

general information

REGISTRATION DESK

The Registration Desk will be located in the Bayside Ground Floor Foyer. It will be open during the following hours:

Monday 30 July 2012	7:30am - 5:15pm
Tuesday 31 July 2012	7:30am - 5:30pm
Wednesday 1 August 2012	7:30am - 5:30pm
Thursday 2 August 2012	8:00am - 4:30pm

EXHIBITION

The exhibition is located in Exhibition Hall (Grand Hall) and will be open at the following times:

Tuesday 31 July 2012	10:30am - 7:00pm
Wednesday 1 August 2012	7:30am - 5:30pm
Thursday 2 August 2012	9:00am - 3:30pm

SPEAKER PREPARATION ROOM

The Speaker Preparation Room is located in Bayside 108 and will be open at the following times:

Monday 30 July 2012	7:30am - 5:15pm
Tuesday 31 July 2012	7:30am - 5:30pm
Wednesday 1 August 2012	7:30am - 5:30pm
Thursday 2 August 2012	7:30am - 2:00pm

All speakers should load their presentations at the speaker preparation room at least 4 hours prior to the commencement of your session.

SOCIAL FUNCTIONS

NETWORK RECEPTION

Tuesday 31 July 2012 5:30pm - 7:00pm

Venue: HIC 2012 Exhibition Hall, Sydney Convention and Exhibition Centre

Dress: Smart Casual

HIC 2012 – GALA DINNER INCORPORATING THE HIC 2012 AWARDS

Wednesday 1 August 2012 7:00pm - 11:30pm

Venue: Parkside Ballroom, Sydney Convention and Exhibition Centre

Dress: Formal/Evening Wear

If you are unable to attend the Gala Dinner please return your ticket to the registration desk as this will affect catering numbers. If you are not registered for the Gala Dinner and wish to attend, please visit the registration desk to enquire about ticket availability.

SESSION ROOMS

All plenary sessions will be held in Bayside Auditorium A (Level 1). Concurrent sessions and workshops will be held on Level 1 (Bayside Auditorium A, Bayside Rooms 102, 103, 104, 105 and the Learning Exchange Area in the Exhibition Hall, Ground Floor). Please ensure you arrive 5 minutes prior to the commencement of the session you are attending.

DELEGATE LOUNGE (KINDLY SPONSORED BY DELOITTE)

Located in the Exhibition Hall the Delegate Lounge is a space to sit down and relax between sessions. Computers with internet access are available here.

Deloitte.

HISA MEMBERS BOOTH

If you are a HISA member looking for a quiet space to take time out we invite you to the HISA booth in the Exhibition Hall. Wi-fi and a 3 minute massage awaits.

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CATERING

All conference catering will be served in the Exhibition Hall. Delegates with special dietary requirements (other than vegetarian) will be able to collect their meals from the Special Dietary Requirements table. The catering on Monday 30th July for the Associated Events will be available in the Bayside Foyer - Level 1. If you have any queries in regards to your special dietary requirements please speak to one of the HISA conference team or venue staff.

MESSAGES

Messages for participants will be held at the Registration Desk.

WIRELESS

Wireless will be available for conference delegates.

SYDNEY CONVENTION CENTRE INFORMATION DESK

Located to the right of the HIC 2012 Registration Desk, the Sydney Convention and Exhibition Centre Information Desk offers local area knowledge and tourist information.

CLOAKROOM

A cloakroom is available at the Sydney Convention and Exhibition Centre Information Desk located on the ground level and will be staffed for the duration of the conference.

PARKING

All HIC 2012 participants are encouraged to park in the Sydney Convention and Exhibition Centre Carpark which has an entrance on Darling Drive. Parking is charged on a per hour basis up to a maximum of four (4) hours after which a full day rate of \$32.00 is applicable.

CONTINUING EDUCATION POINTS



AAPM HIC 2012 has been allocated 1 (one) AAPM CPD point per 1 (one) hour of education by The Australian Association of Practice Managers Ltd (AAPM) to a maximum of 5 points.



ACRRM Application has been made to have attendance recognised for Quality Assurance & Continuing Professional Development. If you wish to claim these points please fill in your ACRRM membership number during registration and sign the attendance sheet each day at the registration desk. A maximum of 26 core points can be redeemed if you attend all four days of the HIC 2012.

APNA The Nursing Informatics Associated event (NIA) at HIC 2012 has been endorsed by APNA for Quality Assurance & Continuing Professional Development. If you wish to claim CPD hours for attendance please sign the attendance sheet on the 30th of July at the NIA registration desk. A maximum of 6 CPD hours can be redeemed if you attend the full day NIA event at HIC 2012.



RACMA Fellows or Associate Fellows of The Royal Australasian College of Medical Administrators (RACMA) that participate in the HIC2012 conference may claim the activity under the RACMA Continuing Education Program, Standard 3 CPD Activity Standard, 3B. Maintenance of Knowledge and Skills (College competencies) at a maximum of eight points per day, or one point per hour.



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