

Executive Director

Honolulu, Hawai'i · Full-time · Lead the statewide voice of Hawai'i's physicians

The Hawai'i Medical Association seeks an Executive Director to lead the organization into its next chapter. As HMA's chief staff officer and operational lead, the Executive Director brings together advocacy, governance, finance, partnerships, communications, membership and events in service of Hawai'i's physicians and the patients they serve.

Key Responsibilities

- **Legislative advocacy and public policy.** Lead year-round policy work: setting priorities, tracking legislation, coordinating physician testimony and coalitions, and partnering with the AMA on state and federal issues.
- **Physician voice and strategic relationships.** Position HMA as the trusted forum on reimbursement, practice sustainability, workforce, access and consolidation through convenings, surveys, digital content and public campaigns.
- **Governance and related entities.** Support the Council, Executive Committee and standing committees; administer HMA's management relationships with affiliated organizations.
- **Finance and compliance.** Oversee budgets, financial reporting, contracts, filings, tax preparation and revenue sustainability, including sponsorships and partner programs.
- **Membership and communications.** Lead recruitment and retention, the physician directory, website, newsletters, public statements and media relations.
- **Events and external leadership.** Lead signature events such as the Ola Pono Ike Gala; represent HMA with community, academic, health system, payer and government partners.

Who We're Looking For

Leadership experience in health care, advocacy, association management or a related field, and a strong commitment to Hawai'i's physicians and the patients they serve.

How to Apply

Submit a CV and a brief letter of interest to:

n.tennsalle@hawaiimedicalassociation.org

Review of applications begins immediately and continues until the position is filled.

All inquiries will be handled in confidence.