training event
 - b. A GRPA annual conference registration will be reimbursed at the published conference registration rate.

Professional Certification Reimbursement Requirements

1. Be a professional GRPA member in good standing
2. LCF will reimburse the registration fee for any professionally recognized certification up to \$260 per certification.
3. Reimbursements for multiple certifications is allowed.

Name: _____

Email: _____

Agency: _____ **Job Title:** _____

Membership Number: _____ **Date of Last LCF Request:** _____

Training Event: _____ **Fee:** _____

The following requirements are acknowledged by my signature below:

1. All applications must be pre-approved prior to the event.
2. Once approved, applicants will have one calendar year for completion.
3. Applicants must send a course completion certificate or test results no later than 60 days after completion to be reimbursed.
4. Conference applicants must submit the GRPA issued CEU form and have attended 75% of the available CEU opportunities.
5. Agency Director is signature is mandatory.
6. The intent of the LCF Board of Governors is to supplement the cost of professional development for professional members who not otherwise be unable to obtain.

Signature: _____ **Date:** _____

Agency Director Signature: _____ **Date:** _____

Please email the completed application to Ms. Shelley Parham, CRPR, CYSA at sparham@madisonco.us